

Tahoe-Truckee Sanitation Agency Regular Board Meeting

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\text { July 12, } 2017
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A Public Agency
13720 Butterfield Drive
TRUCKEE, CALIFORNIA 96161 (530) 587-2525 • FAX (530) 587-5840

Directors
O.R. Butterfield

Dale Cox
S. Lane Lewis

Jon Northrop
Dan Wilkins
General Manager
LaRue Griffin

## BOARD OF DIRECTORS REGULAR MEETING NOTICE

Date: July 12, 2017
Time: 9:00 AM
Place: Board Room, Tahoe-Truckee Sanitation Agency, 13720 Butterfield Drive, Truckee, California

## AGENDA

Please Note: Members of the public will have the opportunity to directly address the Agency Board of Directors concerning any item listed on the Agenda below before or during consideration of that item. In order to better accommodate members of the public, some Agenda items will be heard at the specified time or soon thereafter. Agenda items without specific times may be rearranged to accommodate the Board's schedule.
I. Call to Order, Pledge of Allegiance and Roll Call
II. Business

1. Public Comment - Discussion items only, no action to be taken. Any person may address the Board at this time upon any subject within the jurisdiction of TahoeTruckee Sanitation Agency; however, any matter that requires action will be referred to Staff for a report and action at a subsequent Board meeting. Please note there is a five (5) minute limit per person.
2. Appeal of charges for APN 112-180-074-00.
3. Public hearing for public comment related to the Board's consideration of adopting a resolution of the Board to adopt a report on delinquent charges and authorizing their collection on the tax roll.
4. Approval of Resolution 4-2017 to adopt a report on delinquent charges and - authorize their collection on the tax roll.
5. Approval of Resolution 5-2017 to request collection of delinquent charges on the Placer County tax roll.
6. Approval of Resolution 6-2017 to reference the Standard Form Tax Collection Services Contract with the County of Nevada.
7. Approval to submit certifications for collection of delinquent charges on the El Dorado County tax roll.
8. Approval of Resolution 7-2017 to establish appropriations limits for fiscal year 2017-2018.
9. Approval of Resolution 8-2017 authorizing investment of monies in the Local Agency Investment Fund.
10. Approval of General Fund warrants.
11. Receive and file financial statements, status of investments and Teichert mining report.
12. Approval of Indemnification Agreement with the Truckee River Watershed Council contractor.
13. Approval to award bid for the Digital Scanning of Sewer Lines project.
14. Discussion of Memorandum of Understanding between T-TSA and SVPSD regarding the Squaw Valley Interceptor.
15. Discussion of the Truckee River Interceptor (TRI) MH81 to MH83 Improvements project.
16. Discussion of State Route 89/Fanny Bridge Community Revitalization ProjectRelated TRI Relocation Agreement.
17. Approval of Safety Awards.
18. Operations, Maintenance, Engineering and IT Reports.
19. General Manager Report.
20. Comments from the Board of Directors - Reports, Announcements and Questions for clarification only.
21. Closed Session.
i. Conference with General Manager, as Agency real property negotiator, concerning price and terms of payment relating to potential to real property exchange with Truckee Tahoe Airport District concerning Nevada County APN 019-440-81, APN 049-040-24 and APN 049-040-25 pursuant to Government Code Section 54956.8.

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ii. Closed session conference with legal counsel regarding existing adjudicatory administrative proceeding, IBEW Local 1245 v . Agency (Public Employee Relations Board Case No. SA-RR-1172-M) under Government Code section 54956.9(d)(1).

## III. Adjournment.

Posted and Mailed, 07/07/17


LaRue Griffin
Secretary to the Board
Items may not be taken in the order listed.
In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disabilityrelated modification or accommodation to participate in this meeting, then please contact Roshelle Chavez at 530-587-2525 or 530-587-5840 (fax). Requests must be made as early as possible, and at least one-full business day before the start of the meeting.

Documents and material relating to an open session agenda item that are provided to the T-TSA Board of Directors less than 72 hours prior to a regular meeting will be available for public inspection and copying at the Agency's office located at 13720 Butterfield Drive, Truckee, CA.

From: LaRue Griffin, General Manager
Meeting Date: July 12, 2017
Agenda Item: 2
Subject: Appeal of charges for APN 112-180-074-00.
Background: Mr. Vitencz, owner of APN 112-180-074-00, has submitted a letter to the Board of Directors requesting relief of compound interest and penalties on past unpaid assessments.

Per Section 10.P of Ordinance 2-2015:
"The Agency Board of Directors may find that by reason of special circumstances, any provision of the rules and regulations may be suspended or modified as applied to a particular parcel and may grant relief for said particular parcel. Applications requesting relief shall be made in writing to the Agency Board of Directors outlining the nature of the request, the rule or regulation which is the subject of the request and the special circumstances warranting requested relief."

Attached are previous correspondences and appeal letter from Mr. Vitencz.
Fiscal Impact: A relief of compound interest and penalties would equal \$44,646.19 as of July 1, 2017.

## Previous Board Action: None.

Recommendation: Management recommends offering a relief contingent of payment of past due sewer service charges within 60 days.

From: Janos C. Vitencz
P112-180-74-00

To: Mr. LaRue Griffin
Agency General Manager.
T.T.S. Agency

13720 Butterfield Drive
Truckee, CA 96161
March 12, 2017
By way of explanation, I will try to recount the most relevant events and issues that would help you to consider the predicament I find myself in; how I got here and what I would like to do to resolve issues that go back a long way. I would like to ask you and the board, by way of an appeal, to help me find a satisfactory way to resolve this impasse.

Let me first refresh your memory (as well as mine) about the most recent events. This winter I had a chance and need to go through boxes after boxes of papers to find and try to organize those things that need to be done. Among many other decisions, I decided to find your offices and see who I could talk to about billing. I did not have an appointment in late January, but your friendly helpful front desk person was able to get me to talk to you immediately. I apologize, that our meeting took so long, we must have talked for half an hour. I gave you information and some basic background on the property. You had other pressing matters to attend to, and said you would look into it and call me back.

In late February I called your office and asked Rochelle (I think) if she knew whether you have had a chance to find out about my property and account. She called back with an appointment for March the 2nd. You and Roshelle Chavez met with me, and we talked in more detail about my predicament. I was informed that there is a process that I need to follow, having to do with writing several appeal letters and having the Board respond. I mentioned that it would be very difficult to recount events going back to the seventies.

The problem started when I was asked by two attorneys representing an incarcerated person, if I wished to purchase a property. I said I might be interested. They said I needed to make a deposit in three days and purchase it as is. I did not look too close or do research about the property, the property looked like something I could improve upon. I borrowed money from my parents and purchased it about 1976 if I remember correctly. The property was unfinished; no floor, no kitchen, no shower or bath.

I soon found out that there was a major problem. Evidently my new neighbors reported that the property did not have a sever hook-up and other violations (they knew because they created the violations). The property was condemned. So I could not occupy it and I had to rent a property in Reno, Nevada. I obtained a property improvement type of loan and was set to solve the problem. This was during the time of the Oil Embargo, when inflation was getting bad. When I asked the North Tahoe P.U.D. about how to remove the violation, they answered that I can't because there was no sewer main serving the property. And they said no sewer main can be installed because the property was outside the district. I pleaded with them to do something for years. This was also the time of sewer moratoriums. An attorney neighbor by the name of Drew wanted me to sign petitions to stop a property owner that had hundreds of lots in Woodvista Subdivision from using 40 plus sewer lottery winnings. I refused, because there was the issue of property rights. As chance would have it, this same attorney that wanted to stop more home constructions, happened to win "two" sewer lottery permits.

At about this time (79-81), I was informed that there may be a way to extend the sewer main down my street if I paid for it. I was thrilled and signed the authorization with the condition that if anyone else would hook up to my sewer main installation, thy would need to compensate me on a pro-rata basis. The sewer main was extended over 125 ft and I extended a lateral line to my property ( $75+\mathrm{ft}$.) Soon after that the attorney Drew sold or more lots across the street from me to the Munley family. This was in the eighties. I never had a chance to finish all the work because my mother had a stroke and I traveled back and forth to L.A. to rehabilitate her. This went on for 4-5 years. I lived at that time with my new wife in Incline Village, NV. Because she did not want to be near my property.

In 1985 my Father died suddenly after surgery, and I went to help. I borrowed some money so I could take care of her My mother had another stroke three months later and could not speak or walk. I packed everything I could into my car and left everything behind. I did not return but once for a few days in 1987, did not return to Tahoe until 1999 after my mother passed away. I provided full time care to her because I could not afford two shifts of nurse. My wife was not able to handle the situation and we parted ways. We both were suffering from what was called Chronic Fatigue Syndrome which started in North Lake Tahoe. My doctor said I tested positive for Gullian- Bare infection. My, wife later developed brain cancer and her sister that lived also in Tahoe died of full blown cancer.

During most all this time the property was vacant, unfinished and vandalized. Three cars were taken by neighbors. A close friend stayed there on and off without charge just to keep trespassers away and installed a wood stove as the primary heat source.. Latter another friend stayed there for a while and did some repairs to the bathroom and kitchen and roof (which was leaking).

When I was able to slowly rehabilitate my mother again, I was able to return to work at Great Western S\&L in LA. But after 3 or 4 moths of 20 hour work and my mothers care, I developed Bell's Palsey. I lost all control of the left side of my face. I could not close my left eye and could hardly talk. A relative came to help me for over 6 month. This was in 1987. Things deteriorated after all of this. My mother had a living trust and my sister and I were beneficiaries, but we had to refinance the family home to go on. My Sister lived 75 miles away and came to relieve me on the week end; she was raising her daughter.

My mothers condition deteriorated steadily, never regained her speech although her mind was fully functional. She was restricted to her bed and was in NG tube feeding. Once in the night she tried to get up after the Kaiser hospital nurse left the electric bed too high, and my mother broke her femur leg bone, requiring surgery that failed. She never recovered from that. That was 1998-99.

My sister did not want the family home with the mortgage and she was getting a divorce. She challenged my Mothers will and trust documents with the help of her divorce lawyer. The settlement was in 2001. She received two small homes and I received two vacant lots and the mortgaged family home, which I was fixing up. I worked part time for a family law attorney and was able to come up to Tahoe now and then for a few days I rented the house for about a year just to be able to carry the mortgage. But in 2006 I became very ill. I signed up with the Veterans Hospital and had a lot of test. It was more of the Chronic Fatigue Syndrome or just exhaustion. I was going for an appointment for my hearing loss and just as I signed in for my appointment, I passed out in front of the counter. I was rushed to the nearest medical hospital by the VA. Evidently I lost 3.5-4 units of blood from a duodenal ulcer. After endoscopic surgery and 3-4 units of transfusion. And lots of IV antibiotics, I was discharged too early and was again taken to Kaiser Hospital for more of the same. I was on antibiotics and other things for the rest of the year. The doctors said it was due to H-Pylory strain of bacteria. My finances were being strained to the limit and my neighbor wanted to rent my house to his daughter and
her recently discharged veteran husband. Although I did not like my neighbor, I thought the new couple would be OK. It did not work out well at all. I thought they would take care of the place. They did a lot of damage and I asked them to leave.

When I tried to drive up to Tahoe in 2004, I had $\$ 600$ to my name and a lot of bills were piling up. My car broke down half way to Tahoe and I had to be towed back to L.A. Although I didn't want to, but I had to refinance the family home, put it in my name and try to get back to work. When I was able to drive up for short trips, I was fixing up the house as best I could. Many of my personal belongings, tools, equipment were gone. Two nephews of my friends stayed for a while and did some repairs but my insurance did not cover working out of a home. At about that time the Greatest Recession since the Great Depression was about to hit (2006-2007). My part time work was declining and the mortgage adjusted. My mortgage payment and other expenses were becoming un-manageable. I fell behind on the payments and tried to get a loan modification, but I was unable to get any headway with the successor servicer of my mortgage. I listed the property but the prices fell steadily. I fell behind on the mortgage payments and was sent a notice of default. I cured the default after 2 moths, but the servicer continued the foreclosure process. I obtained the help of an attorney. I worked for him Pro-Bono for his help-unsuccessful as it was. I had the property listed and the broker tried to buy it $\$ 125,000$ under the low market prices, right out of his office with a straw buyer. So I let the listing expire and opted for a "short sale" even though the asking price was not "under water" at that time. The private buyer negotiated with the bank to buy it below the claimed value. I was able to leave the family house with some settlement money, just enough to move some of my things up to Tahoe in 2010-2011.

The Tahoe property never had a shut-off valve, and I always turned of the water main before I left. There were higher water bills even though there was no usage (they charge even when there is no usage) So when I asked the water company to check the main valve, and I showed him how I shut it off, I was informed that I am not permitted to shut off the water main. But when I left before the winter set in, I shut off the water main. Next spring, I received a call from the NTPUD that they shut of my water meter, because of unusually high water usage (365,000 gallons in two weeks). The house was flooded and I had a 1,400+ water bill. It is interesting that the meter was different when I came up. There was a different main valve. The NTPUD said they have no record of anyone opening my valve and changing the valve.

Fortunately, I had property insurance which covered a portion of the damage. Not the amount of the total damage, so I had to do all the work (which is still on going). The contractor said it would be $\$ 45,000$. and up. My sinus infection became very troublesome after all the work. I am now to have sinus surgery with the Veterans Hospital in Reno. I have been putting it off, because I don't have the money backup in the event of complications. I have learned enough about medical care to be cautious.

In 2012-2013 I went on Social Security with about $\$ 680.00$ per month after deduction for part-B to Medicare. That includes a $\$ 137.00$ Veterans disability payment. After utilities I often have less than $\$ 200$. for the month. (I am now qualified for Cal Fresh supplement). I am seeking employment but I wanted to have the surgery before. I tried to work with a local attorney who accepted a contingency payment option for representation of a member of our Veterans Club, but only if I did the leg work. There was talk of a \% gratuity at the end of the case, but he had to reduce his fees drastically with the terms of a settlement. Hopefully I may be able to work with him in the future. I also helped another Veteran friend, a past president of our club, to market and sell his house to prevent a foreclosure; he placed the sale proceeds into his grown sons trust, I believe. So no gratuity. So I am looking for gainful employment appropriate for my age. Social Security assures me that I can now earn as much as I want! Speaking of gainful employment, in 1976 when I worked at the Savings and Loan in Tahoe City before

I bought my Tahoe house, I worked 10-12 hours a day, seven days a week, I did 2,500-3,000 appraisals in two and a half years, put 90,000 miles on the car in two years driving all over central and norther California and Nevada, I also functioned as security officer, was on the loan committee, in charge of secure storage facility, opened the doors at 8:00 A.M., and raised the flag in the morning and respectfully lowered it in the evening. Oh, all of that for $\$ 750$ take home per month. With $5 \%$ raise in 3 years. When I went independent, I was able to sell $\$ 25,000,000$. worth of participation loans for the same association. It was mentioned that the $.005 \%$ sales commission would be very rewarding. And I was depending on that for my big start in my career. A marriage even, but later I was informed that since I didn't have a securities license, they cannot legally pay me. Sometimes life turns on a dime!

I wrote the detailed account of the past 40 years to explain where I was and what I was involved in during this downward leading career. I have not given up. I try to be optimistic. A very good veteran friend of mine just had a stroke and is in a wheel chair. I was down in L.A. helping him with his home, V.A. help, doctors and hospitals, food, and now trying to help with his probate, and get a reverse mortgage for him. So I try to be positive.

By reading the above you can see that for $80-90 \%$ of the last 40 years I have not lived in my Tahoe House. And when I did stay here it was to continue the repairs and improvements. For a long time I did not know what T.T.S.A was or if I had any connection to it. I truly thought that it was the Truckee Sanitation Facility (Dump), where I used to take my trash before it became mandatory. Whenever I received bills (they were collected at the post office and sometimes forwarded) I thought for the longest time that it was some mistake. I had so many other obligations, that I put it aside and thought that when I go up to Tahoe I will find out what it was for and take care of it. For water and sewer I paid North Tahoe P.U.D., even if I had the water turned off. Indeed I am not allowed to turn it off. When I looked at the astronomical numbers, I was sure it was a mistake. I used to see some charges on my property tax, and assumed that I was paying for something related to Sanitation. Nowhere have I ever lived where there was a separate sewage charge. Of course, I did realize my wishful thinking was a mistake, but after a while I did not have the money to pay it. My plan was to sell the two lots that I inherited. I listed it a number of times but the prices were very low and I thought I might get a V.A. construction loan and build on it like my parents wanted to do. I also, listed the lots just last year, but I only listed them for three months. I told the realtor, if she brings me an acceptable offer, I will honor the commission. I showed you the listing agreement on the $2^{\text {nd }}$ of March. I will try to sell it myself also.

Thus I respectfully ask you and the board to consider my request, by way of this "appeal" to grant me consideration and forbearance from the compounded penalties and interest, to a level that I may be able to pay. If there is an employment position at your facility, let me know, I can now earn as much as I want according the Social Security department. I have also applied for a loan on my property. I have applied to a number of places, including AGG reverse mortgage broker, now that 6 years have passed since my Short Sale and satisfaction of debt. I am attempting to get a personal loan to pay a $\$ 900$ lien on my property that I only learned about in our meeting on the $2^{\text {nd }}$ of March, I hope it does not effect my ability to get a loan. I very much wish to be able finally to have some peace and to enjoy Tahoe while I still can. I also need the security of my home and some funds for the surgery the V.A. wants to do.

Respectfully,

Janos C. Vitencz

# TAHOE-TRUCKEE SANITATION AGENCY 



A Public Agency
13720 Butterfield Drive
TRUCKEE, CALIFORNIA 96161
(530) 587-2525 • FAX (530) 587-5840

## Directors

O.R. Butterfield Dale Cox S. Lane Lewis Jon Northrop Dan Wilkins
General Manager
LaRue Griffin

April 7, 2017

## Janos Vitencz

PO Box 45
Tahoe City, CA 96145

## RE: Appeal of Charges APN 112-180-074-00

Dear Mr. Vitencz:

Please accept this written notice in response to your letter dated March 12, 2017 which you provide a formal appeal of the penalties and interest on the above referenced account which current balance is a total of $\$ 47,988.54$. Of this total, $\$ 6,154.20$ are principal service charges and $\$ 41,903.09$ are penalty and interest fees.

In your letter of appeal, you request consideration and forbearance of the interest and penalties that have accrued on your exceedingly delinquent service charges. You site personal and family health issues and a fixed income as the reasons you have been unable to pay. You also state that your home has been unoccupied frequently over the past thirty-five years, and at times has had the water turned off.

The ways and means by which the Tahoe-Truckee Sanitation Agency charges sewer service charges are set by Ordinance 2-2015, Rules and Regulations, Section 10.G. It states:

> 10.G Sewer Service Charges. All owners of parcels connected to the sewage works shall pay Agency sewer service charges, as fees for the use of, or the availability of the use of, such facilities in accordance with the schedule set for and attached hereto as Exhibit B and incorporated herein. This schedule provides an appropriate additional administrative and overhead charge for parcels that are located in areas for which the Agency does not receive property tax revenue. This charge reflects the parcel's proportionate share of the Agency's administrative costs, which are funded by property tax revenue from parcels within the Agency's service area.

The Tahoe-Truckee Sanitation Agency sewer service charges are for all parcels connected to the sewer, regardless of occupancy. Unfortunately, I am unable to grant relief of your sewer service charges as your property has remained connected to the sewer since T-TSA began billing the property in July 1982.

In regards to Delinquency charges and penalties, Sections 10.1, 10.K, \& 10.L state as follows:
10.I Billing Period. Except as provided herein, the Agency's sewer service charges are billed semi-annually in advance on July 1 and January 1 of each year. Service charges shall become due and payable on the first day of the second month of the billing period and shall become delinquent on the first day of the
third month of the billing period. Sewer service charges shall be the responsibility of the owner of the parcel.
10.K Base Sewer Service Charqe Delinquency Fee. There shall be imposed a basic penalty of $10 \%$ on the amount of any delinquent sewer service charges.
10.L Additional Penalty Due on Unpaid Sewer Service Charges. Beginning the $31^{\text {st }}$ day after the due date for service charges, an additional penalty of $1-1 / 2 \%$ per month on the delinquent amount shall be imposed.

In reviewing your account history attached, I find that your account was charged consistent with the above. While I am sympathetic to your circumstances, I am unable to grant relief. Section 10.P of the T-TSA Rules and Regulations provides:
10.P Relief Provision. The Agency Board of Directors may find that by reason of special circumstances, any provision of the rules and regulations may be suspended or modified as applied to a particular parcel and may grant relief for said particular parcel. Applications requesting relief shall be made in writing to the Agency Board of Directors outlining the nature of the request, the rule or regulation which is the subject of the request and the special circumstances warranting requested relief.

Should you wish to pursue relief under the above provision from the Agency Board of Directors, please submit your application in writing consistent with the above stipulations within 30 days of the date of this notice. The T-TSA Board of Directors will hear your request at their next regular meeting. The relief provision will serve as an appeal and must be received 7 days prior to the date of the Board meeting. The Board of Directors regular meetings are normally held on the second Wednesday of each month at 9:00 AM.

Please contact me if there are any questions.

Thank you,


LaRue Griffin
General Manager

Enclosure: Appeal of Charges letters dated 3/12/17
Account History P112-180-74-00
Transaction History - P112-180-74-00
Balance Due



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| Date | Description of Charge | Service Charge | Interest |  | Penalty |  | Payments | Sent to Taxes |  | Balance Due |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 6/1/1990 |  |  | \$ | 2.36 |  |  |  |  |  | \$ | 190.93 |
| 6/30/1990 | Sent to County |  |  |  |  |  |  | \$ | (190.93) | \$ | (0.00) |
| 7/1/1990 | Service Charge | \$ 70.58 |  |  |  |  |  |  |  | \$ | 70.58 |
| 8/1/1990 |  |  | \$ | - |  |  |  |  |  | \$ | 70.58 |
| 9/1/1990 |  |  | \$ | 0.88 | \$ | 7.06 |  |  |  | \$ | 78.52 |
| 10/1/1990 |  |  | \$ | 0.98 |  |  |  |  |  | \$ | 79.50 |
| 11/1/1990 |  |  | \$ | 0.99 |  |  |  |  |  | \$ | 80.49 |
| 12/1/1990 |  |  | \$ | 1.01 |  |  |  |  |  | \$ | 81.50 |
| 1/1/1991 | Service Charge | \$ 61.80 | \$ | 1.02 |  |  |  |  |  | \$ | 144.32 |
| 2/1/1991 |  |  | \$ | 1.03 |  |  |  |  |  | \$ | 145.35 |
| 3/1/1991 |  |  | \$ | 1.82 | \$ | 6.18 |  |  |  | \$ | 153.35 |
| 4/1/1991 |  |  | \$ | 1.92 |  |  |  |  |  | \$ | 155.27 |
| 5/1/1991 |  |  | \$ | 1.94 |  |  |  |  |  | \$ | 157.21 |
| 6/1/1991 |  |  | \$ | 1.97 |  |  |  |  |  | \$ | 159.18 |
| 6/30/1991 | Sent To County |  |  |  |  |  |  | \$ | (159.18) | \$ | (0.00) |
| 7/1/1991 | Service Charge | \$ 61.80 |  |  |  |  |  |  |  | \$ | 61.80 |
| 8/1/1991 |  |  | \$ | - |  |  |  |  |  | \$ | 61.80 |
| 9/1/1991 |  |  | \$ | 0.77 | \$ | 6.18 |  |  |  | \$ | 68.75 |
| 10/1/1991 |  |  | \$ | 0.86 |  |  |  |  |  | \$ | 69.61 |
| 10/16/1991 | Payment |  |  |  |  |  | \$ (68.75) |  |  | \$ | 0.86 |
| 11/1/1991 |  |  | \$ | 0.01 |  |  |  |  |  | \$ | 0.87 |
| 12/1/1991 |  |  | \$ | 0.01 |  |  |  |  |  | \$ | 0.88 |
| 1/1/1992 | Service Charge | \$ 55.80 | \$ | 0.01 |  |  |  |  |  | \$ | 56.69 |
| 2/1/1992 |  |  | \$ | 0.01 |  |  |  |  |  | \$ | 56.70 |
| 3/1/1992 |  |  | \$ | 0.71 | \$ | 5.58 |  |  |  | \$ | 62.99 |
| 4/1/1992 |  |  | \$ | 0.79 |  |  |  |  |  | \$ | 63.78 |
| 5/1/1992 |  |  | \$ | 0.80 |  |  |  |  |  | \$ | 64.58 |
| 6/1/1992 |  |  | \$ | 0.81 |  |  |  |  |  | \$ | 65.39 |
| 6/30/1992 | Sent To County |  |  |  |  |  |  | \$ | (65.39) | \$ | (0.00) |
| 7/1/1992 | Service Charge | \$ 55.80 |  |  |  |  |  |  |  | \$ | 55.80 |
| 8/1/1992 |  |  |  |  |  |  |  |  |  | \$ | 55.80 |
| 9/1/1992 |  |  |  |  | \$ | 6.28 |  |  |  | \$ | 62.08 |
| 9/22/1992 |  |  |  |  |  |  |  | \$ | 65.39 | \$ | 127.47 |
| 10/1/1992 |  |  | \$ | 0.78 |  |  |  |  |  | \$ | 128.25 |
| 11/1/1992 |  |  | \$ | 0.79 |  |  |  |  |  | \$ | 129.04 |



| Date | Description of Charge | Service Charge |  | Interest |  | Penalty |  | Payments | Sent to Taxes | Balance Due |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 9/1/1995 |  |  |  | \$ | 0.70 | \$ | 5.58 |  |  | \$ | 540.96 |
| 10/1/1995 |  |  |  | \$ | 0.78 |  |  |  |  | \$ | 541.74 |
| 11/1/1995 |  |  |  | \$ | 6.77 |  |  |  |  | \$ | 548.51 |
| 12/1/1995 |  |  |  | \$ | 6.86 |  |  |  |  | \$ | 555.37 |
| 1/1/1996 | Service Charge | \$ | 55.80 | \$ | 6.94 |  |  |  |  | \$ | 618.11 |
| 2/1/1996 |  |  |  | \$ | 7.03 |  |  |  |  | \$ | 625.14 |
| 3/1/1996 |  |  |  | \$ | 7.81 | \$ | 5.58 |  |  | \$ | 638.53 |
| 4/1/1996 |  |  |  | \$ | 7.98 |  |  |  |  | \$ | 646.51 |
| 5/1/1996 |  |  |  | \$ | 8.08 |  |  |  |  | \$ | 654.59 |
| 6/1/1996 |  |  |  | \$ | 8.18 |  |  |  |  | \$ | 662.77 |
| 7/1/1996 | Service Charge | \$ | 55.80 | \$ | 8.28 |  |  |  |  | \$ | 726.85 |
| 8/1/1996 |  |  |  | \$ | 8.39 |  |  |  |  | \$ | 735.24 |
| 9/1/1996 |  |  |  | \$ | 9.19 | \$ | 5.58 |  |  | \$ | 750.01 |
| 10/1/1996 |  |  |  | \$ | 9.38 |  |  |  |  | \$ | 759.39 |
| 11/1/1996 |  |  |  | \$ | 9.49 |  |  |  |  | \$ | 768.88 |
| 12/1/1996 |  |  |  | \$ | 9.61 |  |  |  |  | \$ | 778.49 |
| 1/1/1997 | Service Charge | \$ | 55.80 | \$ | 9.73 |  |  |  |  | \$ | 844.02 |
| 2/1/1997 |  |  |  | \$ | 9.85 |  |  |  |  | \$ | 853.87 |
| 3/1/1997 |  |  |  | \$ | 10.67 | \$ | 5.58 |  |  | \$ | 870.12 |
| 4/1/1997 |  |  |  | \$ | 10.88 |  |  |  |  | \$ | 881.00 |
| 5/1/1997 | LIEN FILED |  |  | \$ | 11.01 |  |  |  |  | \$ | 892.01 |
| 6/1/1997 |  |  |  | \$ | 11.15 |  |  |  |  | \$ | 903.16 |
| 7/1/1997 | 7/1-12/31/97 | \$ | 71.16 | \$ | 11.29 |  |  |  |  | \$ | 985.61 |
| 8/1/1997 |  |  |  | \$ | 11.43 |  |  |  |  | \$ | 997.04 |
| 9/1/1997 |  |  |  | \$ | 12.46 | \$ | 7.12 |  |  | \$ | 1,016.62 |
| 10/1/1997 |  |  |  | \$ | 12.71 |  |  |  |  | \$ | 1,029.33 |
| 11/1/1997 |  |  |  | \$ | 12.87 |  |  |  |  | \$ | 1,042.20 |
| 12/1/1997 |  |  |  | \$ | 13.03 |  |  |  |  | \$ | 1,055.23 |
| 1/1/1998 | 1/1-6/30/98 | \$ | 71.16 | \$ | 13.19 |  |  |  |  | \$ | 1,139.58 |
| 2/1/1998 |  |  |  | \$ | 13.36 |  |  |  |  | \$ | 1,152.94 |
| 3/1/1998 |  |  |  | \$ | 14.41 | \$ | 7.12 |  |  | \$ | 1,174.47 |
| 4/1/1998 |  |  |  | \$ | 14.68 |  |  |  |  | \$ | 1,189.15 |
| 5/1/1998 |  |  |  | \$ | 14.86 |  |  |  |  | \$ | 1,204.01 |
| 6/1/1998 |  |  |  | \$ | 15.05 |  |  |  |  | \$ | 1,219.06 |
| 7/1/1998 | 7/1-12/31/98 | \$ | 77.16 | \$ | 15.24 |  |  |  |  | \$ | 1,311.46 |


| Date | Description of Charge | Service Charge | Interest |  | Penalty |  | Payments | Sent to Taxes | Balance Due |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 8/1/1998 |  |  | \$ | 15.43 |  |  |  |  | \$ | 1,326.89 |
| 9/1/1998 |  |  | \$ | 16.59 | \$ | 7.72 |  |  | \$ | 1,351.20 |
| 10/1/1998 |  |  | \$ | 16.89 |  |  |  |  | \$ | 1,368.09 |
| 11/1/1998 |  |  | \$ | 17.10 |  |  |  |  | \$ | 1,385.19 |
| 12/1/1998 |  |  | \$ | 17.31 |  |  |  |  | \$ | 1,402.50 |
| 1/1/1999 | 1/1-6/30/99 | \$ 77.16 | \$ | 17.53 |  |  |  |  | \$ | 1,497.19 |
| 2/1/1999 |  |  | \$ | 17.75 |  |  |  |  | \$ | 1,514.94 |
| 3/1/1999 |  |  | \$ | 18.93 | \$ | 7.72 |  |  | \$ | 1,541.59 |
| 4/1/1999 |  |  | \$ | 19.27 |  |  |  |  | \$ | 1,560.86 |
| 5/1/1999 |  |  | \$ | 19.51 |  |  |  |  | \$ | 1,580.37 |
| 6/1/1999 |  |  | \$ | 19.75 |  |  |  |  | \$ | 1,600.13 |
| 7/1/1999 | 7/1-12/31/99 | \$ 83.16 | \$ | 20.00 |  |  |  |  | \$ | 1,703.29 |
| 8/1/1999 |  |  | \$ | 20.25 |  |  |  |  | \$ | 1,723.54 |
| 9/1/1999 |  |  | \$ | 21.54 | \$ | 8.32 |  |  | \$ | 1,753.40 |
| 10/1/1999 |  |  | \$ | 21.92 |  |  |  |  | \$ | 1,775.32 |
| 11/1/1999 |  |  | \$ | 22.19 |  |  |  |  | \$ | 1,797.51 |
| 12/1/1999 |  |  | \$ | 22.47 |  |  |  |  | \$ | 1,819.98 |
| 1/1/2000 | 1/1-6/30/00 | \$ 83.16 | \$ | 22.75 |  |  |  |  | \$ | 1,925.89 |
| 2/1/2000 |  |  | \$ | 23.03 |  |  |  |  | \$ | 1,948.92 |
| 3/1/2000 |  |  | \$ | 24.36 | \$ | 8.32 |  |  | \$ | 1,981.60 |
| 4/1/2000 |  |  | \$ | 24.77 |  |  |  |  | \$ | 2,006.37 |
| 5/1/2000 |  |  | \$ | 25.08 |  |  |  |  | \$ | 2,031.45 |
| 6/1/2000 |  |  | \$ | 25.39 |  |  |  |  | \$ | 2,056.84 |
| 7/1/2000 | 7/1-12/31/00 | \$ 89.16 | \$ | 25.08 |  |  |  |  | \$ | 2,171.08 |
| 8/1/2000 |  |  | \$ | 27.93 |  |  |  |  | \$ | 2,199.01 |
| 9/1/2000 |  |  | \$ | 27.78 | \$ | 8.92 |  |  | \$ | 2,235.71 |
| 10/1/2000 |  |  | \$ | 27.95 |  |  |  |  | \$ | 2,263.66 |
| 11/1/2000 |  |  | \$ | 28.30 |  |  |  |  | \$ | 2,291.96 |
| 12/1/2000 |  |  | \$ | 28.65 |  |  |  |  | \$ | 2,320.61 |
| 1/1/2001 | 1/1-6/30/01 | \$ 89.16 | \$ | 29.01 |  |  |  |  | \$ | 2,438.78 |
| 2/1/2001 |  |  | \$ | 29.37 |  |  |  |  | \$ | 2,468.15 |
| 3/1/2001 |  |  | \$ | 30.85 | \$ | 8.92 |  |  | \$ | 2,507.92 |
| 4/1/2001 |  |  | \$ | 31.35 |  |  |  |  | \$ | 2,539.27 |
| 5/1/2001 |  |  | \$ | 31.74 |  |  |  |  | \$ | 2,571.01 |
| 6/1/2001 |  |  | \$ | 32.14 |  |  |  |  | \$ | 2,603.15 |


| Date | Descripiono f Charge | Senice Crage | Interest | Penaty | Paxments | Sento Taxes $^{\text {a }}$ | basame oue |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| ${ }^{7 / 1 / 2000}$ | $7 / 1 / 2 / 2 / 3 / 101$ | 102.2 | ${ }_{3254}^{325}$ |  |  |  | 2788.11 |
| 9/1/200 |  |  |  | s 1024 |  |  | ${ }_{281599}$ |
|  |  |  |  |  |  |  |  |
|  | ${ }_{1 / 1 / 680002}$ | ${ }_{1022}$ |  |  |  |  | 2,92286 <br> $\substack{\text { 30182 }}$ |
| 21/2002 <br> $3 / 1 / 202$ |  |  |  | ${ }^{\text {S }} 1024$ |  |  |  |
| , 4/1/2020 |  |  |  |  |  |  | ${ }_{\text {3,187.4 }}$ |
|  |  |  |  |  |  |  |  |
| $71 / 27202$ | $7 / 1.12731 / 02$ | 10884 | 40.84 |  |  |  |  |
| $\underbrace{}_{\substack{8 / 1 / 2002 \\ 9 / 1 / 202}}$ |  |  | ${ }_{4}^{4.35} 4$ | 5 1084 |  |  | ${ }^{\frac{3}{3,5579}} \mathbf{3}$ |
|  |  |  |  |  |  |  |  |
| 12/172002 |  |  | ${ }_{4500}$ |  |  |  | ${ }^{\frac{3}{3,6053}}$ |
|  | 111.680013 | 10842 |  |  |  |  |  |
|  |  |  |  | ${ }^{\text {s }} 1084$ |  |  | 边, |
| ${ }^{\text {4/27203 }}$ |  |  |  |  |  |  |  |
|  | 71/12/31/1/3 | 1142 |  |  |  |  | ${ }_{4}^{40,522}$ |
|  | 込 | , | ${ }_{5129}$ |  |  |  |  |
|  |  |  | ${ }_{\substack{53,36 \\ 5417}}^{\substack{\text { Sta }}}$ | s 11.4 |  |  |  |
| Hi/2500 |  |  | ${ }_{\substack{5.85 \\ 5 \\ 5.55}}^{5}$ |  |  |  | 4.42 |
| 1/1/200 | 1/1/680094 | 114.42 | ${ }_{\substack{5563 \\ 565}}^{5}$ |  |  |  |  |
|  |  |  |  | s 11.4 |  |  |  |
| , 4/12200 |  |  | ${ }_{\substack{\text { gige } \\ 60.71}}$ |  |  |  |  |



| $\begin{aligned} & \stackrel{\rightharpoonup}{v} \\ & \frac{0}{ \pm} \\ & \stackrel{1}{n} \end{aligned}$ |  | $\begin{array}{\|c\|} \hline \underset{\sim}{\sim} \\ \underset{\sim}{0} \\ n \\ \hline \end{array}$ |  |  |  | $2$ |  |  | ~ |  |  | - | $\begin{aligned} & \hline \infty \\ & \infty \\ & \stackrel{\infty}{n} \\ & n \\ & n \end{aligned}$ | $\begin{aligned} & \stackrel{0}{1} \\ & \stackrel{y}{\sim} \end{aligned}$ | $\stackrel{+}{\circ}$ |  | ~ | $\cdots$ | - | - | a | N | - | $\begin{aligned} & \infty \\ & \dot{\infty} \\ & \text { ó } \end{aligned}$ | \% | - | O | $\stackrel{\text { N }}{\text { ¢ }}$ | - | $\begin{aligned} & \underset{\sim}{\lambda} \\ & i \\ & i \\ & \hline \end{aligned}$ |  | $N$ 0 0 $\sim$ $\sim$ |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | $\begin{aligned} & \mathcal{Z} \\ & \underset{\sim}{3} \end{aligned}$ |  |  |  |  | $\begin{aligned} & \tilde{\sim} \\ & \underset{\sim}{2} \\ & \underset{\sim}{n} \\ & n \\ & n \end{aligned}$ |  |  |  |  |  | $\infty$ $\sim$ $\underset{\sim}{3}$ <br> $n$ |  |  |  |

Description of Charge
Date


| Date | Description of Charge | Service Charge |  | Interest |  |  | alty | Payments | Sent to Taxes | Balance Due |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 5/1/2007 |  |  |  | \$ | 107.85 |  |  |  |  | \$ | 8,735.86 |
| 6/1/2007 |  |  |  | \$ | 109.20 |  |  |  |  | \$ | 8,845.06 |
| 7/1/2007 | 7/1-12/31/07 | \$ | 159.78 | \$ | 110.56 |  |  |  |  | \$ | 9,115.40 |
| 8/1/2007 |  |  |  | \$ | 111.95 |  |  |  |  | \$ | 9,227.35 |
| 9/1/2007 |  |  |  | \$ | 115.34 | \$ | 15.98 |  |  | \$ | 9,358.67 |
| 10/1/2007 |  |  |  | \$ | 116.98 |  |  |  |  | \$ | 9,475.65 |
| 11/1/2007 |  |  |  | \$ | 118.45 |  |  |  |  | \$ | 9,594.10 |
| 12/1/2007 |  |  |  | \$ | 119.93 |  |  |  |  | \$ | 9,714.03 |
| 1/1/2008 | 1/1-6/30/08 | \$ | 162.78 | \$ | 121.43 |  |  |  |  | \$ | 9,998.24 |
| 2/1/2008 |  |  |  | \$ | 122.94 |  |  |  |  | \$ | 10,121.18 |
| 3/1/2008 |  |  |  | \$ | 126.51 | \$ | 16.28 |  |  | \$ | 10,263.97 |
| 4/1/2008 |  |  |  | \$ | 128.30 |  |  |  |  | \$ | 10,392.27 |
| 5/1/2008 |  |  |  | \$ | 129.90 |  |  |  |  | \$ | 10,522.17 |
| 6/1/2008 |  |  |  | \$ | 131.53 |  |  |  |  | \$ | 10,653.70 |
| 7/1/2008 | 7/1-12/31/08 | \$ | 168.78 | \$ | 133.17 |  |  |  |  | \$ | 10,955.65 |
| 8/1/2008 |  |  |  | \$ | 134.84 |  |  |  |  | \$ | 11,090.49 |
| 9/1/2008 |  |  |  | \$ | 138.63 | \$ | 16.88 |  |  | \$ | 11,246.00 |
| 10/1/2008 |  |  |  | \$ | 140.58 |  |  |  |  | \$ | 11,386.58 |
| 11/1/2008 |  |  |  | \$ | 142.33 |  |  |  |  | \$ | 11,528.91 |
| 12/1/2008 |  |  |  | \$ | 144.11 |  |  |  |  | \$ | 11,673.02 |
| 1/1/2009 | 1/1-6/30/09 | \$ | 168.78 | \$ | 145.91 |  |  |  |  | \$ | 11,987.71 |
| 2/1/2009 |  |  |  | \$ | 147.74 |  |  |  |  | \$ | 12,135.45 |
| 3/1/2009 |  |  |  | \$ | 151.69 | \$ | 16.88 |  |  | \$ | 12,304.02 |
| 4/1/2009 |  |  |  | \$ | 153.80 |  |  |  |  | \$ | 12,457.82 |
| 5/1/2009 |  |  |  | \$ | 155.72 |  |  |  |  | \$ | 12,613.54 |
| 6/1/2009 |  |  |  | \$ | 157.67 |  |  |  |  | \$ | 12,771.21 |
| 7/1/2009 | 7/1-12/31/09 | \$ | 171.78 | \$ | 159.64 |  |  |  |  | \$ | 13,102.63 |
| 8/1/2009 |  |  |  | \$ | 161.64 |  |  |  |  | \$ | 13,264.27 |
| 9/1/2009 |  |  |  | \$ | 165.80 | \$ | 17.18 |  |  | \$ | 13,447.25 |
| 10/1/2009 |  |  |  | \$ | 168.09 |  |  |  |  | \$ | 13,615.34 |
| 11/1/2009 |  |  |  | \$ | 170.19 |  |  |  |  | \$ | 13,785.53 |
| 12/1/2009 |  |  |  | \$ | 172.32 |  |  |  |  | \$ | 13,957.85 |
| 1/1/2010 | 1/1-6/30/10 | \$ | 171.78 | \$ | 174.47 |  |  |  |  | \$ | 14,304.10 |
| 2/1/2010 |  |  |  | \$ | 176.65 |  |  |  |  | \$ | 14,480.75 |
| 3/1/2010 |  |  |  | \$ | 181.01 | \$ | 17.18 |  |  | \$ | 14,678.94 |


Balance Due




Description of Charge
Date

| $3 / 1 / 2013$ |
| ---: |
| $4 / 1 / 2013$ |
| $5 / 1 / 2013$ |
| $6 / 1 / 2013$ |
| $7 / 1 / 2013$ |
| $8 / 1 / 2013$ |
| $9 / 1 / 2013$ |
| $10 / 1 / 2013$ |
| $11 / 1 / 2013$ |
| $12 / 1 / 2013$ |
| $1 / 1 / 2014$ |
| $2 / 1 / 2014$ |
| $3 / 1 / 2014$ |
| $4 / 1 / 2014$ |
| $5 / 1 / 2014$ |
| $6 / 1 / 2014$ |
| $7 / 1 / 2014$ |
| $8 / 1 / 2014$ |
| $9 / 1 / 2014$ |
| $10 / 1 / 2014$ |
| $11 / 1 / 2014$ |
| $12 / 1 / 2014$ |
| $1 / 1 / 2015$ |
| $2 / 1 / 2015$ |
| $3 / 1 / 2015$ |
| $4 / 1 / 2015$ |
| $5 / 1 / 2015$ |
| $6 / 1 / 2015$ |
| $7 / 1 / 2015$ |
| $8 / 1 / 2015$ |
| $9 / 1 / 2015$ |
| $10 / 1 / 2015$ |
| $11 / 1 / 2015$ |
| $12 / 1 / 2015$ |
| $1 / 1 / 2016$ |


| Date | Description of Charge | Service Charge | Interest |  | Penalty |  |  | ents | Sent to Taxes | Balance Due |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 2/1/2016 |  | - | \$ | 480.34 |  |  |  |  |  | \$ | 39,083.12 |
| 3/1/2016 |  |  | \$ | 488.54 | \$ | 17.58 |  |  |  | \$ | 39,589.24 |
| 4/1/2016 |  |  | \$ | 494.87 |  |  |  |  |  | \$ | 40,084.11 |
| 5/1/2016 |  |  | \$ | 501.05 |  |  |  |  |  | \$ | 40,585.16 |
| 6/1/2016 |  |  | \$ | 507.31 |  |  |  |  |  | \$ | 41,092.47 |
| 7/1/2016 | 7/1-12/31/16 | \$ 175.80 | \$ | 513.66 |  |  |  |  |  | \$ | 41,781.93 |
| 8/1/2016 |  |  | \$ | 624.09 |  |  |  |  |  | \$ | 42,406.02 |
| 9/1/2016 |  |  | \$ | 636.09 | \$ | 17.58 |  |  |  | \$ | 43,059.69 |
| 10/1/2016 |  |  | \$ | 645.90 |  |  |  |  |  | \$ | 43,705.59 |
| 11/1/2016 |  |  | \$ | 655.58 |  |  |  |  |  | \$ | 44,361.17 |
| 12/1/2016 |  |  | \$ | 665.42 |  |  |  |  |  | \$ | 45,026.59 |
| 1/1/2017 | 1/1-6/30/17 | \$ 175.80 | \$ | 675.40 |  |  |  |  |  | \$ | 45,877.79 |
| 2/1/2017 |  |  | \$ | 685.53 |  |  |  |  |  | \$ | 46,563.32 |
| 3/1/2017 |  |  | \$ | 698.45 | \$ | 17.58 |  |  |  | \$ | 47,279.35 |
| 4/1/2017 |  |  | \$ | 709.19 |  |  |  |  |  | \$ | 47,988.54 |
|  | TOTALS | \$ 6,154.20 | \$ | 41,286.93 | \$ | 616.16 | \$ | (68.75) |  | \$ | 47,988.54 |

To: Mr. LaRue Griffin, General Manager; ( T.T.S.A.)<br>Directors;<br>Mr. O.R. Butterfield, Mr. Lane Lewis, Mr. Dan Wilkins, Mr. Jon Northrop, Mr. Dale Cox

May 25, 2017

Hello Mr. LaRue and Gentlemen of the Board,
This New Year and during my $70^{\text {th }}$ birthday, while I was shoveling out the snow on my property before I got buried, I also decided to try and dig myself out of past unresolved issues. Among other problems, this had to do with unresolved events on my property going back to 1975-1976. Also, I had to clear up financial obligations, taxes and my health needs, before I really got buried. It was that decision, following necessary preliminary steps, that caused me to find out exactly what/who/where/why is "T.T.S.A" claiming such an outrageous and odious amount of billings from me. As a property owner, I am sending this appeal letter, asking the Board members for relief of the compounded interest and penalties on the past unpaid assessments for reasons as follows. I do this as a natural person with hands and feet, with a mind and Soul to the natural persons named above, who are members of the Board of Directors of the T.T.S.A., defined in the R\&Rs (page 5) as a fictional "PERSON".

In January, after a few miss-turns at the airport in Truckee, I located where the offices of T.T..S.A. were. At first I entered the offices on the road leading to the general area indicated on my old map, and was directed further to the impressive entrance and buildings of your treatment plant. It reminded me of the early James Bond movies, where Bloefeld was holed up. I was quite surprised; I was expecting open leach fields and treatment pools, like the former leach fields upon which my high school was built on (latter disclosed that we were breathing contaminated dust for years). There was a small pool with a wooden bridge and a spring (no fish) at the entrance that made it appear welcoming.

As I wrote in my initial "appeal" letter to Mr. Griffin (March 12, 2017), I was able to obtain a short meeting with him and a subsequent meeting, which included Roshelle Chavez, ( Administrative Services Manager). I discussed openly and in good faith my intent and wish to resolve in a satisfactory and feasible way, the perplexing billing
claims. Mr. Griffin was very courteous and professional. He said he would look into the matter when he had the time. After this second meeting, I was directed by Roshelle Chavez to follow a "procedure" involving the writing of "two appeal letters"; one short the other more detailed. This second letter I am writing now, and I presume is to be the more detailed one. Contrary to e-mail statement by Ms. Chavez (May 9, 2017), I was not told that Mr. Griffin did not have the authority to grant my requested relief- I would have liked to have had a follow up meeting with him to discuss options and procedures. I do understand that he may have had limited discretionary authority to grant every relief. However, I was directed by others to write an "appeal letter" before there was a response and I was sent some accounting printout record forms and directed to consult the R\&Rs .

On March 13, I went to the office to pick up the "Rules and Regulations" printout and other publications, I was met by Emily Pindar. I asked her what is normally expected as to the content and form of an "appeal letter" and why I would be requested to write an appeal letter before any decision or discussion on Mr Griffin's inquiry into this matter? She said "just write your story". I thought about that for days; how to encapsulate 40 years into a brief letter. On the last night before it was expected to be sent, I sat down and wrote in a stream of consciousness mode, half asleep, whatever come to my mind on this subject.

Following the writing of the first letter (included with this letter as an attachment), I tried to read up on all the things related to T.T.S.A. Obviously, I have never received or read the "rules and regulations" before this time. I would liked to have received the previous R\&R's, but I was told by Ms. Chavez that the current R\&R's are controlling. However, I was very impressed by the immensity and extent of the facilities. I also noticed the overwhelming responsibilities of Mr. LaRue Griffin and the surprisingly small number of employees for such an immense responsibility. I was not aware that there were five "member entities" in the "District" connected to T.T.S.A. (a Public Utility Agency), North Tahoe P.U.D is one of them. As a matter of fact, before I left Tahoe in 1981-1982, I knew nothing about T.T.S.A and I don't remember receiving any information or billings. When I left Tahoe, I am not sure if there was a T.T.S.A. I am not aware that I entered into any agreement or obligation; then or ever. I do remember hearing about pipe lines being planed or discussion in in the papers about controversies regarding the bonds for the Truckee River pipe lines. When I left Tahoe, I only had time to load up my car, leaving everything in the house. I was only able to return for 2 days in 1986 and for a week in 2002 and 2006/7

I don't know how N.T.P.U.D became part of T.T.S.A, but I was unaware of it. For a long time I thought T.T.S.A. was for the Tahoe Truckee Sierra Disposal, which I did not use. (their billing is now mandatory too) I did not know the difference or connection between N.T.P.U.D and T.T.S.A. , However, from the brief study in the last two weeks, I can see that the "system" provides a necessary function and vital public service. I have
no argument with these services. Indeed, I would advocate an expansion of the infrastructure to be prepared for black-outs, with adequate backup generators, fuel, parts, in case of supply problems and other national emergencies.. Also, I would advocate the ability to have tertiary water purification ability-for down stream water utilization in Nevada. I have learned that Public Utilities have essentially been given monopoly status, under strict county, state and federal oversight. Reading the R\&Rs it appears much of it is devoted to regulation of the Utility Districts. Other portions have been developed for efficiency of operation, coordination with Member Entities on a local level. Section 20 refers to the independence of member entities "served by contract", further it states: "It is the intent of the Agency to contact and solicit cooperation from each member entity and public entity served by contract with member entity in the administration and enforcement of all Agency rules and regulations. The Agency reserves the right to independently administer and enforce its own rules, regulations and ordinances." So the "entities" are independent but connected, they are served by "contract with member entities" and solicit contact and cooperation. All previous rules and regulations are repealed (2012). But what was "controlling" from 1972-2012?

My request for relief does not in any way contest the legitimate operation of these vital services to our community and region; I respect the public service and the very able people involved. I have known some of them. From my understanding of the role of the T.T.S.A. board of directors, it is to provide a mediation or arbitration between the "District Entity", the Member Entities" and the public interest/concerns/needs that they serve. Any monopoly can be abused, even in the name of serving the public. Public Agencies and/or Utilities are not intended to become "fiefdoms". Laws and regulations have been instituted in the past to prevent abuse of the public trust. There is no intention on my part to question the fairness of the fees that are charged for the very valuable services the "District" charges for their operation, even though I was unaware of them. But I do believe that in my case the compounded fees, interest and penalties, have become odious (for the many reasons and other issues with a Member Entity I have described). I have heard of an expression that I think is similar to my situation; "You can't pick up one end of a stick without lifting the other end." In my case the "contract" I signed with a member entity and proceeded to act upon, has been "denied" as being controlling. The two sewer connections to my sewer main extension have gone by without my being compensated as per the contract for over 35 years. But a "sanitation" fee that was initiated without my knowledge or informed consent is represented as being due with interest and penalties-compounded!; for an amount that is more than twice what I paid for the property. My good faith attempt to discuss a fair resolution, with consideration of my very limited financial reality, has now been directed to a hopefully neutral mediation Board of Directors. Perhaps Mr. LaRue Griffin has talked to your legal department about this matter, as of now I have not taken any steps other than attempted to contact my congressman; Tom McClintock, but I would like to meet with his people in the Folsom office. By my submitting this appeal letter and previous letters and e-
mails, I do not thereby relinquish or forfeit my right to seek all property owners defenses, since my very survival depends on it. The Consumer Financial Protection Agency may have jurisdiction in some similar situations. I may need some objective legal advice and interpretation of the regulations under Federal and California Public Utilities codes. However, having worked with and for attorneys, I know that it is often not the best remedy for a dispute. I hope that a rational and feasible resolution can be reached.

As to what personal limitations I am up against, perhaps I have mentioned above that I am in my $70^{\text {th }}$ year with many related limitations. I have now been retired for about five years with approximately $\$ 800$ per month of social security and V.A. disability payments, with $\$ 118$ deducted for medicare part B. In the past, I supplemented this with some part time consultation work. But I have been for many years (30) below the poverty line. As a matter of fact I have been poor financially for most of my life (which has not yet been declared a crime) so I shouldn't be penalized for that. I am barely able to continue with rising bills and other monetary demands (mandates), taxes, fees, utilities, etc. I do not have the income to qualify for a mortgage loan but I do qualify for CAL-Fresh! While I have been attempting to survive in retirement, I have been, out of sheer frustration, trying to help other veterans more desperate than myself, being part of IV/CB Veterans Club, under the non-profit seniors program of Incline Village General Improvement District. For the last year or two, after most of my bills are paid, I am left with $\$ 200-\$ 300$ for food and necessities. I will need to return to work (if there are any gainful employment positions in Tahoe), but I will need to have the surgery before I can go back to work. Things are becoming a matter of life and ? situation. I have inquired about obtaining a reverse mortgage but there are requirements that need to be met for which I need more funds. I have not used my V.A. loan guaranty, but even that requires a conventional loan for which I presently do not qualify. Last month I nearly lost my property to county property tax arrears. As for possibly selling my home, I would need a property improvement loan, to make it marketable-for which I also need adequate income. For now, it has been a challenge just to keep my car insured and operational (I need to fix the brakes tomorrow). By the way, I notice you have an accounting position open!

But back to the issue at hand, I noticed that T.T.S.A. has evolved over the years in a number of steps, starting in 1972 (I arrived in Tahoe in 1971). There was some sort of expansion in 1978 (I purchased my property in 1975-1976). Then there was another expansion in 1982 (I was living in Nevada and going back and forth between Reno and L.A. and stayed in L.A. full time after 1985). There was another expansion in 2008 (I was in L.A. experiencing the beginning of the" greatest recession since the greatest depression", but for me a full blown depression; this came after my ulcer surgeries. In 2006 the Tahoe property had a flood involving 365,000 (or 165,000 ) gallons of water, I
don't remember the exact amount, but the interior damage was extensive and the water bill was $\$ 1,600$. In my previous letter I mentioned that N.T.P.U.D employee that was checking my water meeter reading had stated that I should not shut off the water to the house at the main valve (the only shut off valve). ButI had to shut off the water before winter before heading back to L.A. I also wanted to stop further billing for water and sewer, since there was no usage. I suspected that the main valve was changed in the fall of 2006. but.N.T.P.U.D. denied this. I was called on my home phone by N.T.P.U.D. that there was a water leak in my house and that they had shut off the service. The building interior was basically totaled since the remediation costs were from $\$ 45,000$ as high as $\$ 125,000$. in damages; more than the insurable replacement cost. I brought this issue up with the then general manager and a foreman, whose names I can't remember, but they denied having turned "on" the water main at the meter, and that they had no record of the water being turned on or the main being replaced. There was also a dispute with N.T.P.U.D. described in my previous letter, regarding the condemnation of my property, after I purchased it in 75-76, because of an "illegal" sewer hookup unknown to me and done before I purchased the property. The problem could not be corrected and the condemnation would remain until I hooked up to the main. But the main did not extend to the property. It was 125 ft away if I remember correctly. Also my property was "outside of the District" (possibly even now) and they had no intention of extending it. Thus I could not occupy the property. I had to move to Reno, and carry the mortgage. The property was built between 1930 and 1967, in different stages and was probably on septic or served earlier by an outhouse-I don't know. Therefore, I could not fix it, rent it or sell it. This situation remained unchanged for three or four years, until the sewer moratorium restrictions were lifted partially with a sewer raffle program. Between the recession of 1974-1978 and the sewer moratorium, property values fluctuated and vacant lots were only of value if you won a raffle sewer hookup. They were transfer selling for $\$ 20,000$ to $\$ 45,000$. This made appraising homes very difficult. My property was rendered unmarketable and due to being unfinished and unlivable, and thus consequently was of no value minus cost to tear down. My neighbor Goodall had many good laughs about my predicament.

But because another local neighbor (Mr. Drew or Druwer, an attorney) as well as other large land holding owners got lots of raffle sewer hookup permits, Tiger Ave was extended, and my neighbor Drew got two permits. He and others needed a sewer main extension and I was informed that if I wanted to and was willing to pay for a sewer extension, I would be granted the extension. This was before John Hausenplug became general manager. I agreed to the offer. N.T.P.U.D. prepared a contract for the sewer main extension and gave it to me for review, approval and signature. After reading it, while I agreed to most terms of the contract as well as the fees to be paid by me, I did change the terms to include that if anyone else hooked up to my extension, they would need to pay me a pro-rata amount of my costs plus interest at 7\% and a cost of inflation adjustment. I returned my signed portion original with the employee and kept the other.

He said they will return their signed portion when the project would be approved. The work was begun and the extension was completed. It took me about 6 months to complete the hook up of the lateral to my house, and a "Y-tee" was brought over by Mr. Hausenplug after I spoke to him about completing my hook up to the main and needing an inspection. I mentioned that I need a copy of the signed contract when everything is inspected and approved. I never received the copy, the former manager had retired and I was told that the employee that brought me the contract had been let go for some indiscretion. About this time I was traveling to L.A. almost weekly to help my mother with her first stroke. When I had a chance to ask Mr. Hausenplug whether he had the papers, he said he could not find them, that they must be in storage somewhere. When I finally got back to Tahoe in 2006, while dealing with the water leak in my property, I also saw the new Gen. Manager and his foreman. ( John Housenplug had retired) I showed them my copy and other papers. They asked if they could make copies; to which I agreed. They sent me a letter that they do not have a signed contract and they declined any obligation to pay me for the two homes that had hooked up to my extension (one house in 2004 the other in about 2010). They said I may "appeal" their decision.

That would have entailed litigation and I was in the middle of a dispute with J.P. Morgan Chase and Washington Mutual, over a wrongful notice of default, which led to a protracted legal battle and a "short sale" of my and my parents home in L.A. and for JPM having filed probably false claims to the IRS, but they conceded after years of battling. I was subsequently unable to obtain any real estate loans for 6 years following 2011 because of the short sale. Actually, the L.A. house was worth, even after the general property price drop, about $\$ 175,000$ more than the claimed debt on the "lost" note. The "short sale" was negotiated between the buyer and the "unsecured" servicer and unknown creditors/investors. The reason I moved to allow the short-sale (even though I had the property on the market with a broker who wanted his "investors" to make me below the market price offers before the listing expired), was because the attorney I was working with did not appear in court for the scheduled hearing and the "newbe" attomey he sent was unprepared. Luckily the servicer agent JPMorgan's attorney was also unprepared to move forward in the hearing. My attorney should have moved to vacate the foreclosure motion. However, the "newbe" attorney also lost my files and the check I paid for his stand-in services. A short sale was preferable to dragging out the battle for a year or more. Also I was broke. Fortunately my attorney canceled his fees after I had helped with his cases for two years, pro-bono. After fixing up the house in L.A. for the short-sale buyer to comply with pre-sale codes, and packing my belongings, I was able to move most but not all of my personal property to Tahoe in 2012-2013.

But previous to the battle in L.A., I had a claim against my insurance company for the water damage in the Tahoe property, which took over a year (2007-2008), I had to do all the work because the pay-out on the policy covered only about $1 / 2$ the contractor's lowest
bid (Frank Nash Jr.). That is probably why I developed sinus problems, since I had to basically gut $50 \%$ of the interior, including floors, sub-floors, walls, ceiling, plumbing (yes, I installed an inside water shut-off valve), electrical, kitchen, cabinets, insulation, and loss of many of my personal belongings I had brought up and stored. That is when the real estate bubble popped. I had to deal with the crisis in Los Angeles. In 2009 I had another health crisis and needed surgery at the V.A. hospital and Kaiser, for an ulcer from which I almost didn't recover. I lost probably 3-4 pints of blood. Followed by months of anti-biotics, from which I am still trying to recover. Presently the V.A. would like to perform surgery on my sinuses, but they want to stabilize my heart rhythm and blood pressure. My hearing is also effected by the sinus pressure. I am reluctant to proceed until I have access to funds during the recuperation period. Over the years I have not had money to deal with dental problems, and I have lost over five teeth. I need dental procedures that are involved with the sinusitis infections. I could go on, but enough is enough, I want to spare the members of the board by saying: I am ready for a vacation from my retirement. I would very much like to resolve this mater in a way that both satisfies your mediation role and my ability to restore my ability to go on with my life.

As an afterthought, I fear that the next few years will be even more trying than the 2008 so called greatest recession. I believe that the entire monetary and financial structure of the U.S. and other prominent nations, are about to experience another crash, maybe even a greater crash than the one in 1929. The entire world is under a debt based monetary system that is now so out of control that a total collapse is nearly unavoidable. Life will be very difficult-even in Tahoe. The contraction of the last 10 years will now be followed by increasing inflation, then many bubbles will pop; the bond market, then the stock market, then major bank failures, then oppressive control measures, then wars and civil unrest. But I pray that I am wrong and just having a bad dream at 1:00 AM in front of my computer.

Respectfully,

Janos (John) Vitencz

From: LaRue Griffin, General Manager
Meeting Date: July 12, 2017
Agenda Item: 3
Subject: Public hearing for public comment related to the Board's consideration of adopting a resolution of the Board to adopt a report on delinquent charges and authorizing their collection on the tax roll.

Background: The Agency annually considers adding delinquent charges to the county tax rolls for collection by the county tax collectors through the tax collection process. Staff has prepared a report showing the fiscal year 2016-17 delinquencies. State law requires the Board to hold a noticed public hearing prior to adopting the report and adding the delinquencies to the tax rolls. In accordance with Health and Safety Code Section 5473.2, "the legislative body shall hear and consider all objections or protests, if any, to said report (report of delinquent charges) referred to in said notice...If the legislative body finds that protest is made by the owners of a majority of separate parcels of property described in the report, then the report shall not be adopted and the charges shall be collected separately from the tax roll and shall not constitute a lien against any parcel or parcels of land."

Fiscal Impact: None.
Previous Board Action: None.
Recommendation: Hear public comment and consider whether there is a majority protest.

From: LaRue Griffin, General Manager
Meeting Date: July 12, 2017
Agenda Item: 4
Subject: Approval of Resolution 4-2017 to adopt a report on delinquent charges and authorize their collection on the tax roll.

Background: T-TSA has imposed and billed charges for the July 1, 2016 to June 30, 2017 fiscal year and some unpaid charges are now delinquent. The resolution adopts a written report of delinquent charges and directs the auditors of Nevada, Placer, and El Dorado Counties to enter the amounts of the unpaid charges, together with penalties thereon, against the respective parcels of land shown on the report of delinquent charges.

Fiscal Impact: Potential increase in Agency funds due to collection of delinquent charges.
Previous Board Action: None.

Recommendation: Approve Resolution 4-2017 to adopt a report on delinquent charges and authorize their collection on the tax roll.

## RESOLUTION 4-2017

# A RESOLUTION OF THE BOARD OF DIRECTORS OF THE TAHOE-TRUCKEE SANITATION AGENCY ADOPTING REPORT ON DELINQUENT CHARGES AND AUTHORIZING THEIR COLLECTION ON THE TAX ROLL PURSUANT TO HEALTH AND SAFETY CODE SECTION 5473, ET SEQ. 

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Tahoe-Truckee Sanitation Agency as follows:

1. The Board of Directors, by a $2 / 3$ vote of its members, has previously adopted Ordinance No. 3-90 that authorized the Tahoe-Truckee Sanitation Agency to collect delinquent sewer service and connection charges (together with penalties and interest) on the county tax roll and, since then, the Tahoe-Truckee Sanitation Agency has from time to time adopted and amended sewer service and connection charges. The Tahoe-Truckee Sanitation Agency has imposed and billed charges for the July 1, 2016 to June 30, 2017 fiscal year and some unpaid charges are now delinquent. The Board elects to collect those delinquent charges, together with penalties and interest, on the county tax roll.
2. A written report was prepared and filed on July 12, 2017, with the Secretary of the Tahoe-Truckee Sanitation Agency containing a description of each parcel of real property receiving sewage service whose service charges and/or connection charges are delinquent, and of the amount of delinquent charges for each parcel for said fiscal year, together with penalties thereon.
3. A notice of the filing of said report and of the time and place of hearing thereon, to wit, July 12, 2017, at 9:00 AM at the Board of Directors Meeting Room of Tahoe-Truckee Sanitation Agency, has been printed and published in a newspaper of general circulation within the Tahoe-Truckee Sanitation Agency area pursuant to Section 6066 of the Government Code and was mailed to each affected property owner on June 1, 2017.
4. The Board of Directors of Tahoe-Truckee Sanitation Agency held said public hearing on said written report at the time and place specified in said notice, considered all objections and protests, if any, to said report, and finds at the conclusion of said hearing that any protests made, either written or oral, do not constitute a majority of the separate parcels of property described in the report.
5. The Board of Directors also finds that some delinquent service charges and connection fees for the fiscal year July 1, 2016 through June 30, 2017, unpaid on the date that said written report was submitted and filed with the Secretary of the Board of Directors, have been paid; and that said report should be revised to eliminate from said report all such delinquent charges which have been paid by owners of real property described therein prior to the adoption of this Resolution.
6. The Board of Directors, based upon the findings hereinabove set forth, hereby adopts said written report as revised and directs that copies of said written report be filed with the Auditors of Nevada, Placer, and El Dorado Counties with a statement endorsed thereon that the same has been adopted by the Board of Directors of Tahoe-Truckee Sanitation Agency.
7. The Board of Directors by this Resolution directs the Auditors of Nevada, Placer, and El Dorado Counties to enter the amounts of the unpaid charges, together with penalties thereon, against the respective parcels of land shown on said report as revised, as they appear on the current assessment roll pursuant to Health and Safety Code Section 5473.4.
8. Said charges, including penalties, shall thereafter constitute a lien upon and be included on a bill for taxes levied against said parcels, shall be collected together with and not separately from taxes for Tahoe-Truckee Sanitation Agency, and the levy, collection and enforcement of general taxes shall be applicable to such charges, all as more particularly set forth in Sections 5473.5, 5473.6, 5473.7, and 5473.8 of the Health and Safety Code.

PASSED AND ADOPTED at a regular meeting of the Board of Directors of TahoeTruckee Sanitation Agency this $12^{\text {th }}$ day of July 2017, at Truckee, California, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

O. R. Butterfield, President<br>Board of Directors<br>TAHOE-TRUCKEE SANITATION AGENCY

ATTEST:

Secretary of the Board of Directors
TAHOE-TRUCKEE SANITATION AGENCY

## CERTIFICATE

I hereby certify that the foregoing is a full, true and correct copy of Resolution 4-2017, duly and regularly adopted by the Board of Directors of TAHOE-TRUCKEE SANITATION AGENCY, County of Nevada, on July 12, 2017.

Roshelle Chavez, Administrative Services Manager
TAHOE-TRUCKEE SANITATION AGENCY

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From: LaRue Griffin, General Manager
Meeting Date: July 12, 2017
Agenda Item: 5
Subject: Approval of Resolution 5-2017 to request collection of delinquent charges on the Placer County tax roll.

Background: A resolution specific to the collection of charges to be placed on the Placer County tax roll is required per Placer County requirements.

Fiscal Impact: Potential increase in Agency funds due to collection of delinquent charges.
Previous Board Action: None.
Recommendation: Approve Resolution 5-2017 to request collection of delinquent charges on the Placer County tax roll.

## RESOLUTION 5-2017

## A RESOLUTION OF THE BOARD OF DIRECTORS OF THE TAHOE-TRUCKEE SANITATION AGENCY REQUESTING COLLECTION OF DELINQUENT SEWER SERVICE CHARGES ON THE PLACER COUNTY TAX ROLL

WHEREAS, the Tahoe-Truckee Sanitation Agency requests that the County of Placer collect on the County tax rolls certain delinquent charges which have been imposed pursuant to sections 5473, et seq. of the Health and Safety Code and other applicable law by the TahoeTruckee Sanitation Agency, attached hereto, and

WHEREAS, the County has required as a condition of the collection of said charges that the Tahoe-Truckee Sanitation Agency warrant the legality of said charges and defend and indemnify the County from any challenge to the legality thereof,

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the TahoeTruckee Sanitation Agency that:

1. The Auditor-Controller of Placer County is requested to attach for collection on the County tax rolls those taxes, assessments, fees and/or charges, attached hereto.
2. The Tahoe-Truckee Sanitation Agency warrants and represents that the taxes, assessments, fees and/or charges imposed by the Agency and being requested to be collected by Placer County comply with all requirements of state law, including but not limited to Articles XIIIC and XIIID of the California Constitution (Proposition 218) (collectively hereinafter referred to as "the Laws").
3. The Tahoe-Truckee Sanitation Agency releases and discharges County, and its officers, agents and employees from any and all claims, demands, liabilities, costs and expenses, damages, causes of action, and judgments, in any manner arising out of the compliance of said taxes, assessments, fees and/or charges with the Laws.
4. The Tahoe-Truckee Sanitation Agency agrees to and shall defend, indemnify and hold harmless the County, its officers, agents and employees (the "Indemnified Parties") from any and all claims, demands, liabilities, costs and expenses, damages, causes of action, and judgments, in any manner arising out of the Tahoe-Truckee Sanitation Agency's establishment and imposition of said taxes, assessments, fees and/or charges. The Tahoe-Truckee Sanitation Agency agrees that, in the event a judgment is entered in a court of law against any of the Indemnified Parties concerning the Tahoe-Truckee Sanitation Agency's establishment and imposition of its taxes, assessments, fees and/or charges, the County may offset the amount of the judgment from any other monies collected by County on behalf of the Tahoe-Truckee Sanitation Agency, including property taxes.
5. The Tahoe-Truckee Sanitation Agency agrees that its officers, agents and employees will cooperate with the County in answering questions referred to the Tahoe-Truckee Sanitation Agency by County from any person concerning the Tahoe-Truckee Sanitation Agency's taxes, assessments, fees and/or charges, and that the TahoeTruckee Sanitation Agency will not refer such persons to County officers and employees for response.
6. The Tahoe-Truckee Sanitation Agency agrees to pay such reasonable and ordinary charges as the County may prescribe to recoup its costs in placing on the tax rolls and collecting the taxes, assessments, fees and charges, as may be authorized by Government Code sections 29304 and 51800.

PASSED AND ADOPTED at a regular meeting of the Board of Directors of TahoeTruckee Sanitation Agency this $12^{\text {th }}$ day of July 2017, at Truckee, California, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:
O. R. Butterfield, President

Board of Directors
TAHOE-TRUCKEE SANITATION AGENCY

## ATTEST:

Secretary of the Board of Directors
TAHOE-TRUCKEE SANITATION AGENCY

## CERTIFICATE

I hereby certify that the foregoing is a full, true and correct copy of Resolution 5-2017, duly and regularly adopted by the Board of Directors of TAHOE-TRUCKEE SANITATION AGENCY, County of Nevada, on July 12, 2017.

From: LaRue Griffin, General Manager
Meeting Date: July 12, 2017
Agenda Item: 6
Subject: Approval of Resolution 6-2017 to reference the Standard Form Tax Collection Services Contract with the County of Nevada.

Background: A resolution specific to the collection of charges pursuant to the approved Standard Form Tax Collection Services Contract between the County of Nevada and T-TSA.

Fiscal Impact: Potential increase in Agency funds due to collection of delinquent charges.
Previous Board Action: None.
Recommendation: Approve Resolution 6-2017 to reference the Standard Form Tax Collection Services Contract with the County of Nevada.

## RESOLUTION 6-2017

> A RESOLUTION OF THE BOARD OF DIRECTORS OF THE TAHOE-TRUCKEE SANITATION AGENCY REFERENCING THE STANDARD FORM TAX COLLECTION SERVICES CONTRACT WITH THE COUNTY OF NEVADA

NOW, THEREFORE, BE IT RESOLVED the Board of Directors of the Tahoe-Truckee Sanitation Agency hereby authorizes the County of Nevada to collect its delinquent charges pursuant to the previously approved Standard Form Tax Collection Services Contract between the County of Nevada and Tahoe-Truckee Sanitation Agency.

PASSED AND ADOPTED by the Board of Directors of Tahoe-Truckee Sanitation Agency this $12^{\text {th }}$ day of July 2017, at Truckee, California, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:
O. R. Butterfield, President

Board of Directors
TAHOE-TRUCKEE SANITATION AGENCY

ATTEST:

## Secretary of the Board of Directors <br> TAHOE-TRUCKEE SANITATION AGENCY

## CERTIFICATE

I hereby certify that the foregoing is a full, true and correct copy of Resolution 6-2017, duly and regularly adopted by the Board of Directors of TAHOE-TRUCKEE SANITATION AGENCY, County of Nevada, on July 12, 2017.

From: LaRue Griffin, General Manager
Meeting Date: July 12, 2017
Agenda Item: 7
Subject: Approval to submit certifications for collection of delinquent charges on the El Dorado County tax roll.

Background: El Dorado County requires the submission of certifications for collection of delinquent charges.

Fiscal Impact: Potential increase in Agency funds due to collection of delinquent charges.
Previous Board Action: None.
Recommendation: Approve to submit certifications for collection of delinquent charges on the El Dorado County tax roll.

## El Dorado County, Auditor-Controller, Property Tax Division 360 Fair Lane, Placerville CA 95667 (530) 621-5470 Direct Charge Levy Process Governing Authorization Certification Form For Authority to Levy Non-Ad Valorem Direct Charges on the Tax Roll

Under State law, Districts have the option to place many types of non-ad valorem direct charge levies on each year's tax roll. Each year's tax roll is unique and separate from previous and subsequent years. Therefore, the Auditor must obtain assurance that all four following conditions listed below exist for Districts to levy their direct charges on each and every year's tax roll. These four conditions are explained in detail below.

- CONDITION \#1: State law provides for the direct charge's authorization to exist. This authorization is without regard to what types of districts may execute the direct charge or the manner of collection.
- CONDITION \#2: The district is empowered to execute the direct charge. Various State laws authorize specific types of districts to use certain types of direct charges. Not all districts are authorized to use every type of direct charge (see Proposition 62).
- CONDITION \#3: The direct charge is authorized to appear on the tax roll. Typically, the authorization for a district to make use of the tax roll is explicitly provided for in the applicable State Code. The district's documents that are used to execute the enabling legislation to create the direct charge levy in Conditions \#1 and \#2 normally reference the State Code authorizing the direct charge levy to appear on the tax roll.
- CONDITION \#4: The District directs the Auditor to place the direct charge levies on the applicable tax roll. Typically, this would be done via ordinance or resolution (Note-csD law requires action by ordinance, resolution, or motion under a quorum of the board of directors (GOV§61045(a))

1. Review the Background and Instructions information on this page.
2. Locate the page with the district's direct charge "type" on the attached form. This form includes various direct charge types potentially eligible for levy by districts in El Dorado County. The direct charges are listed by type within the generalized "categories" of: Special Taxes; Assessments; Fees \& Charges; Delinquent Fees \& Charges; and Abatements.
3. Print the one page which displays the district's direct charge type.
4. For those districts with multiple direct charge types (e.g. a Voter Approved Special Tax and a Fire Suppression Assessment), repeat steps 2 and 3 as needed.
5. Complete both the general information at the top of the printed form and all the information in the row related to the specific direct charge type. The information in that specific row will correspond to the four conditions noted above. If the district levies more than one direct charge code of the same type (e.g. two different Voter Approved Special Taxes authorizations), to shorten the time to complete the forms, it is permissible to complete all of the "duplicate" items on the printed form, make the necessary number of copies, and then complete the remaining "differing" items on each copy of the form. If completing the form presents an ADA situation, contact the Auditor-Controller, Property Tax Division for an alternate format.
6. Retain a copy for your records.
7. Submit the completed form (one page per direct charge code number) to the AuditorController, Property Tax Division by August 10, along with the other required forms. Submission may be made via mail, fax, or email.
To place levies on the tax roll, please identify the district's direct charge type and then complete the information in that row. Submit the signed document (only the applicable page need be submitted). One sheet per direct charge code number.

\begin{tabular}{|c|c|c|c|c|c|c|c|c|c|}
\hline \multicolumn{4}{|l|}{Tahoe-Truckee Sanitation Agency} \& \multicolumn{3}{|l|}{July 12, 2017} \& \multicolumn{3}{|l|}{20673} \\
\hline \multicolumn{4}{|l|}{District Name} \& \multicolumn{3}{|l|}{Date} \& \multicolumn{3}{|l|}{Direct Charge Code \# (1 per page)} \\
\hline \multicolumn{3}{|l|}{LaRue Griffin} \& \multicolumn{4}{|l|}{General Manager} \& \& \& \\
\hline \multicolumn{3}{|l|}{Print Name of Authorized Person Certifying this Form} \& \multicolumn{3}{|l|}{Title of Authorized Person Certifying this Form} \& \multicolumn{4}{|l|}{Signature of Authorized Person Certifying this Form} \\
\hline  \& DIRECT CHARGE TYPE \& Enabling legislation (may include specific and additional requirements regarding who/what/when/how the levy is authorized) \& District submits documents authorizing execution of the enabling legislation \& \begin{tabular}{l}
Are \\
Documents already on file with Auditor?
\end{tabular} \& Are any Documents already on file current \& accurate? \& Authorization to appear on the tax roll? \& District submits documents authorizing Auditor to place on tax roll \& \begin{tabular}{l}
Are \\
Documents already on file with Auditor?
\end{tabular} \& Are any Documents already on file current \& active? \\
\hline \& Delinquent Refuse Collection Charges GOV§25828 \& \begin{tabular}{l}

<br>
County Gov§25828 <br>
County, city, city and county, district, regional agency as defined in PRC§40181, or other local government agency Gov§25828 <br>
Other, please contact Auditor's Office

 \& 

$\square$ <br>
For secured: copy of recorded certified resolution of confirmation For unsecured: copy of unrecorded certified resolution of confirmation
\end{tabular} \& No, it's attached \& N/A \& GOV§25828 \& Attested copy of resolution or ordinance \& No, it's attached \& N/A <br>

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\end{aligned}
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\] \& Delinquent Waste Disposal Sites \& Services Fees GOV§§25831 \& \begin{tabular}{l}

<br>
Counties Gov§25831 <br>
County, city, city and county, district, regional agency as defined in PRC§40181, or other local government agency Gov§25828 <br>
Other, please contact Auditor's Office

 \& 

$\square$ <br>
For secured: copy of recorded certified resolution of confirmation <br>
For unsecured: copy of unrecorded certified resolution of confirmation
\end{tabular} \& No, it's attached \& N/A \& GOV§25831 \& Attested copy of resolution or ordinance \& No, it's attached \& N/A <br>

\hline  \& \begin{tabular}{l}
Delinquent \\
Sanitation \& \\
Sewerage Charges \\
for Services \\
HSC§5473 et seq.
\end{tabular} \& \begin{tabular}{l}
X Counties, Cities and counties, cities, sanitary districts, county sanitation districts, county service areas, sewer maintenance districts, and other public corporations and districts authorized to acquire, construct, maintain and operate sanitary sewers and sewerage systems HSC\$5470 \(\square\)

<br>
County Sanitation Districts HSC§4741.7 <br>
County Service Areas Gov§25215.5 <br>
Garbage Disposal Districts PRC§49031 <br>
Other, please contact Auditor's Office

\end{tabular} \& Attested copy of resolution or ordinance approving charges \& No, it's attached \& N/A \& \[

$$
\begin{aligned}
& \text { HSC§§5473.4 - } \\
& 5473.88
\end{aligned}
$$
\] \& Attested copy of resolution or ordinance \& No, it's attached \& N/A <br>

\hline \& \begin{tabular}{l}
Delinquent \\
Sanitation \& \\
Sewerage \\
Connection Fees \\
HSC§5474 et seq.
\end{tabular} \& \begin{tabular}{l}

$\square$

<br>
Counties, Cities and counties, cities, sanitary districts, county sanitation districts, county service areas, sewer maintenance districts, and other public corporations and districts authorized to acquire, construct, maintain and operate sanitary sewers and sewerage systems HSC\$5470 <br>
County Sanitation Districts HSC $\$ 4741.7$ <br>
County Service Areas Gov§25215.5 <br>
Garbage Disposal Districts PRC§49031 <br>
Other, please contact Auditor's Office

\end{tabular} \& Attested copy of resolution or ordinance approving charges \& No, it's attached \& N/A \& \[

$$
\begin{aligned}
& \text { HSC§§5474.4 } \\
& 5474.8
\end{aligned}
$$
\] \& Attested copy of resolution or ordinance \& No, it's attached \& N/A <br>

\hline
\end{tabular}

# El Dorado County，Auditor－Controller，Property Tax Division 360 Fair Lane，Placerville CA 95667 （530）621－5470 Direct Charge Levy Process Proposition 218 Certification Form 

Page 1 of 2

Proposition 218 added Articles XIIIC and XIIID to the Constitution and significantly altered local government and special district finance in California．This proposition introduced considerable new requirements and constraints on the ability to impose property related taxes，assessments，fees，and charges for the financing of public facilities and services．Effectively，certain assessments existing prior to 7／1／1997 are considered to be＂grandfathered＂as long as no changes are made to the methodology used to calculate the levy．

Proposition 218 is not a stand－alone authorization to levy a special tax，assessment，fee，or charge． Instead，it is an＂umbrella＂set of requirements and procedures particularly for assessments，charges， and fees on top of any authorizing legislation requirements or specifically enabling legislation requirements（e．g．Proposition 218 adds a layer of additional requirements on top of the requirements of an Improvement Bond Act of 1915 assessment or a Landscaping \＆Lighting Act of 1972 assessment）．

Notably，prior to Proposition 218，taxpayers had the burden of proof to show that an assessment， fee，or charge was not legal．Following Proposition 218，the burden of proof is on the district to prove＂．．．by a preponderance of the evidence that a levy，charge，or other exaction is not a tax，that the amount is no more than necessary to cover the reasonable costs of the governmental activity， and that the manner in which those costs are allocated to a payor bear a fair or reasonable relationship to the payor＇s burdens on，or benefits received from，the governmental activity．＂

Since its passage，Proposition 218 has been significantly litigated，with outcomes generally narrowly／strictly interpreting Proposition 218＇s requirements for assessments，charges，and fees．

Districts utilizing the County tax rolls for collection of various non－ad valorem direct charges， particularly assessments，fees，or charges，need to ensure ongoing compliance with Proposition 218 requirements．

1．Review the information and instructions on this page．
2．Print page 2 of this form．If completing the form presents an ADA situation，contact the Auditor－Controller，Property Tax Division for an alternate format．
3．Check mark the appropriate boxes．
4．Sign and date the form．
5．Retain a copy for your records．
6．Submit the completed form（page 2 only）to the Auditor－Controller，Property Tax Division by August 10，along with the other required forms．Submission may be made via mail，fax，or email．

# El Dorado County, Auditor-Controller, Property Tax Division 360 Fair Lane, Placerville CA 95667 (530) 621-5470 <br> Direct Charge Levy Process Proposition 218 Certification Form 

$\square$ The District's direct charge is an assessment that is:
Not subject to Proposition 218 because it is grandfathered (certain assessments existing prior to 7/1/1997 with no changes to methodology).
$\square \quad$ Not subject to Proposition 218 because it is a 1915 PACE (Property Assessed Clean Energy) Bond, part of a Voluntary Assessment Program, which is explicitly excluded from Proposition 218 requirements (SHC §5898.31).
$\square$ Subject to Proposition 218 and is in compliance with applicable sections of the State Constitution Articles XIIIC \& XIIID.
$\square$ Subject to Proposition 218 and is not in compliance with applicable sections of the State Constitution Articles XIIIC \& XIIID.

X The District's direct charge is a fee or charge or a delinquent fee or charge that is:
Not subject to Proposition 218 because it is grandfathered (certain fees or charges existing prior to 7/1/1997 with no changes to methodology).
$\square$ Not subject to Proposition 218 for another reason (provide brief explanation).
X Subject to Proposition 218 and is in compliance with applicable sections of the State Constitution Articles XIIIC \& XIIID.
$\square$ Subject to Proposition 218 and is not in compliance with applicable sections of the State Constitution Articles XIIIC \& XIIID.
$\square$ The District's direct charge is a special tax that is subject to Proposition 218 and is:
 In compliance with applicable sections of the State Constitution Articles XIIIC \& XIIID. Not in compliance with applicable sections of the State Constitution Articles XIIIC \& XIIID.
$\square$ The District's direct charge is an abatement that is:
 Not subject to Proposition 218. Subject to Proposition 218 and is in compliance with applicable sections of the State Constitution Articles XIIIC \& XIIID.
$\square$ Subject to Proposition 218 and is not in compliance with applicable sections of the State Constitution Articles XIIIC \& XIIID.
$\square$ Other: $\qquad$ .

Tahoe-Truckee Sanitation Agency

## District Name

LaRue Griffin
Print Name of Authorized Person Certifying this Form

20673
Direct Charge Code Number(s) (or attach list)

General Manager
Title of Authorized Person Certifying this Form

July 12, 2017
Date Form Certified

# El Dorado County, Auditor-Controller, Property Tax Division 360 Fair Lane, Placerville CA 95667 (530) 621-5470 Direct Charge Levy Process Local Agency Special Tax \& Bond Accountability Act Form Page 1 of 2 

Certain direct charge levies are subject to the Local Agency Special Tax \& Bond Accountability Act (Accountability Act) (SB 165, Statutes 2000, Chapter 535) as codified in Government Code $\S 50075$ et seq. and §53410 et seq. This includes special taxes such as "Voter-Approved Special Taxes", "Qualified Special Taxes", and bonded "Mello-Roos Community Facilities District Act Special Taxes".

The purpose of the Accountability Act is for districts to provide explicit public accountability for certain special taxes or bonds levied after $1 / 1 / 2001$. In addition to requiring the district's board to take action to provide for certain accountability measures, this State law requires levying districts to file an annual report with their district's board to specifically account for their special tax or bond. General practice provides the district with 6 months following the end of the fiscal year (presuming a 6/30 fiscal year end) to file the required report with their board.

The annual Accountability Act report is required by State law to contain the following items:

- The amount of money collected specifically for the special tax or bond (not commingled with other revenue sources).
- The amount of money expended specifically for the special tax or bond (not commingled with expenditures from other revenue sources).
- The status of any project required or authorized to be funded with the special tax or bond proceeds (not commingled with projects using other revenue sources).
- Any other items required by the district's board.

Pursuant to the Freedom of Information Act, as outlined in the California Public Records Statutes codified in Government Code $\S 6250$ et seq., the Auditor-Controller hereby makes an official request for certain public records. Under the Public Records Act, the district has 10 days to respond to the request for public records. However, receipt by August 10 is considered timely. Specifically, the Auditor-Controller requests an attested copy of the annual Accountability Act report that may have been required to be filed with the district's board by January 1 of this calendar year (for the fiscal year ended the preceding June 30 for most districts). An attestation is a signed declaration (typically by the board's secretary or clerk) that the copy represents a true, genuine, or authentic copy of the original document (it does not mean notarized by a Notary Public).

1. Review the Background and Instructions information on this page.
2. Print page 2 of this form. If completing the form presents an ADA situation, contact the Auditor-Controller, Property Tax Division for an alternate format.
3. Check mark the box for the appropriate category.
4. Follow the directions within the appropriate category.
5. Sign and date the form.
6. Retain a copy for your records.
7. Submit the completed form (page 2 only) to the Auditor-Controller, Property Tax Division by August 10, along with the other required forms. Submission may be made via mail, fax, or email.

# El Dorado County, Auditor-Controller, Property Tax Division 360 Fair Lane, Placerville CA 95667 (530) 621-5470 Direct Charge Levy Process Local Agency Special Tax \& Bond Accountability Act Form Page 2 of 2 

$\square$ The district has a direct charge levy that is subject to the Accountability Act. Proceed to Question A:
A. The district levied this direct charge last fiscal year (the fiscal year ending prior to January 1 of this calendar year):


Yes. Proceed to Question B.
No. State law doesn't require a report when not levied the prior year; thus, the remaining questions do not need to be answered. Proceed to the sign/date section of the form.
B. The district filed an Accountability Act report with the district's board:


Yes, it was filed with the district's board timely on $\qquad$ /___/ $\qquad$ . Proceed to Question C.Yes, however, it was not filed timely with the district's board. Instead, it was filed on $\qquad$ / $\qquad$ / $\qquad$ . Proceed to Question C.No. Since no report was filed, there is nothing to send to the Auditor-Controller under the Public Records Act. The remaining questions do not need to be answered. Proceed to the sign/date section of the form.
C. The annual Accountability Act report identifies all legally required criteria (see the Background section of this form):

Yes. Proceed to Question D.
No. Proceed to Question D.
D. Attached is an attested copy of the annual Accountability Act report, as requested under the California Public Records Act.Yes. Proceed to the sign/date section of the form.
No, nothing is attached because $\qquad$
$\qquad$ . Proceed to the sign/date section of the form.

X The district's direct charge levy is not a "Voter-Approved Special Tax", a "Qualified Special Tax", or a bonded "Mello-Roos Community Facilities District Act of 1982 Special Tax". Instead, the district's direct charge levy is some other type that is not subject to the Accountability Act. Thus, no such report is on file with the district's board. Proceed to the sign/date section of the form.

Tahoe-Truckee Sanitation Agency
District Name

LaRue Griffin
Print Name of Authorized Person Certifying this Form

Signature of Authorized Person Certifying this Form

20673
Direct Charge Code Number(s) (or attach list)

General Manager
Title of Authorized Person Certifying this Form

July 12, 2017
Date Form Certified

# El Dorado County, Auditor-Controller, Property Tax Division 360 Fair Lane, Placerville CA 95667 Direct Charge Levy Process Secured/Unsecured Tax Roll Certification Form 

Typically, direct charges are placed on the secured tax roll. However, under State Law, certain direct charges are eligible only for the unsecured tax roll or may not qualify for inclusion on either tax roll when property has been sold ${ }^{1}$ or encumbered ${ }^{2}$ within specified timeframes. These include, but are not limited to:
> Certain fees/charges for services (often delinquent) (see chart below) may not be placed on the secured and/or unsecured tax rolls when the property is sold ${ }^{1}$ or encumbered ${ }^{2}$ within specified timeframes.

| Type | Code | Sold ${ }^{1}$ | Encumbered ${ }^{2}$ | Resulting Action |
| :---: | :---: | :---: | :---: | :---: |
| Delinquent Refuse Collection Charges | GOV§25828 | Prior to December 10 | Prior to December 10 | Eligible for unsecured |
| Delinquent Waste Disposal Sites and Services Fees | GOV§25831 | Prior to December 10 | Prior to December 10 | Eligible for unsecured |
| Delinquent Sanitation \& Sewerage Charges for Services | $\begin{gathered} \text { HSC §§5473.8 \& } \\ 5473.11 \end{gathered}$ | During the year prior to the date on which the first installment of the general taxes that include the charges appears on the assessment roll ${ }^{3,4}$ Effective $1 / 1 / 13$ | During the year prior to the date on which the first installment of the general taxes that include the charges appears on the assessment roll ${ }^{3,4}$ Effective $1 / 1 / 13$ | Eligible for unsecured |
| Delinquent Sanitation \& Sewerage Connection Fees | HSC §5474.6 | During the year prior to the date on which the first installment of the general taxes that include the charges appears on the assessment roll ${ }^{3,4}$ Effective $1 / 1 / 13$ | During the year prior to the date on which the first installment of the general taxes that include the charges appears on the assessment roll ${ }^{3,4}$ Effective $1 / 1 / 13$ | Eligible for unsecured |
| Public Utility District Delinquent Utility Works \& Services | PUC §16470 | In the year preceding the date on which the $1^{\text {st }}$ installment of real property taxes which evidence the charges appears on the roll ${ }^{3}$ | In the year preceding the date on which the $1^{\text {st }}$ installment of real property taxes which evidence the charges appears on the roll ${ }^{3}$ | District place lien <br> Not eligible for the secured or unsecured tax roll |
| Irrigation District Delinquent Water \& Other Services | WAT §25806 | In the year preceding the date on which the $1^{\text {st }}$ installment of real property taxes which evidence the charges appears on the roll ${ }^{3}$ | In the year preceding the date on which the $1^{\text {st }}$ installment of real property taxes which evidence the charges appears on the roll ${ }^{3}$ | District place lien <br> Not eligible for the secured or unsecured tax roll |
| Municipal Utility District Delinquent Fees, Tolls, etc | PUC §12811.1(c) | During the year prior to the date on which the first installment of the taxes that include the assessment appears on the assessment roll ${ }^{3,4}$ | During the year prior to the date on which the first installment of the taxes that include the assessment appears on the assessment roll ${ }^{3,4}$ | Eligible for unsecured |
| County Waterworks District Water or Sewer Service \& Standby Charges | $\begin{gathered} \text { WATS55501 \& } \\ 55501.5 \end{gathered}$ | Prior to December 10 | Prior to December 10 | Eligible for unsecured |
| County Waterworks District Delinquent Standby or Immediate Availability Charge | WAT §55501.1 | Prior to December 10 | Prior to December 10 | Eligible for unsecured |
| California Water <br> District Delinquent Water, Standby \& Other Services | WAT §37212 | During the year prior to the date on which the first installment of the taxes that include the assessment appears on the assessment roll ${ }^{3,4}$ Effective 1/1/13 | During the year prior to the date on which the first installment of the taxes that include the assessment appears on the assessment roll ${ }^{3,4}$ Effective $1 / 1 / 13$ | Eligible for unsecured |
| Hazardous Weeds \& Rubbish Abatement | HSC §14912 | Prior to December 10 | Prior to December 10 | Eligible for unsecured |
| Mosquito Abatement \& Vector Control District Abatement | HSC§2065 | Prior to December 10 IF not recorded | Prior to December 10 IF not recorded | Eligible for unsecured IF not recorded |
| Pest Abatement | HSC§§2865-2866 | Prior to December 10 | Prior to December 10 | Eligible for unsecured |
| Abatement of Abandoned Excavations | GOV§50247 | Prior to December 10 | Prior to December 10 | Eligible for unsecured |


|  | Abatement of Defacement or Graffiti | GOV $\S 38773.5$ or $\$ 38773.6$ | Prior to December 10 | Prior to December 10 | Eligible for unsecured |
| :---: | :---: | :---: | :---: | :---: | :---: |
|  | Abatement of Public Nuisances | $\begin{gathered} \mathrm{GOV} \\ \text { §5498(a)(1)(A) } \end{gathered}$ | Prior to December 10 | Prior to December 10 | Eligible for unsecured |
|  | Correction to Violation of Law, Regulation, or Local Ordinance that also violates CC§1941.1 | $\begin{gathered} \text { GOV } \\ \text { §54988(a)(1)(B) } \end{gathered}$ | Prior to December 10 | Prior to December 10 | Eligible for unsecured |
|  | Zoning Ordinance Enforcement pursuant to GOV§65800 et seq. or other authority | $\begin{gathered} \text { GOV } \\ \S \S 54988(\mathrm{a})(1)(\mathrm{C}) \end{gathered}$ | Prior to December 10 | Prior to December 10 | Eligible for unsecured |
|  | Inspection \& Abatement of Violations of HSC§13100 et seq. | $\begin{gathered} \text { GOV } \\ \text { §54988(a)(1)(D) } \end{gathered}$ | Prior to December 10 | Prior to December 10 | Eligible for unsecured |
| A C K G R | Inspection \& Abatement of Violations of State Housing Law | $\begin{gathered} \text { GOV } \\ \text { §54988(a)(1)(E) } \end{gathered}$ | Prior to December 10 | Prior to December 10 | Eligible for unsecured |
| O U N D C C O | Inspection \& Abatement of Violations of California Building Standards Code | $\begin{gathered} \text { GOV } \\ \text { §54988(a)(1)(F) } \end{gathered}$ | Prior to December 10 | Prior to December 10 | Eligible for unsecured |
| N T I N U E |  <br>  <br> Regulations of Items in GOV§54988(a) | $\begin{gathered} \text { GOV } \\ \S 54988(\mathrm{a})(1)(\mathrm{G}) \end{gathered}$ | Prior to December 10 | Prior to December 10 | Eligible for unsecured |
| D | Others | Various | See respective Code | See respective Code | See respective Code |

$>$ The first year only of a levy under the Benefit Assessment District Act of 1982 (BAD), where the property has been sold $^{1}$ or encumbered ${ }^{2}$ prior to the date on which the first installment of county taxes would become delinquent, may not be secured (GC §54718).
$>$ Escaped direct charges (those added to the tax roll after August 10), where the property is sold ${ }^{1}$ or encumbered $^{2}$ subsequent to July 1 of the year of escape and before the correction was entered on the tax roll, may not be secured (R\&T §4801, §4831, $\S 4836.5$ and $\S 531.2$ ). Submit this form for any escaped direct charges, in addition to the form submitted by August 10.
${ }^{1}$ "Sold" is defined here as "transferred or conveyed to a bona fide purchased for value".
2 "Encumbered" is defined here as "subject to a lien for a bona fide encumbrance for value".
${ }^{3}$ In El Dorado County, the secured roll is available to be seen by the public in August/September; thus, the "year preceding" is from the prior August/September through the current August/September. If a Sale or Encumbrance occurred in August/September, please check with the Auditor for the ${ }_{4}$ specific date the secured roll was available to be seen by the public.
${ }^{4}$ The Assessment Roll doesn't contain installments; it is believed the State Legislature intended the Secured Tax Roll.

1. Review the Background and Instructions information on this page.
2. Print the form.
3. $\overline{\text { Check mark all applicable boxes on the form. IF the district's levies must be split between the secured and }}$ the unsecured roll, submit 2 different sets of electronic data files notating which set is secured and which set is unsecured (please contact Auditor prior to submission). It is permissible to complete only one form which covers more than one direct charge code, as long as they each have the same condition(s).
4. Complete the general information at the bottom of the form, including signature and date. If completing any portion of the form presents an ADA situation, contact the Auditor-Controller, Property Tax Division for an alternate format.
5. Retain a copy for your records.
6. Submit the completed form to the Auditor-Controller, Property Tax Division by August 10, along with the other required forms. Submission may be made via mail, fax, or email.

# El Dorado County，Auditor－Controller，Property Tax Division 360 Fair Lane，Placerville CA 95667 （530）621－5470 Direct Charge Levy Process Secured／Unsecured Tax Roll Certification Form 

Х The District＇s levy is a delinquent fee／charge／abatement（see chart above）．Check any that apply．If more than one applies，submit multiple sets of electronic data files（contact Auditor prior to submission）．
 calendar year＂is eligible only for the unsecured roll．Check any that apply．If more than one applies，submit multiple sets of electronic data files（contact Auditor prior to submission）．

ख The District hereby certifies the property levied has not been sold ${ }^{1}$ or encumbered ${ }^{2}$ prior to delivery to the Auditor and may be placed on the secured tax roll．In addition，the District agrees to complete and submit a Direct Charge Correction Form to the Auditor by March 1 to move the levy to the unsecured roll on any property sold ${ }^{1}$ or encumbered ${ }^{2}$ by December 10.
$\square \quad$ The District hereby certifies the property levied has been sold ${ }^{1}$ or encumbered ${ }^{2}$ prior to delivery to the Auditor and is eligible only for the unsecured tax roll．
The levy is subject to the criteria where any property sold ${ }^{1}$ or encumbered ${ }^{2}$＂during the year prior to the date on which the first installment of the general taxes that include the charges appears on the assessment roll ${ }^{3,4,}$ is eligible only for the unsecured roll．Check any that apply．If more than one applies，submit multiple sets of data．
$\square \quad$ The District hereby certifies the property levied has not been sold ${ }^{1}$ or encumbered ${ }^{2}$ prior to delivery to the Auditor and may be placed on the secured tax roll．In addition，the District agrees to complete and submit a Direct Charge Correction Form to the Auditor by March 1 to move the levy to the unsecured roll on any property sold ${ }^{1}$ or encumbered ${ }^{2}$ by during the year prior to the date on which the first installment of the general taxes that include the charges appears on the assessment roll ${ }^{3,4}$ ．
The District hereby certifies the property levied has been sold ${ }^{1}$ or encumbered ${ }^{2}$ prior to delivery to the Auditor and is eligible only for the unsecured tax roll．
The levy is subject to the criteria where any property sold ${ }^{1}$ or encumbered ${ }^{2}$＂in the year preceding the date on which the 1st installment of real property taxes which evidence the charges appears on the roll ${ }^{3,1}$ is not eligible to be placed on the secured or unsecured tax rolls．The district hereby certifies the property levied has not been sold ${ }^{1}$ or encumbered ${ }^{2}$ since August／September of the prior year through to the time the levy is delivered to the Auditor and may be placed on the secured tax roll．In addition，the District agrees to complete and submit a Direct Charge Correction Form to the Auditor by March 1 to remove the levy on any property that is sold ${ }^{1}$ or encumbered ${ }^{2}$ between the time delivered to the Auditor and the time the charge appears on the roll．

The District＇s levy is a Benefit Assessment District Act of 1982 （BAD）assessment．Check any that apply．If more than one applies，submit multiple sets of electronic data files（contact Auditor prior to submission）．
$\square \quad$ The BAD assessment has been levied on the property in previous year（s）．The district hereby certifies the property levied is eligible to be placed on the secured tax roll．
$\square \quad$ The BAD assessment is being levied on the property for the $1^{\text {st }}$ time．The district hereby certifies the property levied has not been sold ${ }^{1}$ or encumbered ${ }^{2}$ prior to delivery to the Auditor and may be placed on the secured tax roll．In addition，the District agrees to complete and submit a Direct Charge Correction Form to the Auditor by March 1 to move the levy to the unsecured roll on any property sold ${ }^{1}$ or encumbered ${ }^{2}$ by December 10.
$\square \quad$ The BAD assessment is being levied on the property for the $1^{\text {st }}$ time．The district hereby certifies the property levied has been sold ${ }^{1}$ or encumbered ${ }^{2}$ prior to delivery to the Auditor and is eligible only for the unsecured tax roll．
$\square \quad$ The District＇s levy is an Escaped Direct Charge．Check any that apply．If more than one applies，submit multiple sets of electronic data files（contact Auditor prior to submission）．
$\square \quad$ The district hereby certifies the property levied has not been sold ${ }^{1}$ or encumbered ${ }^{2}$ subsequent to July 1 of the year of escape and prior to the correction being entered on the current roll and is eligible to be placed on the secured tax roll．The district hereby certifies the property levied has been sold ${ }^{1}$ or encumbered ${ }^{2}$ subsequent to July 1 of the year of escape and prior to the correction being entered on the current roll and is eligible to be placed only on the unsecured tax roll．

Others not eligible for secured tax roll．Please contact the Auditor－Controller＇s Property Tax Division prior to submitting the direct charge levies．

The District＇s levy is not one of the types shown above．The District hereby certifies the property levied is eligible，under the laws of the State of California，to be placed on the secured tax roll．

Tahoe－Truckee Sanitation Agency
District Name
LaRue Griffin
Print Name of Authorized Person Certifying this Form
20673
Direct Charge Code Number（s）（or attach list）
General Manager
Title of Authorized Person Certifying this Form
July 12， 2017
Signature of Authorized Person Certifying this Form

# El Dorado County, Auditor-Controller, Property Tax Division 360 Fair Lane, Placerville CA 95667 (530) 621-5470 Direct Charge Levy Process Direct Charge Information Sheet as of May 12, 2017 



By placing the district's direct charges on the current year secured tax roll, the district hereby agrees that it has read and understood the requirements and fees for direct charges and agrees to the terms stated therein for all direct charges submitted.

LaRue Griffin
Print Name of Authorized Person Certifying this Form

General Manager
Title of Authorized Person Certifying this Form
July 12, 2017
Date Form Certified

From: LaRue Griffin, General Manager
Meeting Date: July 12, 2017

## Agenda Item: 8

Subject: Approval of Resolution 7-2017 to establish appropriations limits for fiscal year 2017-2018.
Background: T-TSA is required by Government Code Section 7910 to establish appropriations limits per fiscal year by resolution at a regularly scheduled and noticed meeting. The calculation for fiscal year 2017-2018 appropriations limits is attached for reference.

Fiscal Impact: None.
Previous Board Action: None.
Recommendation: Approve Resolution 7-2017 to establish appropriations limits for fiscal year 2017-2018.

## RESOLUTION 7-2017

# A RESOLUTION OF THE BOARD OF DIRECTORS OF THE TAHOE-TRUCKEE SANITATION AGENCY ESTABLISHING APPROPRIATIONS LIMITS FOR FISCAL YEAR 2017-18 

WHEREAS, as the people of the State of California elected to approve Article XIIIB of the California Constitution which sets annual appropriations limits for governmental agencies; and

WHEREAS, the California Legislature has enacted Government Code Section 7901 which implements Article XIIIB of the Constitution and sets forth procedures for calculating appropriations limits; and

WHEREAS, Tahoe-Truckee Sanitation Agency receives revenue from service charges, connection fees and property taxes and Government Code Section 7901 states that proceeds of taxes shall not include proceeds to a local jurisdiction or the State from regulatory licenses, user charges, or user fees except to the extent that such proceeds exceed the cost reasonably borne by such an entity in providing the regulation product or service; and

WHEREAS, Tahoe-Truckee Sanitation Agency service charges, required by state and federal law and established pursuant to law, provide revenue for plant operation to meet state waste discharge requirements; and connection fees are established pursuant to law to provide reserves for new plant construction and plant improvements; and

WHEREAS, proceeds from service charges and connection fees do not exceed the actual cost of providing wastewater treatment service and new plant construction; and

WHEREAS, Tahoe-Truckee Sanitation Agency revenues subject to limitation include property taxes received for administrative expense and state subventions; and

WHEREAS, Tahoe-Truckee Sanitation Agency is required by Government Code Section 7910 to establish appropriations limits for fiscal year 2017-18 by resolution at a regularly scheduled and noticed meeting; and

WHEREAS, a report has been prepared and filed with the Secretary of the TahoeTruckee Sanitation Agency which contains the calculation of the appropriations limits and which has been available to the public for inspection for at least 15 days prior to the adoption of this resolution;

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the TahoeTruckee Sanitation Agency as follows:

1. Tahoe-Truckee Sanitation Agency appropriations subject to limitation consist solely of property taxes and state subventions received for administrative expense.
2. The appropriations subject to limitation for fiscal year 2017-18 based on allowable increases in per capita personal income, and change in population is $\$ 3,068,587$. The budgeted administrative revenue for fiscal year 2017-18 is $\$ 1,700,000$.
3. The estimated fiscal year 2017-18 administration budget does not exceed the allowable appropriations limit.

PASSED AND ADOPTED by the Board of Directors of Tahoe-Truckee Sanitation Agency this $12^{\text {th }}$ day of July 2017, at Truckee, California, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:
O. R. Butterfield, President

Board of Directors
TAHOE-TRUCKEE SANITATION AGENCY

ATTEST:

Secretary of the Board of Directors
TAHOE-TRUCKEE SANITATION AGENCY

## CERTIFICATE

I hereby certify that the foregoing is a full, true and correct copy of Resolution 7-2017, duly and regularly adopted by the Board of Directors of TAHOE-TRUCKEE SANITATION AGENCY, County of Nevada, on July 12, 2017.

From: LaRue Griffin, General Manager
Meeting Date: July 12, 2017

## Agenda Item: 9

Subject: Approval of Resolution 8-2017 authorizing investment of monies in the Local Agency Investment Fund.

Background: Local Agency Investment Fund is established in the State Treasury for the deposit of money of a local agency for purposes of investment by the State Treasurer. T-TSA performs deposits and withdrawals of money for the purpose of investment in the best interests of the Agency.

The resolution is required to update Agency officers authorized to order the deposit or withdrawal of monies in the Local Agency Investment Fund.

Fiscal Impact: None.
Previous Board Action: None.
Recommendation: Approve Resolution 8-2017 authorizing investment of monies in the Local Agency Investment Fund.

## RESOLUTION 8-2017

## A RESOLUTION OF THE BOARD OF DIRECTORS OF THE TAHOE-TRUCKEE SANITATION AGENCY AUTHORIZING INVESTMENT OF MONIES IN THE LOCAL AGENCY INVESTMENT FUND

WHEREAS, the Local Agency Investment Fund is established in the State Treasury under Government Code Section 16429.1, et. seq., for the deposit of money of a local agency for purposes of investment by the State Treasurer; and

WHEREAS, the Board of Directors hereby finds that the deposit and withdrawal of money in the Local Agency Investment Fund in accordance with Government Code Section 16429.1, et. seq., for the purpose of investment as provided therein is in the best interests of the Tahoe-Truckee Sanitation Agency.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors hereby authorizes the deposit and withdrawal of Tahoe-Truckee Sanitation Agency monies in the Local Agency Investment Fund in the State Treasury in accordance with Government Code Section 16429.1, et. seq., for the purpose of investment as stated therein.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the TahoeTruckee Sanitation Agency as follows:

1. The following Tahoe-Truckee Sanitation Agency officers and local government officials holding the title(s) specified herein below or their successors in office are each hereby authorized to order the deposit or withdrawal of monies in the Local Agency Investment Fund and may execute and deliver any and all documents necessary or advisable in order to effectuate the purposes of this resolution and the transactions contemplated hereby:

LaRue Griffin
General Manager/Treasurer
Roshelle Chavez
Administrative Services Manager

Michelle Mackey
Accounting Supervisor

Jason A. Parker
Engineering Department Manager

Michael Peak
Operations Manager

Dawn Davis
Accountant
2. This resolution shall remain in full force and effect until rescinded by Board of Directors by resolution and a copy of the resolution rescinding this resolution is filed with the State Treasurer's Office.

PASSED AND ADOPTED at a regular meeting of the Board of Directors of TahoeTruckee Sanitation Agency this $12{ }^{\text {th }}$ day of July, 2017, at Truckee, California, by the following vote:

AYES:
NOES:
ABSTAIN:
ABSENT:
O. R. Butterfield, President

Board of Directors
TAHOE-TRUCKEE SANITATION AGENCY

## ATTEST:

Secretary of the Board of Directors
TAHOE-TRUCKEE SANITATION AGENCY

## CERTIFICATE

I hereby certify that the foregoing is a full, true and correct copy of Resolution 8-2017, duly and regularly adopted by the Board of Directors of TAHOE-TRUCKEE SANITATION AGENCY, County of Nevada, on July 12, 2017.

TAHOE-TRUCKEE SANITATION AGENCY

From: LaRue Griffin, General Manager
Meeting Date: July 12, 2017
Agenda Item: 10
Subject: Approval of General Fund warrants.
Background: Warrants paid and payable for the previous calendar months.
Fiscal Impact: Decrease in Agency general fund per the warrant amounts.
Previous Board Action: None.
Recommendation: Approve General Fund warrants paid and payable.



$\qquad$




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TAHOE-TRUCKEE SANITATION AGENCY - PAYROLL CHECK REGISTER

| CHECK\# | CHECK DATE | EMPLOYEE NUMBER | CHECK AMOUNT | DIRECT DEPOSIT |
| :---: | :---: | :---: | :---: | :---: |
| 53559 | 6/1/2017 | 1629 | \$515.05 |  |
| 53560 | 6/1/2017 | 8035 | \$215.20 |  |
| 53561 | 6/1/2017 | 773 | \$2,068.41 |  |
| 53562 | 6/1/2017 | 1929 | \$2,823.59 |  |
| 53563 | 6/1/2017 | 1980 | \$3,610.05 | X |
| 53564 | 6/1/2017 | 8400 | \$2.596.54 | X |
| 53565 | 6/1/2017 | 4225 | \$5,570.00 | X |
| 53566 | 6/1/2017 | 6626 | \$2,802.04 | X |
| 53567 | 6/1/2017 | 3286 | \$2,365.92 | X |
| 53568 | 6/1/2017 | 7570 | \$3,396.31 | X |
| 53569 | 6/1/2017 | 8897 | \$2,852.57 | X |
| 53570 | 6/1/2017 | 8710 | \$3,598.62 | X |
| 53571 | 6/1/2017 | 9925 | \$3,149.33 | X |
| 53572 | 6/1/2017 | 2133 | \$2,948.99 | X |
| 53573 | 6/1/2017 | 6021 | \$1,115.09 | X |
| 53574 | 6/1/2017 | 5982 | \$1,701.45 | X |
| 53575 | 6/1/2017 | 1352 | \$2,290.08 | X |
| 53576 | 6/1/2017 | 3464 | \$3,753.87 | X |
| 53577 | 6/1/2017 | 934 | \$3,835.65 | X |
| 53578 | 6/1/2017 | 992 | \$2,399.73 | X |
| 53579 | 6/1/2017 | 3059 | \$3,007.56 | X |
| 53580 | 6/1/2017 | 1248 | \$2,926.80 | X |
| 53581 | 6/1/2017 | 6171 | \$2,768.26 | X |
| 53582 | 6/1/2017 | 9815 | \$1,950.15 | X |
| 53583 | 6/1/2017 | 1730 | \$2,115.68 | X |
| 53584 | 6/1/2017 | 9478 | \$2,390.24 | X |
| 53585 | 6/1/2017 | 9268 | \$2,432.41 | X |
| 53586 | 6/1/2017 | 6204 | \$3,798.89 | X |
| 53587 | 6/1/2017 | 6930 | \$2.375.85 | X |
| 53588 | 6/1/2017 | 1567 | \$2.644.41 | X |
| 53589 | 6/1/2017 | 5526 | \$3,350.60 | X |
| 53590 | 6/1/2017 | 9357 | \$2,873.51 | X |
| 53591 | 6/1/2017 | 63 | \$2,666.74 | X |
| 53592 | 6/1/2017 | 65 | \$2,876.72 | X |
| 53593 | 6/1/2017 | 890 | \$4.786.19 | X |
| 53594 | 6/1/2017 | 572 | \$2,231.82 | X |
| 53595 | 6/1/2017 | 2375 | \$2.928.74 | X |
| 53596 | 6/1/2017 | 3433 | \$2,380.00 | X |
| 53597 | 6/1/2017 | 743 | \$3,538.85 | X |
| 53598 | 6/1/2017 | 6715 | \$3,240.39 | X |
| 53599 | 6/1/2017 | 8112 | \$4,429.41 | X |
| 53600 | 6/1/2017 | 3359 | \$1,701.44 | X |
| 53601 | 6/1/2017 | 8131 | \$2,055.52 | X |
| 53602 | 6/1/2017 | 6833 | \$2.177.87 | X |
| 53603 | 6/1/2017 | 7232 | \$3,153.15 | X |
| 53604 | 6/1/2017 | 1766 | \$3,035.51 | X |
| 53605 | 6/1/2017 | 9056 | \$3,784.29 | X |
| 53606 | 6/1/2017 | 128 | \$2,841.68 | X |
| 53607 | 6/1/2017 | 5476 | \$2,928.93 | X |
| 53608 | 6/1/2017 | 4177 | \$2,404.80 | X |
| 53610 | 6/2/2017 | 128 | \$748.24 | X |
| 53611 | 6/2/2017 | 128 | \$5,994.33 | X |
| 53612 | 6/16/2017 | 1629 | \$627.55 |  |
| 53613 | 6/16/2017 | 8035 | \$1,076.59 |  |
| 53614 | 6/16/2017 | 773 | \$2,068.42 |  |
| 53615 | 6/16/2017 | 1929 | \$2,504.00 |  |
| 53616 | 6/16/2017 | 1980 | \$3,610.05 | X |
| 53617 | 6/16/2017 | 8400 | \$2.596.54 | X |
| 53618 | 6/16/2017 | 4225 | \$5.570.01 | X |
| 53619 | 6/16/2017 | 6626 | \$2,802.03 | X |
| 53620 | 6/16/2017 | 3286 | \$2,213.86 | X |
| 53621 | 6/16/2017 | 7570 | \$3,396.30 | X |
| 53622 | 6/16/2017 | 8897 | \$2,592.93 | X |
| 53623 | 6/16/2017 | 8710 | \$3,640.28 | X |
| 53624 | 6/16/2017 | 9925 | \$2,826.46 | X |
| 53625 | 6/16/2017 | 2133 | \$2,740.11 | X |

TAHOE-TRUCKEE SANITATION AGENCY - PAYROLL CHECK REGISTER

| CHECK\# | CHECK DATE | EMPLOYEE NUMBER | CHECK AMOUNT | DIRECT DEPOSIT |
| :---: | :---: | :---: | :---: | :---: |
| 53626 | 6/16/2017 | 6021 | \$950.87 | X |
| 53627 | 6/16/2017 | 5982 | \$1,701.43 | X |
| 53628 | 6/16/2017 | 1352 | \$2,112.53 | X |
| 53629 | 6/16/2017 | 3464 | \$3,403.52 | X |
| 53630 | 6/16/2017 | 934 | \$3,491.24 | X |
| 53631 | 6/16/2017 | 992 | \$2,401.67 | X |
| 53632 | 6/16/2017 | 3059 | \$2,537.45 | X |
| 53633 | 6/16/2017 | 1248 | \$2,735.59 | X |
| 53634 | 6/16/2017 | 6171 | \$2,768.26 | X |
| 53635 | 6/16/2017 | 9815 | \$1,950.15 | X |
| 53636 | 6/16/2017 | 1730 | \$2,115.68 | X |
| 53637 | 6/16/2017 | 9478 | \$2.390.22 | X |
| 53638 | 6/16/2017 | 9268 | \$2,432.42 | X |
| 53639 | 6/16/2017 | 6204 | \$3,798.84 | X |
| 53640 | 6/16/2017 | 6930 | \$2,006.08 | X |
| 53641 | 6/16/2017 | 1567 | \$3,107.22 | X |
| 53642 | 6/16/2017 | 5526 | \$3,350.59 | X |
| 53643 | 6/16/2017 | 9357 | \$2,961.44 | X |
| 53644 | 6/16/2017 | 63 | \$2,166.55 | X |
| 53645 | 6/16/2017 | 65 | \$2,755.11 | X |
| 53646 | 6/16/2017 | 890 | \$4,786.18 | X |
| 53647 | 6/16/2017 | 572 | \$2,231.82 | X |
| 53648 | 6/16/2017 | 2375 | \$3,042.23 | X |
| 53649 | 6/16/2017 | 3433 | \$1,893.32 | X |
| 53650 | 6/16/2017 | 743 | \$3,109.94 | X |
| 53651 | 6/16/2017 | 6715 | \$3,240.39 | X |
| 53652 | 6/16/2017 | 8112 | \$4,203.92 | X |
| 53653 | 6/16/2017 | 3359 | \$1,714.41 | X |
| 53654 | 6/16/2017 | 8131 | \$2,055.51 | X |
| 53655 | 6/16/2017 | 6833 | \$2,177.87 | X |
| 53656 | 6/16/2017 | 7232 | \$3,155.10 | X |
| 53657 | 6/16/2017 | 1766 | \$2,979.89 | X |
| 53658 | 6/16/2017 | 9056 | \$3,247.72 | X |
| 53659 | 6/16/2017 | 5476 | \$2,928.94 | X |
| 53660 | 6/16/2017 | 4177 | \$2,406.77 | X |
| 53661 | 6/30/2017 | 671 | \$4,051.26 | X |
| 53662 | 6/30/2017 | 1629 | \$704.56 |  |
| 53663 | 6/30/2017 | 8126 | \$2,605.57 | X |
| 53664 | 6/30/2017 | 8035 | \$1,076.59 |  |
| 53665 | 6/30/2017 | 773 | \$2,068.41 |  |
| 53666 | 6/30/2017 | 1929 | \$2,367.64 |  |
| 53667 | 6/30/2017 | 1980 | \$3,610.05 | x |
| 53668 | 6/30/2017 | 4225 | \$5,570.01 | x |
| 53669 | 6/30/2017 | 6626 | \$2,802.03 | X |
| 53670 | 6/30/2017 | 3286 | \$2,034.38 | X |
| 53671 | 6/30/2017 | 7570 | \$3,396.29 | X |
| 53672 | 6/30/2017 | 8897 | \$3,309.87 | X |
| 53673 | 6/30/2017 | 8710 | \$3,665.29 | X |
| 53674 | 6/30/2017 | 9925 | \$2,882.26 | X |
| 53675 | 6/30/2017 | 2133 | \$2,752.39 | X |
| 53676 | 6/30/2017 | 6021 | \$752.87 | X |
| 53677 | 6/30/2017 | 8400 | \$2,748.65 | X |
| 53678 | 6/30/2017 | 5982 | \$1,701.44 | X |
| 53679 | 6/30/2017 | 1352 | \$1,964.46 | X |
| 53680 | 6/30/2017 | 3464 | \$3,591.91 | X |
| 53681 | 6/30/2017 | 934 | \$3,548.12 | X |
| 53682 | 6/30/2017 | 992 | \$2,399.73 | X |
| 53683 | 6/30/2017 | 3059 | \$2,419.95 | X |
| 53684 | 6/30/2017 | 1248 | \$2,856.11 | X |
| 53685 | 6/30/2017 | 6171 | \$2.768.26 | X |
| 53686 | 6/30/2017 | 9815 | \$1,950.14 | X |
| 53687 | 6/30/2017 | 1730 | \$2,115.68 | X |
| 53688 | 6/30/2017 | 9478 | \$2,390.22 | X |
| 53689 | 6/30/2017 | 9268 | \$2,432.41 | X |
| 53690 | 6/30/2017 | 6204 | \$3,798.86 | X |
| 53691 | 6/30/2017 | 6930 | \$2,292.50 | X |

TAHOE-TRUCKEE SANITATION AGENCY - PAYROLL CHECK REGISTER

| CHECK\# | CHECK DATE | EMPLOYEE NUMBER | CHECK AMOUNT | DIRECT DEPOSIT |
| :---: | :---: | :---: | :---: | :---: |
| 53692 | 6/30/2017 | 1567 | \$2,879.58 | X |
| 53693 | 6/30/2017 | 5526 | \$3,350.60 | X |
| 53694 | 6/30/2017 | 9357 | \$2,873.50 | X |
| 53695 | 6/30/2017 | 63 | \$2,236.02 | X |
| 53696 | 6/30/2017 | 65 | \$2,755.12 | X |
| 53697 | 6/30/2017 | 890 | \$4.786.18 | X |
| 53698 | 6/30/2017 | 572 | \$2,231.83 | X |
| 53699 | 6/30/2017 | 2375 | \$2,928.74 | X |
| 53700 | 6/30/2017 | 3433 | \$2,089.91 | X |
| 53701 | 6/30/2017 | 743 | \$3,192.06 | X |
| 53702 | 6/30/2017 | 6715 | \$3,240.39 | X |
| 53703 | 6/30/2017 | 8112 | \$3,918.30 | X |
| 53704 | 6/30/2017 | 3359 | \$1,701.44 | X |
| 53705 | 6/30/2017 | 8131 | \$2,055.51 | X |
| 53706 | 6/30/2017 | 6833 | \$2,189.03 | X |
| 53707 | 6/30/2017 | 7232 | \$3,153.14 | X |
| 53708 | 6/30/2017 | 1766 | \$2,832.41 | X |
| 53709 | 6/30/2017 | 9056 | \$3,539.31 | X |
| 53710 | 6/30/2017 | 5476 | \$2,928.95 | X |
| 53711 | 6/30/2017 | 4177 | \$2,404.82 | X |
| 53712 | 6/30/2017 | 9815 | \$3,703.22 | X |
| 53713 | 6/30/2017 | 4225 | \$4,823.06 | X |
| 53714 | 6/30/2017 | 2375 | \$6,847.55 | X |
| 53715 | 6/30/2017 | 1730 | \$949.20 | X |
| 53716 | 6/30/2017 | 8112 | \$1,801.67 | X |
| 53717 | 6/30/2017 | 6204 | \$13.71 | X |
| 53718 | 6/30/2017 | 63 | \$222.52 | X |
| 53719 | 6/30/2017 | 1766 | \$33.53 | X |
| 53720 | 6/30/2017 | 5476 | \$741.51 | X |
|  |  |  | \$437,774.19 |  |

From: LaRue Griffin, General Manager
Meeting Date: July 12, 2017

Agenda Item: 11
Subject: Receive and file financial statements, status of investments and Teichert mining report.
Background: Financial statements, status of investments and Teichert mining report for the previous calendar month.

Fiscal Impact: None.
Previous Board Action: None.
Recommendation: No action required.

FINANCIAL STATEMENT
PERIOD ENDING $6 / 30 / 17$


 66.09

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 BALANCE
YEAR TO DATE

$869,827.71$
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$11,818,912.67$
 $\begin{array}{llllllllllllll:l}0 & 0 & 0 & 0 & 0 & 0 & 0 & 0 & 0 & 0 & 0 & 0 & 0 & 0 \\ 0 & 0 & 0 & 0 & 0 & 0 & 0 & 0 & 0 & 0 & 0 & 0 & 0 & 0 & 0\end{array}$ $\begin{array}{lllllll}0 & 0 & 0 & 0 & 0 & 0 & 00000 \\ 0 & 0 & 0 & 0 & 0 & 0 & 0 \\ 0 & 0 & 0 & 0\end{array}$ OO O 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 in 0 in
 $2,230,000.00 \quad 92.044 .91 \quad 1.360 .172 .29$

## TOTAL



## D EXPENDITURES ADMINISTRATIVE ADMINISTRATIVE FUND

SALARIES AND WAGES
EMPLOYEE BENEFITS
TRANSPORTATION GAS AND OIL
INSURANCE
OFFICE EXPENSE
FEES，LICENSES \＆PERMITS
CONTRACTUAL SERVICES
PRINTING AND PUBLICATIONS
RENTS AND LEASES
REPAIRS AND MAINTENANCE
TRAINING
UTILITIES
 501
502
503
506
507
508
509
509
5110
512
513
514
515
517
518
519
530

QUUIPMENT

OPERATIONS AND MAINTENANCE FUND SALARIES AND WAGES

EMPLOYEE BENEFITS MEMBERSHIPS

SUPPLIES
CONTRACTUAL SERVICES
RENTS AND LEASES
RENTS AND LEASES
REPAIRS AND MAINTENANCE タTタ NOIL甘LN』Wの\＆山SN RESEARCH \＆MONITORING TRAINING
UTILITIES

TOTAL O
mroonmroan $0 \infty$ in
89
$8 L$
96
62
60
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$L \varepsilon$
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$889,031.59$
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TOTAL ADMINISTRATIVE FUND

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& \text { RU } \\
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JOB CASHONHAND


TAHOE-TRUCKEE SANITATION AGENCY
FINANCIAL STATEMENT
Summary
June 30, 2017
FINANCIAL STATEMENT
$\begin{array}{r} \\ \$ 753,971.10 \\ \$ 198,867.64 \\ \hline \hline \$ 952,838.74 \\ \hline \hline \$ 437,774.19 \\ \hline\end{array}$

$$
\int_{b}
$$

Cash and Cash Equivalents

| 00-10020 | Cash - Wells Fargo Bank Payroll | \$ | - |
| :---: | :---: | :---: | :---: |
| 00-10030 | Cash - Petty Cash |  | 1,600.00 |
| 00-10040 | Cash - Bank of America Tax Revenue |  | 17,080.54 |
| 00-10070 | Cash - L.A.I.F. |  | 2,012,227.05 |
| 01-10010 | Cash - U.S. Bank Checking |  | 28,651.87 |
| 01-10020 | Cash - Wells Fargo Bank Payroll |  | 3,832.34 |
| 01-10040 | Cash - Bank of America Tax Revenue |  | 3,638.88 |
| 01-10050 | Cash - Service Charge Savings |  | 37,770.85 |
| 01-10070 | Cash - L.A.I.F. |  | 2,097,811.79 |
| 06-10070 | Cash - L.A.I.F. |  | 22,906,545.26 |
| and Cash Equivalents |  | \$ | 27,109,158.58 |

Accounts Receivable

Total Accounts Receivable

Inventory
01-12550
01-12560
Total Inventory

01-13060

Total Current Assets

00-11010
00-11075
A/R Northstar In-lieu of Tax

00-11280 A/R Brown Act Reform Reimb.
01-11020 Accounts Receivable Service Charges
01-11021 Service Charge Refunds
01-11065 Accounts Receivable Laboratory
01-11070 Accounts Receivable Temp. Discharge
01-11075 Accounts Receivable COBRA


11085
A/R Ammonium Sulfate


Tahoe-Truckee Sanitation Agency
Statement of Net Assets
Month Ending June 30, 2017

Restricted Assets

| $02-10060$ | Cash - Bank of America WWCR |
| :--- | :--- |
| $02-10065$ | Cash - Wells Fargo WWCR Savings |
| $02-10070$ | Cash - L.A.I.F. |
| $02-10530$ | Cash - Certificate of Deposit |
| $04-10070$ | Cash - L.A.I.F. |

Total Cash and Cash Equivalents

02-11030 A/R Connection Fee Payment Plans
Total Restricted Assets

Property Plant \& Equipment

| Property Plant \& Equipment |  |  |  |
| :---: | :---: | :---: | :---: |
| 00-16010 | Land | \$ | 2,174,726.00 |
| 00-16020 | Plant Fencing |  | 244,732.11 |
| 00-16040 | Sewage Collection Facility |  | 13,895,138.80 |
| 00-16050 | Sewage Treatment \& Disposal Facility |  | 124,822,436.28 |
| 00-16060 | General Plant \& Admin. Facility |  | 3,915,350.06 |
| 00-16090 | Vehicles |  | 1,209,946,21 |
| 00-16550 | Allowance for Depr. Facility |  | $(53,244,547.12)$ |
| 00-16580 | Allowance for Depr. General Plant |  | $(4,545,502.63)$ |
| Net Capital Assets |  |  | 88,472,279.71 |
| Deferred Pension Outflows |  |  |  |
| 00-16810 | Deferred Pension Outflows |  | 587,605.00 |
| 01-16810 | Deferred Pension Outflows |  | - |
|  | Deferred Pen |  | 587,605.00 |
| Total Assets |  |  | 140,335,861.59 |


| LIABILITIES \& NET ASSETS |  | Balance |  |
| :---: | :---: | :---: | :---: |
| Current Liabilities |  |  |  |
| 00-20350 | Accounts Payable - Admin. | \$ | $(10,943.88)$ |
| 01-20350 | Accounts Payable - Operations \& Maint. |  | $(187,292.56)$ |
| 06-20350 | Accounts Payable - Upgrade |  | $(2,860.49)$ |
|  |  | \$ | $(201,096.93)$ |
| 00-20810 | Accrued Liability for Compensated Absences |  | (73,748.67) |
| 01-20810 | Accrued Liability for Compensated Absences |  | $(981,468.52)$ |
|  |  | \$ | (1,055,217.19) |
| 01-22010 | Customer Deposits Temp. Discharge Permits | \$ | (200.00) |
| 00-20390 | Accrued Expenses - Admin. |  | 0.00 |
| 00-20410 | Retention |  | 0.00 |
| 00-20710 | Salaries and Wages Payable |  | 0.00 |
| 00-20720 | Federal Payroll Taxes Payable |  | 0.00 |
| 00-20725 | State Payroll Taxes Payable |  | 0.00 |
| 00-20727 | SDI Payable |  | 0.00 |
| 00-20730 | Pers 457 ING Retirement Payable |  | 0.00 |
| 00-20735 | Nationwide 457 Payable |  | 0.00 |
| 00-20740 | Credit Union P/R Deduction Payable |  | 0.00 |
| 00-20750 | Wage Garnishment Payable |  | 0.00 |
| 00-20760 | Life Insurance Payable |  | 0.00 |
| 00-20770 | Medicare Deduction Payable |  | 0.00 |
| 00-20780 | Survivor Benefits Payable |  | (3.00) |
| 00-20785 | Pers "AIR" Time Deduction Payable |  | 0.00 |
| 00-20786 | Pers Employee Paid Contribution |  | (320.22) |
| 01-20390 | Accrued Expenses - Operations \& Maint. |  | 0.00 |
| 01-20710 | Salaries and Wages Payable |  | 0.00 |
| 01-20720 | Federal Payroll Taxes Payable |  | 0.00 |
| 01-20725 | State Payroll Taxes Payable |  | 0.00 |
| 01-20727 | SDIPayable |  | 0.00 |
| 01-20730 | Pers 457 ING Retirement Payable |  | 0.00 |
| 01-20735 | 457 Retirement Plan Payable |  | 0.00 |
| 01-20740 | Credit Union P/R Deduction Payable |  | 0.00 |
| 01-20750 | Wage Garnishment Payable |  | 0.00 |
| 01-20760 | Life Insurance Payable |  | (144.75) |
| 01-20770 | Medicare Deduction Payable |  | 0.00 |
| 01-20780 | Survivor Benefits Payable |  | (45.00) |
| 01-20785 | Pers "AIR" Time Deduction Payable |  | (241.60) |
| 01-20786 | Pers Employee Paid Contribution |  | $(2,589.15)$ |
|  |  | \$ | (3,343.72) |
| Current Restricted Liabilities |  |  |  |
| 00-20395 | Accrued Interest Payable |  | 0.00 |
| 00-23010 | State Revolving Fund Loan Payable-Current |  | 0.00 |
| 02-20350 | Accounts Payable - WasteWater Cap. Reserve |  | 0.00 |
|  |  | \$ | - |
| Long Term Debt |  |  |  |
| 00-23020 | State Revolving Fund Loan Payable-Long Term | \$ | (30,724,653.01) |
| 00-24010 | Net Pension Liability | \$ | (10,678,017.00) |
| 01-24010 | Net Pension Liability | \$ | - |

# Tahoe-Truckee Sanitation Agency 

Statement of Net Assets
Month Ending June 30, 2017
Long Term Liabilities \$ (41,402,670.01)

Deferred Pension Inflows

| $00-24020$ | Deferred Pension Inflows | $\$$ | $(1,965,006.00)$ |
| :---: | :---: | :---: | :---: |
| $01-24020$ | Deferred Pension Inflows | $\$$ | - |
|  |  | Total Deferred Pension Inflows | $\$$ |
|  |  | $(1,965,006.00)$ |  |

Total Liabilities
$\xlongequal{\$ \quad(44,627,533.85)}$


CAPITAL Balance



## Tahoe-Truckee Sanitation Agency Investment Status Report

TO: LaRue
FROM: Michelle

RE: Investments for the Month Ending June 30, 2017
AVERAGE INTEREST RATE

> AMOUNT
> INVESTED
L.A.I.F. $\quad 0.980 \% \quad \$ 50,153,707.59$

T-BILLS
$0.000 \%$
$\$ 0.00$

CD'S
0.0000\%
$\$ 0.00$

SAVINGS
0.1547\% Weighted Yield
\$607,191.40

CHECKING
0.000\%
\$32,484.21

TOTAL CASH ON HAND
\$50,793,383.20

|  | -Truckee S <br> ing Operation <br> Quarter | ation Agency <br> lusive Mineral Lease |  |
| :---: | :---: | :---: | :---: |
| Quarter Ending | Rate Per Ton | Mining Material in Tons | Mining Royalties |
| Fiscal Year 2006-2007 |  | 30,730.00 | \$38,412.50 |
| Fiscal Year 2007-2008 |  | 398,429.00 | \$502,754.56 |
| Fiscal Year 2008-2009 |  | 405,342.00 | \$539,895.87 |
| Fiscal Year 2009-2010 |  | 262,434.00 | \$359,534.58 |
| Fiscal Year 2010-2011 |  | 262,434.00 | \$336,905.15 |
| Fiscal Year 2011-2012 |  | 187,147.00 | \$268,095.66 |
| Fiscal Year 2012-2013 |  | 167,202.00 | \$245,620.56 |
| Fiscal Year 2013-2014 |  | 143,972.00 | \$217,857.30 |
| Fiscal Year 2014-2015 |  | 40,367.00 | \$63,779.86 |
| Fiscal Year 2015-2016 | 1.58/1.62 | 78,391.00 | \$126,662.14 |
| Fiscal Year 2016-2017 | 1.62 | 0.00 | \$0.00 |
|  |  |  |  |
| Total Mining Royalties Received to Date: $\quad \mathbf{\$ 2 , 6 9 9 , 5 1 8 . 1 8}$ |  |  |  |

From: LaRue Griffin, General Manager
Meeting Date: July 12, 2017
Agenda Item: 12
Subject: Approval of Indemnification Agreement with the Truckee River Watershed Council contractor.

Background: T-TSA and the Truckee River Watershed Council (TRWC) entered into a License Agreement for constructing improvements for the Truckee Meadows Restoration Project (TMRP) which allowed the TRWC contractor to use certain portions of T-TSA property. The Indemnification Agreement places additional terms and conditions on the contractor.

Fiscal Impact: None.
Previous Board Action: Approval of the License Agreement with the Truckee River Watershed Council at the June 14, 2017 Board meeting.

Recommendation: Approve the Indemnification Agreement with the Truckee River Watershed Council contractor.

## INDEMNIFICATION AGREEMENT

This Indemnification and Hold Harmless Agreement ("Agreement") is made this $\qquad$ day of $\qquad$ 2017, in Truckee, California, by and between the Tahoe-Truckee Sanitation Agency (hereinafter "T-TSA") and Habitat Restoration (hereinafter "Contractor"), with reference to the following facts: Sciences, Inc.
(A) T-TSA and the Truckee River Watershed Council (hereinafter "TRWC") have entered into that certain license agreement dated June 14 , 2017 ("License Agreement") to allow TRWC contractors access to T-TSA property in order to construct improvements in the Truckee River Floodplain Drainage area as part of the Truckee Meadows Restoration Project ("TMRP");
(B) The License Agreement also allows TRWC to hire Contractor to perform construction improvements associated with the TMRP during the period of August 1 and December 31, 2017 ("TMRP Activities," as that term is defined in Sections 1 and 18 of the License Agreement); and
(C) T-TSA is willing to provide Contractor with access T-TSA's property for the performance of such TMRP Activities under the License Agreement subject to the terms and conditions contained in this Agreement.

NOW, THEREFORE, IN CONSIDERATION of the promises herein contained, T-TSA and Contractor agree as follows:

1. Term. This Agreement shall become effective on the date first written above and shall remain in effect until all of Contractor's obligations hereunder are completed, but not to exceed December 31, 2017, unless extended in writing by Agency.
2. Contractor Access to T-TSA Property. Contractor shall have access to T-TSA property consistent with the terms and conditions of the License Agreement in order to conduct and carry out the TMRP Activities.
3. Indemnification. Contractor agrees that T-TSA and its directors, officers, agents and employees shall not be liable for any injury or death to any person or damage to any property arising out of or related to the (a) condition of T-TSA's property, access roads, or the Truckee River Legacy Trail, or (b) the performance of TMRP Activities by Contractor and its officers, agents and employees pursuant to the License Agreement. Contractor shall indemnify, protect, defend and hold harmless T-TSA and its directors, officers, agents, employees, visitors and contractors from and against any and all liabilities, claims (by third parties or otherwise), demands, suits, administrative proceedings, damages, losses, judgments, awards, penalties, fines, attorneys' fees and expenses, expert witness fees and/or costs of any kind, whether actual, alleged or threatened, attributable to, arising from, or related to: (a) any breach of any of the covenants or obligations under this Agreement by Contractor or its officers, agents or employees; (b) the condition of T-TSA's property, access roads, or the Truckee River Legacy Trail; or (c) negligent acts, errors or omissions, or willful misconduct by Contractor, its officers, agents or
employees arising from or related to TMRP Activities or associated work (hereinafter collectively referred to as "Claims" or "Claim"), except to the extent the sole negligence, active negligence or willful misconduct of an indemnified party proximately causes the Claim.

Neither expiration of the term or termination of this Agreement or the License Agreement nor completion of TMRP Activities shall release Contractor from its obligations under this Section 3, as to any Claims, so long as the event upon which such Claim is predicated shall have occurred prior to the effective date of any such expiration or termination or completion and arose out of or was in any way connected with the performance, operations or activities under this Agreement or pursuant to the License Agreement by Contractor, its officers, agents or employees. The provisions of this Section 3 shall survive any expiration of the term or termination of this Agreement or the License Agreement and shall remain in effect until Contractor's obligations under this section have been fulfilled.

Submission of insurance certificates or submission of proof of compliance with the insurance requirements in this Agreement does not relieve Contractor from liability under this Section 3. The obligations of this Section 3 shall apply whether or not such insurance policies shall have been determined to be applicable to any of the Claims.

In any and all claims against T-TSA, or its directors, officers, employees or agents, by any employee of Contractor, any independent contractor of Contractor, anyone directly or indirectly employed by any of them or anyone whose acts any of them may be liable, the indemnification obligation under this Section 3 shall not be limited in any way by any limitation on the amount or type of damages, compensation or benefits payable by or for Contractor or any independent contractor of Contractor under Workers’ Compensation acts, disability benefit acts or other employee benefit acts.
4. Insurance. Contractor shall, at its sole cost and expense, maintain the following policies of insurance covering its TMRP Activities and associated work pursuant to this Agreement and the License Agreement: (a) Commercial General Liability, and Business or Comprehensive Automobile Liability Insurance, each policy having a combined single limit of no less than $\$ 1,000,000$, insuring against all liability, claims, damages, costs, demands or losses arising out of its activities and associated work; and (b) Workers' Compensation Insurance as required under the Workers’ Compensation Insurance Laws of California. Contractor’s insurance shall cover Contractor, its officers, agents and employees. T-TSA, its officers, directors, agents and employees shall be named as additional insureds under the Commercial General Liability, and Business or Comprehensive Automobile Liability Insurance policies. Each policy shall not contain any special limitation on the scope of protection afforded to T-TSA, its directors, officers, agents and employees. Contractor's insurance coverage shall be primary and shall apply separately to each insured against whom a Claim is made or suit is brought, except with respect to the limits of the insurer's liability. T-TSA's insurance, if any, shall be excess and shall not contribute with Contractor's insurance. Contractor shall provide proofs of such insurance to T-TSA prior to commencing any TMRP Activities. Contractor shall provide T-TSA with thirty (30) days' written notice of any material change, reduction of coverage or cancellation of the insurance policies. The requirements as to the types, limits and T-TSA's approval of insurance
coverage to be maintained by Contractor are not intended to and shall not in any manner limit or qualify the liabilities and obligations assumed by Contractor under this Agreement.
5. Repair and Clean-Up of Property. Contractor promptly shall clean up and repair any damage to T-TSA's property arising out of TMRP Activities and associated work, or in the exercise of any of its rights conferred by this Agreement. By December 31, 2017, Contractor shall clean up any litter and other debris on T-TSA property, access roads, and portions of the Truckee River Legacy Trail, arising out of or resulting from TMRP Activities and associated work. If the clean-up does not occur in a timely manner, T-TSA may perform the clean-up work and bill Contractor for the costs thereof. If any damage to T-TSA's property is not repaired within five (5) days after its occurrence, T-TSA may repair the damage and bill Contractor for the costs thereof. Contractor shall pay each bill within thirty (30) days after its date. Interest at the rate of $10 \%$ per annum shall accrue on any late payment.
6. Permits and Compliance with Laws. Contractor, at its sole cost, shall be responsible for obtaining any and all governmental permits, approvals, consents, licenses and other authorizations that may be necessary to conduct TMRP Activities and associated work, including the use of T-TSA's property, access roads, and portions of the Truckee River Legacy Trail. Contractor further warrants and represents that Contractor shall conduct TMRP Activities and associated work in compliance with all applicable laws, including, but not limited to, statutes, ordinances, codes and rules and regulations of any governmental body having jurisdiction over TMRP Activities and associated work.
7. Assignment. Contractor shall not assign this Agreement or any rights or obligations hereunder to any entity or person without T-TSA's prior written consent, which consent shall not be unreasonably withheld. Any assignment of this Agreement or any rights or obligations hereunder by Contractor without the prior written consent of T-TSA shall render this Agreement null, void and of no effect.
8. Integration of Agreement. This Agreement sets forth the complete and final understanding of the parties with regard to the subject matter hereof and supersedes any and all prior communications, representations, negotiations, understandings and agreements, whether written or oral, concerning said subject matter.
9. Construction of Agreement. The language of all parts of this Agreement shall be construed according to their plain meaning and shall not be construed for or against either of the parties, as each party has participated in the drafting and review of this Agreement, and has had an opportunity to consult its legal counsel in connection with this Agreement.
10. Governing Law. This Agreement shall be interpreted in accordance with the laws of the State of California.
11. No Waiver. No delay on the part of any party in exercising any right or remedy under this Agreement or failure to exercise the same shall operate as a waiver in whole or in part of any such right or remedy.
12. Modifications and Amendments. This Agreement may be modified, amended, or changed only by a written agreement signed by both parties.
13. Counterparts. This Agreement may be executed in one or more counterparts, all of which together shall constitute one and the same Agreement.
14. Authorization. The parties warrant and represent that the individuals executing this Agreement have been authorized to do so by the party for whom they sign.
15. Attorneys' Fees. In any action or proceeding arising from or relating to this Agreement commenced by a party hereto, the prevailing party shall be entitled to recover its reasonable attorneys' fees in addition to any other costs, interest and damages permitted by law.
16. Notices. Any notice, approval or other communication which may be required or permitted to be given or delivered hereunder shall be in writing and shall be deemed to have been given, delivered and received (i) as of the date when the notice is personally delivered or (ii) if mailed, in the United States Mail, certified, return receipt requested, as of the date of the delivery of such notice or (iii) if delivered by courier or express mail service, telegram or mail gram where the carrier provides or retains evidence of the date of delivery, as of the date of such delivery.

To T-TSA:
Tahoe-Truckee Sanitation Agency
Attn: General Manager
13720 Butterfield Drive
Truckee, CA 96161

To Contractor:
Habitat Restoration Sciences, Inc.
1217 Distribution Way
Vista, CA 92081

IN WITNESS WHEREOF, T-TSA and Contractor have caused this Agreement to be executed by their duly authorized officers as follows:

TAHOE-TRUCKEE SANITATION AGENCY

LaRue Griffin
General Manager

CONTRACTOR
N
[Name] Mark Girard, President
[Title]

From: LaRue Griffin, General Manager

Meeting Date: July 12, 2017
Agenda Item: 13
Subject: Approval to award bid for the Digital Scanning of Sewer Lines project.
Background: The project includes digital scanning of Schedules V \& VI of the TRI along the Truckee River corridor between Tahoe City and Truckee. The deliverables will be high quality, three-dimensional, digital, panoramic videos and viewing software to provide virtual desktop inspections of the TRI from any perspective. The total length to be scanned is approximately 30,200 feet and consists of 18 ", 27 ", 30 ", 33 ", 36 ", and 42 " reinforced concrete pipe. The attached map identifies (green highlight) the schedules of the TRI to be digitally scanned.

The contract documents include a base bid item for the scanning deliverable. An alternate bid item is included to add locating services of the TRI to determine the actual alignment. The locating services would assist staff with future TRI identification and incorporation into a GIS system but is not required for the award.

Hoffman Southwest Corporation, dba Professional Pipe Services (ProPipe) was the only contractor to submit a bid. They were the lowest responsive bidder.

The following is a summary of the bid:

| Description | Quantity <br> (l.f.) | Unit Cost <br> (\$/l.f.) | Total <br> Cost (\$) |
| :--- | ---: | ---: | :---: |
| Scanning | 30,200 | $\$ 2.75$ | $\$ 83,050$ |
| Locating Services | 30,200 | $\$ 1.00$ | $\$ 30,200$ |
|  |  | $\mathbf{\$ 1 1 3 , 2 5 0}$ |  |

Fiscal Impact: \$113,250
Previous Board Action: Approval to solicit bids for Digital Scanning of Sewer Lines project at the May 10, 2017 Board meeting.

Recommendation: Approve to award bid for the Digital Scanning of Sewer Lines project to Hoffman Southwest Corporation, dba Professional Pipe Services

From: LaRue Griffin, General Manager
Meeting Date: July 12, 2017
Agenda Item: 14
Subject: Discussion of Memorandum of Understanding between T-TSA and SVPSD regarding the Squaw Valley Interceptor.

Background: The Squaw Valley Public Service District (SVPSD) is currently in the design phase of their Truckee River Siphon Replacement project. Management has been approached for consideration of amending the Memorandum of Understanding (MOU) between T-TSA and SVPSD.

Fiscal Impact: Varies depending on terms of potential amendment.
Previous Board Action: The MOU was executed on September 30, 1988.
Recommendation: Management recommends Board direction from discussions.

## MEMORANDUN OF UNDERSTANDING

This Memorandum of Understanding entered into this 30th day of September, 1988 between TAHOE-TRUCKEE SANITATION AGENCY, hereinaiter referred to as "T-TSA", and SQUAW VALLEY COUNTY WATER DISTRICT, nereinafter referred to as "SVCWD", is made with reference to the following:

1. WHEREAS, T-ISA has adopted Resolution No. 7-86, A Resolution of the Tahoe-Truckee sanitation Agency, County of Nevada, Staie of California, Consenting to the Transfer of a Part of Grantee's Interest in Envirommental Pratection Agency Grant Number c-06-1121-020 to the Squaw Valley County Water bistrict, Placer county, Califormia, and the Alpine springs County Water District, Placer County, California, and Authorizing the Execution of Suceessor in Interest Agreements in Respect Thereto, a copy of which is attached; and
2. WHEREAS, TーTSA submitted to SVCWD a proposed Resolution entitled "A Resolution of the Squaw Valley County Water District Accepting Successor in Interest of a Part of Tahoe-Truckee Sanitation Agency Grant Project No. C-06-1121-020, Squaw Valley Interceptor only, from Tahoe-rruckee sanitation Agency and Authorizing the Successor in Interest Agreement Between Squaw valley County Water District, Tahoe-Truckee Sanitation Agency, and Envirommental Protection Agency", together with a Successor in Interest Aqreement, Grant No. C-06-1121-020, be-
tween T-TSA, SVCWD, and the ENVIRONMENTAL PROTECTION AGENCY, hereinafter referred to as "ERA"; and
3. WHEREAS, SVCWD inquired of T-TSA as to the status and possibility of any claims regarding the design, construction, financing, acquisition of easements and permits, and grant and local funding in connection with the Squaw Valley Interceptor Project which is a.part of said Grant project No. C-06-1121-020; and
4. WHEREAS, T-TSA has inquired of SVCWD as to the status and possibility of any claims regarding operation and maintenance costs incurred by SVCWD for operation and maintenance of said Squaw Valley Interceptor by SVCWD; and
5. WHEREAS, T-TSA and SVCWD desire to clarify the above mentioned statuses or possibility of claims prior to SVCWD adopting said Resolution and said Successor in Interest Agreement.

NOW, THEREFORE, T-TSA and SVCWD execute the following Memoramdum of Understanding:

1. T-TSA agrees that it has designed and constructed the Squaw Valley Iriterceptor according to the "Record" Drawings, Plans and specifications, and contract Documents therefor as modified by any Change orders approved by the contractor constructing the Squaw Valley Interceptor, T-TSA, and the STATE WATER RESOURCES CONTROL BOARD, hereinafter referred to as "SWRCB", on behalf of said SWRCB and EPA.
2. T~TSA agrees that it has applied for, received, and administered EPA and SWRCB Clean Water Grant Funds for construction of the Squaw Valley Interceptor according to applicable EPA and SWRCB rules and regulations.
3. T-TSA further agrees that it has been audited by the EPA and SWRCB for the Squaw Valley Interceptor, that said audit has been settled, and no further gramt funds are due to TTSA or owed by T-TSA to the EPA or SWRCB for the Squaw Valley Interceptor:
4. T-TSA further agrees that it has acguired private ownership easements, and any Cal Trans, Placer County, and U. S. Forest Service Permits necessary for the construction, maintenance, and operation of the Squaw Valley Interceptor.
5. T-TSA further agrees that SVCWD has reimbursed $T$ TSA for the local share of all costs for design, construction, easements, and permits required for the Squaw Valley Interceptor.
6. T-TSA further agrees that in the event the Sguaw Valley Interceptor is either exposed or endangered by natural erosion caused by the flows of Squaw Creek which require necessary rehabilitation, relocation, or replacement, T-TSA will pay all costs of design for said necessary rehabilitation, relocation, or replacemert project, including the acquisition of all necessary easements and permits, subject to approval of sVCWD.
7. SVCWD agrees that it has operated and maintained the Squaw Valley Interceptor at its own cost since the same was
placed in operation and that no reimbursement of said costs will be claimed by SVCWD from T-TSA.
8. SVCWD agrees to pay for the cost of construction of said رecessary rehabilitation, relocation, or replacement project described in Paragraph No. 6 above.
9. This Memorandum of Understanding is executed prior to SVCWD adopting "A Resolution of the Squaw Valley County Water District Accepting Successor in Interest as a Part of TahoeTruckee Sanitation Agency Grant Project No. C-06-1121-020, Squaw Valley Interceptor only, from Tahoe-Truckee Sanitation Agency and Authorizing the Successor in Interest Rgreement Between Squaw Valley County Water District, Tahoe-Truckee Sanitation Agency, and Environmental Protection Agency", and the Successor in Interest Agreement between T-TSA, SVCWD, and EPA.

TAHOE-TRUCKEE SANITATION AGENCY


ATTEST:


## ATTEST:

## SUCEESSOR IN INTEREST AGREEMENT

Grant No. C-06-1122-020

This Agreement is entered into by and between TAisoETRUCKEE SANITATION AGENCY, hereinafter raferred to as mT-TSA", a grantee, duly organized and exiseing under the la:s of the seace of California, with its principal office at Martis valiey Road, P. O. Drawer $B$, Truckee, $C A, 95734$, hereinafter reiferred to as the "Transferorn, and SQUAH VALLEY COUNTY WATER DISTRICT, herainafter referred to as mSQUAwn duly organized and existing under the laws of the state of California, with its principal ofILce at 1604 Christy Hill Road, P. O. Box 2056, 01yppic valiey, CA, 95730 ; hereinaqter referred to as the "iransiereen, and the ENVIROMMENTAL PROTECTION AGENCY, hereinalter referred Eo as "EPA".

## GTONESSETH THAT

hTEREAS, the EPA, represented by its grant auerd oficial, has wade a certain grant to the Transferor, Grant No. C-06-1121-020, and the term "grant" as hereinafter used means the above refarenced grans, including modificarions thereto, heretofore made between the EPA, represented by its grant award official, and the Transferor (whether or not performance and payment have been completed and relcases executed, and if the EPA or the Transfercr has any remaining rights, duties, or obligations thereunder), and including modifications thereto hereafter made between the EPA and the Transferee, which grant included certain
specified assets, to wit, the Squaw Valley Interceptor; and
WHEREAS, the Transferor assigned, conveyed, and transferred to the Transferee a part of certain specizied asgets lor Grant No. C-06-1122-020 for activities now in the possession of the Transferor, to wit, the squaw valley Interceptor only: and

WHEREAS, by vittue of said agreement, conveyance, and transfer, the transic:ec will assume all of the duties, obligations, and liabilities of the transferor under the grane for said part of certain specified assets, to wit, the Soudu valley interceptor only; and

WHEREAS, the Transferee is in a position to fully perfom that part of said grant for said assets, to wir, the sgraar Valley interceptor only, and such duties and obligarions as ray exist under said grant as it applies to the squad valley inzezceptor only; and

WHEREAS, it is consistent with the EPA's interest to recognize the mansferee as the successor party to a part of said grant for certain specified assets, to wit, the Sguau valley interceptor only; and

HHEREAS, there has been filed with the EPA evidence 0 : said assignment, conveyance, or transfer of said certain specified assets, to wit, the Squaw Valley Interceptor only.

NOW, THEREFORE, in consideration of the promises, the parties hereto agree as follows:

1. The Transferor does hereby release and discharge the EPA from, and does hereby waive, all claims, demands,
and rights against EPA which it now has or may hereafter have in connection with said grant, except any allowable costs incurred in the performance of said grant insofar as it affects a portion of said assets, to wit, the Squaw valley Interceptor only, prior to the transfer of said part of said grant for said certain specified assets, to wit, the squau valley interceptor only, to the Transferee, SQUAW VALIEEY COUNTY HATER DISTRICT, insoiar as the said Squaw Valley Interceptor portion of said Grane No. C-06-1121-020 is affected.
2. The Transferee hereby assumes responsibiliey for, is bound by, and agrees to comply with the teras and conditions of said grant, applicable laws and regulaeions of the EPA, only insofar as it relates to certain specified assees of said grant, to wit, the Squay valley Interceptor.
3. The EPA nereby recognizes the Transferee as the rransferor's successor in interest in and to that part of said grant for said certain specific assets, to wit, the Squab Valley Interceptor portion of said Grant No. c-05-1121-020. The Transferee hereby becomes entitied to all the interest of the Transferor in and to said grant for said certain specifled assets for the construction, maintenance, and operation of the Squat Valley Interceptor only, in all respects as if the Transferee were the origimal party to said.grant or said certain specified assets, to wit, said squaw valley Interceptor. The term "grantee" as used in said grant shall be deemed to refer to the Transferee rather than the Transferor.
4. Except as otherwise provided by this Successor in Interest Agreement, the rights and obligations of the Transferor under said Grant No. C-06-1121-020 shall remain in full force and effect.

This Successor in Interest Agreement shall become c::ective on the date the last party executes the same.

This Successor in Interest Agreement is executed in quadruplicate originals, one original for the Environmental Protection Agency, one original for Alpine Springs county Fave= District, one original for Squaw valley County Mater District, and one original for Tahoe-Truckee Sanitation Agency.

ENVIRONMENTAL PROTECTION AGENCY
$1+$ DEC IE CS
Dated: $\qquad$ By: Trite Jota


TRANSFEROR:
TAHOE-TRUCKEE SANITATION AGENCY


## Dated: Fib. 28 1957

## ACKNOLIEDCEAETET

## COUNTY OF PLACER )

STATE OF CALIFORNIA)
On February 28, 1989, before me PF y
personally appeared Dale Cox and valerie Elder, known to we to be tho president and secretary respectively of the Board of Directors of the squaw Valley County water District and know to we to be the persons who executed the within instrument on behalf of said political subdivision, and acknowledged to me that such political subdivision executed the same.


My Commission Expires:
 Qeteten 25, 1991

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-...-- ।
    STATE OF CALIFORNIA !
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    ..Debea M. Lespbton
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IV WITNESS WHEREOF I have herrusto set ary hand aot cirice my officiel eead ta the ..State. O\&. Cal1f.... Coraty of. Nevada
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Sy comemistion expire Junc 14, 1991
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From: LaRue Griffin, General Manager
Meeting Date: July 12, 2017
Agenda Item: 15
Subject: Discussion of the Truckee River Interceptor (TRI) MH81 to MH83 Improvements project.
Background: The project consists of the demolition of an existing 24-inch reinforced concrete and ductile iron gravity sewer interceptor pipe and replacement with a 36 -inch reinforced concrete gravity sewer from Manhole 81 to Manhole 83, for approximately 1,810 feet. Work includes manhole construction, traffic control, sanitary sewer bypass pumping, surface restoration, and other associated work.

At the last Board meeting, direction was given to investigate if it was feasible to perform construction of the project over multiple periods. Staff will provide its findings at the meeting.

Fiscal Impact: None.
Previous Board Action: The Board approved Change Order No. 2 postponing the construction phase at the June 14, 2017 Board meeting. Hoffman Southwest Corporation, dba Professional Pipe Services

Recommendation: No action required.

From: LaRue Griffin, General Manager
Meeting Date: July 12, 2017
Agenda Item: 16
Subject: Discussion of State Route 89/Fanny Bridge Community Revitalization Project-Related TRI Relocation Agreement.

Background: An agreement between the Agency, North Tahoe Public Utility District (NTPUD), Tahoe City Public Utility District (TCPUD), and Central Federal Lands Highway Division has been executed to define the rights and duties of each party during the TRI relocation associated with the State Route 89/Fanny Bridge Community Revitalization Project.

An update to the construction phase of the project will be provided at the Board meeting.
Fiscal Impact: None.
Previous Board Action: The Board approved the agreement in substantially the form as presented and authorized the General Manager to approve minor changes and edits with assistance of legal counsel as the agreement and its exhibits are finalized.

Recommendation: No action required.

From: LaRue Griffin, General Manager
Meeting Date: July 12, 2017
Agenda Item: 17
Subject: Approval of Safety Awards.
Background: The Agency provides safety awards to staff who have had no recordable lost time injuries during the previous fiscal year. The selection of potential awards is chosen by the Safety Committee and are as follows:

- Carhartt Jacket (Men)
- Carhartt Jacket (Women)
- Snowboard bag
- Leatherman Multi-Tool
- JBL Portable Speaker

Fiscal Impact: Up to $\$ 5,000$ depending on the selected award.
Previous Board Action: None.
Recommendation: Approve the selected safety awards.

## SHOP BY DEPARTMENTSHOP BY GENDER

Can we help you find som $Q$ WORKWEAR ACTIVEWEAR HMEIN'SGBVOMENTSDNBY'S GI
<< Back to Products or browse > Men > Coats and Jackets > Carhartt

## CARHARTT MEN'S QUILTED-

## FLANNEL-LINED SANDSTONE

## ACTIVE JAC

STYLE: J130 | Regular Price: \$123.00

OUR PRICE: \$89.99-99.99
(Price varies based on color and size selected.)
(1 review) Avg: 4 of 5

1. CHOOSE A COLOR

Black

2. CHOOSE A SIZE
<choose one > $\nabla$
3. SELECT QUANTITY


## J130 Carhartt Men's Quilted-Flannel-Lined Sandstone Active Jac

Truly a jacket for the working man. Constructed with rugged 12 ounce, $100 \%$ cotton sandstone duck, tough enough to last yet comfortable enough for everyday use. The hood and body of this jacket are lined with quilted flannel, and the sleeves are lined in quilted nylon, a pairing that's guaranteed to keep you warm. This Jacket is equipped with two inside pockets for personal items and two deep outside pockets that work great as hand warmers. The rib-knit
<< Back to Products or browse > Women > Coats and Jackets > Carhartt

## CARHARTT WOMEN'S SANDSTONE

## ACTIVE JAC - QUILTED FLANNEL

## LINED

STYLE: WJ130 | Regular Price: $\$ 110.00$

## OUR PRICE: $\$ 89.99$

Review this Product

1. CHOOSE A COLOR

Carhartt Brown

2. CHOOSE A SIZE
<choose one > $\nabla$
3. SELECT QUANTITY

## WJ130 Carhartt Women's Sandstone Active Jac - Quilted-Flannel Lined

This sandstone active jac is a welcome addition to any workwear wardrobe. It's made of rugged, 12 ounce, $100 \%$ cotton sandstone duck and features a quilted flannel lining, triplestitched main seams and rib-knit cuffs and bottom band. Deep pockets allow for extra storage.

- Quilted flannel lining for added warmth
$\$ 71.93$ ea
Color: Black Size: 167 cm


Your Business: Tahoe Truckee Sanitation Agency

Tools \& Home Improvement leatherman wave $\quad \square$ Tahoe's Account for Business Lists

| Departments | Today's Deals Sell on Amazon Business Help |
| :--- | :--- | :--- | :--- | :--- |
| Power \& Hand Tools Best Sellers Gif tdeas Power Tools Hand Tools Air Tools Woodworking Tool Accessories Deals \& Savings |  |

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man
רerman - Wave Multitool,
Iless Steel with Leather Sheath

311 customer reviews
15wered questions
89.85 \& Free Two-Day Shipping. Details

I Try Fast, Free Shipping
ck.
tomorrow, June 29? Order within 7 hrs 52 mins ose One-Day Shipping at checkout. Details s Seller Sold by NetRush and Fulfilled by I in easy-to-open packaging. Gift-wrap available.
eather Sheath
Leather Sheath Nylon Sheath

Packaging: Frustration-Free Packaging
Frustration-Free Packaging Standard Packaging

- FEATURING 17 TOOLS: Needlenose pliers, regular pliers, hard-wire cutters, wire cutters, wire stripper, 420 HC knife, 420 HC serrated knife, saw, spring-action scissors, ruler ( $8 \mathrm{in}, 19 \mathrm{~cm}$ ), can opener, bottle opener, wood/metal file, diamond coated file, large bit driver, small bit driver, medium screwdriver.
- ALL LOCKING FEATURES: All locking features mean that every tool and knife on the body of the handle, with the exception of the plier head, will lock into place. The all locking design enables you to operate individual tools safely and effectively. By locking them into place when fully open, you can put pressure on the implement while safely completing the job, before manually unlocking the tool to stow it away.
- OUTSIDE-ACCESSIBLE TOOLS: The Wave features tools that are accessible while the tool is in its folded or closed position, mimicking the functionality of a pocket knife.
- ONE-HANDED OPERABLE: Every feature on the Wave can be opened and operated with one hand. This enables you to keep the other hand free for situations that require multi-tasking or a free hand.
- LEATHERMAN 25 YEAR GUARANTEE: We take extraordinary measures so your Leatherman product is free from manufacturer's defects and will give you many years of dependable service. If the tool does have a defect, we will gladly repair or replace it, at our discretion. This warranty does not cover sheaths, accessories, imprinting, color finishes, cleaning or sharpening. This warranty covers products purchased through an authorized dealer and proof of purchase from an authorized dealer may be required.
> See more product details

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## Ship to:

Tahoe Truckee San-Truckee 96161

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## JBL Flip 4



A full-featured waterproof portable Bluetooth speak with surprisingly powerful sound.

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From: LaRue Griffin, General Manager
Meeting Date: July 12, 2017
Agenda Item: 18
Subject: Operations, Maintenance, Engineering and IT Reports.
Background: Staff reports for the previous and current months.
Fiscal Impact: None.
Previous Board Action: None.
Recommendation: No action required.

# Operations Board Report: <br> June 2017 

Plant waste discharge requirements were met for the month of June.

## Operations Report:

> Daily average plant influent flow for June 4.58 MG.
> Half of the activated sludge systems were in-service during the month to accommodate flows and loadings.
> Filter 1 rehabbed and back I/S.
> Cleaned and inspected MPPS wet well.
> Overall, plant operations ran smoothly during the month of June.

Michael Peak

Operations Manager

|  | FLOW DATA |  |
| :--- | :--- | :--- |
|  |  |  |
| Maximum 7-Day Average Flow <br> Monthly Flow Average <br> Average Flow This Month Last Year <br> 5-Year Average for This Month |  | $\frac{5.33}{}$ MGD |



|  | COSTS |  |
| :--- | :--- | :--- |
|  |  |  |
|  | May-17 | Jun-17 |
| Chemicals | $\underline{\$ 51,011}$ | $\frac{\$ 84,246}{\$ 87,797}$ |
| Monthly Sludge Disposal Charge | $\underline{\$ 76,297}$ |  |
| Chemical, Power \& Sludge Costs/M.G. | $\underline{\$ 766}$ | $\underline{\$ 14,542}$ |

## Projects:

- P.I.S. meetings and trainings for maintenance and I\&E staff related to warehouse \& parts inventories.
- Development of roles \& responsibilities with concern to Repair Requests for implementing the P.I.S.
- Scheduling TRI cleaning for annual pipeline scanning.


## Preventive Maintenance:

- Ongoing weekly, monthly scheduled maintenance.
- Preventive maintenance RR list items.
- All aeration mixer oil changes, inspections and services.
- Sprinkler system repairs.


## Corrective Maintenance:

- Rebuild digester transfer pump 32166.
- Installation of three, $12^{\prime \prime}$ butterfly valves, on filter no. 1 for safer isolation.
- Reinstall rebuilt Biffi actuator (new stem nut) on structure 38.
- Rebuild Heat Exchange Pump 32400.
- Boiler steam heating issues.
- Corrective maintenance RR list items.


## Instrumentation \& Electrical:

- Lahontan Flow Study.
- Electrical safety RR's.
- Prioritizing electrical safety RR's.
- Digester Gas Flare repairs - ignition problems.
- I\&E RR list.
- Projects: In the month of June, Engineering staff continued working on the following projects:
- TRI MH 81 to 83 Improvements Project
- 2016 Chemical Piping CIPP Project
- 2017 TRI Digital Scanning Project
- 2017 Asphalt Sealing Project
- Project Planning Meetings: Engineering staff assisted in review of construction documents and/or attended coordination meetings for the following projects:
- SR 89/Fanny Bridge Community Revitalization Project

Jay Parker
Engineering Department Manager

## IT Monthly Report for June 2017

T-TSA Plant Information System (PIS)
Daily material and energy usage being programmed in PLCs for transfer to PIS.
Programming of graphs and charts for aggregate reporting.
Asset Management Software Development.
Start on database table definitions for Asset Management System (AMS)
Work started on notification/ready status system of PIS.
T-TSA SCADA Information System (SIS)
Runtimes being configured for all available equipment.
Configuration of software for Web App to communication with Siemens Controllers
Power Monitoring being programmed for daily totalization upload to PIS and SIS.
Building 27
Building 81
Protocol established and modules are programmed
Programming of all clock modules being programmed
Automation of Wasting (WAS)
Side 1 start implementation.
SCADA HMI Virtual Machine Development and Software Upgrade
Configuration of Wonderware Application Server being installed
Planning of Intouch (Stand alone) to (Archestra platform)
Configuration of new Historian with push forward to cloud capabilities
Virtual Machine (SCADAMAIN10) configured and ready for installation
*Installation of newest version of Wonderware and System Platform.
Telemetry Site Upgrade
Configuring and testing two cell modems (one from Satel and one from Cradlepoint)
Programming cloud based telemetry data gathering site.
Programming Raspberry PI Server application.
Configuring S71200 PLCs for direct web based communications with data logger and cloud database.

Pilot Project PLC Upgrade
PLC for replacement of S7400 to S71500 ordered.
Power has been supplied by I and E.
Start on software migration from Step7 to TIA Portal V. 14.
Building 32 (Digesters) LEL SCADA Integration
Equipment received and panel being constructed.
RAS Pump Upgrade (Stop Gap)
Final re-wiring and documentation
BNR Blower 8 VFD Replacement
Procurement being performed by I\&E and Maintenance.
Siemens/Robicon GT454 Drive Replacement
RFI received and working on compiling quotation.

## Bob Gray <br> IT Department Manager

From: LaRue Griffin, General Manager
Meeting Date: July 12, 2017
Agenda Item: 19
Subject: General Manager Report.
Background: General Manager report for the previous and current months.
Fiscal Impact: None.
Previous Board Action: None.
Recommendation: No action required.


To: T-TSA Board of Directors
From: LaRue Griffin, General Manager
RE: $\quad$ General Manager Report - Regular Board Meeting July 12, 2017

1. Management and staff continue to monitor operations and potential impacts effecting the SAT.
2. Management and staff continue work on the Plant Information System program.
3. Management and staff continue design of a GIS.
4. Management and staff continue to assist in the TRI MH81-MH83 Improvements project.
5. Management and staff worked on the implementation of the PIS flowchart and warehouse operation.
6. Management and staff prepared resolutions regarding delinquent charges.
7. Management worked with legal counsel on labor negotiations.

From: LaRue Griffin, General Manager
Meeting Date: July 12, 2017

Agenda Item: 20
Subject: Comments from the Board of Directors - Reports, Announcements and Questions for clarification only.

Background: Opportunity for the Board of Directors to provide a report, provide an announcement or ask questions for clarification purposes only.

Fiscal Impact: None.
Previous Board Action: None.
Recommendation: No action required.

From: LaRue Griffin, General Manager
Meeting Date: July 12, 2017

Agenda Item: 21
Subject: Closed Session.
i. Conference with General Manager, as Agency real property negotiator, concerning price and terms of payment relating to potential to real property exchange with Truckee Tahoe Airport District concerning Nevada County APN 019-440-81, APN 049-040-24 and APN 049-040-25 pursuant to Government Code Section 54956.8.
ii. Closed session conference with legal counsel regarding existing adjudicatory administrative proceeding, IBEW Local 1245 v. Agency (Public Employee Relations Board Case No. SA-RR-1172-M) under Government Code section 54956.9(d)(1)."


[^0]:    Description of Charge
    Service Charge
    Service Charge
    Service Charge
    Sent to County
    Service Charge
    Payment
    Payment
    
    

