



TAHOE-TRUCKEE SANITATION AGENCY

A Public Agency
13720 Butterfield Drive
TRUCKEE, CALIFORNIA 96161
(530) 587-2525 • FAX (530) 587-5840

Directors

Dan Wilkins: President
Blake Tresan: Vice President
Dale Cox
David Smelser
Scott Wilson
General Manager
Richard Pallante

BOARD OF DIRECTORS REGULAR MEETING NOTICE AND AGENDA

Date: September 20, 2023

Time: 9:00 AM

Place: Board Room, Tahoe-Truckee Sanitation Agency, 13720 Butterfield Drive, Truckee, California

Members of the public will have the opportunity to directly address the Agency Board of Directors concerning any item listed on the Agenda below before or during consideration of that item. To better accommodate members of the public and staff, some Agenda items may be considered in an order different than listed below.

I. Call to Order, Roll Call, and Pledge of Allegiance

II. Public Comment Discussion items only, no action to be taken. Any person may address the Board at this time upon any subject that is within the jurisdiction of Tahoe-Truckee Sanitation Agency and that does not appear on the agenda. Any matter that requires action may be referred to staff for a report and action at a subsequent Board meeting. Please note there is a five (5) minute limit per person. In addition to or in lieu of public comment, any person may submit a written statement concerning Agency business to be included in the record of proceedings and filed with the meeting minutes. Any such statement must be provided to the recording secretary at the meeting.

III. Professional Achievements, Awards, and Anniversaries acknowledgement of staff for professional achievements and other awards.

IV. Consent Agenda Consent Agenda items are routine items that may be approved without discussion. If an item requires discussion, it may be removed from the Consent Agenda prior to action.

1. Approval of the minutes of the Regular Board meeting on August 16, 2023.
2. Ratify payment of General Fund Warrants.
3. Ratify approval of Financial Statements.

V. Regular Agenda

1. Appointment of Agency Board President and Vice President.
2. Approval of Classification and Compensation Study Based on Review of Proposals.
3. Consider Approving Step Increase to General Manager Salary.
4. Approval of Updated and New Classification Descriptions.
5. Approval of the Updated Salary Schedule.
6. Approval of Updated Agency Organizational Chart.

7. Approval of Ordinance No. 3-2023 Repealing Ordinance No. 3-2015.
8. Approval of Agency Purchasing Policy Resolution No. 14-2023.
9. Approval of Ordinance No. 4-2023 Prohibiting After Hours Use of Agency Property.
10. Consider Approving Resolution Declaring Real Property Subject to Pending 2019 Land Exchange with Truckee Tahoe Airport District to be Surplus Exempt Land.
11. Discussion and Approval to Receive and File Recommended Changes to the Annual Financial Audit for Fiscal Year 2021-2022.
12. Approval of 2023 Roof Repair Project Change Order No.1 with CentiMark Corporation.
13. Approval to Award Procurement of Three (3) Chemical Storage Tanks.
14. Discussion and Review of 2024 Administration Parking & Landscaping Improvements project.
15. Discussion and Review of Agency “No Trespassing” and “No Parking” Signage project.
16. Approval of Annual Employee Appreciation Luncheon.
17. Discussion of Board Calendar through February 2024.

VI. Management Team Report

1. Department Reports.
2. General Manager Report.

VII. Board of Director Comment Opportunity for directors to ask questions for clarification, make brief announcements and reports, provide information to staff, request staff to report back on a matter, or direct staff to place a matter on a subsequent agenda.


VIII. Closed Session

1. Closed session for public employee discipline/dismissal/release (Gov. Code §54957).
2. Closed session for consultation with Agency safety staff and counsel concerning security of public buildings and essential public services (Gov. Code §54957).

IX. Closed Session Report

X. Adjournment

Posted and Mailed, 09/14/2023.


Roshelle Chavez
Executive Assistant/Board Clerk

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, then please contact Roshelle Chavez at 530-587-2525, 530-587-5840 (fax), or email rchavez@ttsa.ca.gov. Requests must be made as early as possible, and at least one-full business day before the start of the meeting.

Documents and material relating to an open session agenda item that are provided to the T-TSA Board of Directors less than 72 hours prior to a regular meeting will be available for public inspection and copying at the Agency’s office located at 13720 Butterfield Drive, Truckee, CA.