



TAHOE-TRUCKEE SANITATION AGENCY
SPECIAL BOARD MEETING
DECEMBER 5, 2023



TAHOE-TRUCKEE SANITATION AGENCY

A Public Agency
13720 Butterfield Drive
TRUCKEE, CALIFORNIA 96161
(530) 587-2525 • FAX (530) 587-5840
www.ttsa.ca.gov

Directors

Blake Tresan: President
Scott Wilson: Vice President
Dale Cox
Dan Wilkins
David Smelser

General Manager

Richard Pallante

BOARD OF DIRECTORS SPECIAL MEETING NOTICE AND AGENDA

Date: December 05, 2023

Time: 1:00 PM

Place: Board Room, Tahoe-Truckee Sanitation Agency, 13720 Butterfield Drive, Truckee, California

All or portions of this meeting will be conducted by teleconferencing in accordance with Government Code section 54953(b). The following are the teleconferencing location(s): (1) 647 Broadway, Dunedin, FL. 34698 The locations are accessible to the public, and members of the public may listen to the meeting and address the Board of Directors from the teleconference location.

Members of the public will have the opportunity to directly address the Agency Board of Directors concerning any item listed on the Agenda below before or during consideration of that item. To better accommodate members of the public and staff, some Agenda items may be considered in an order different than listed below.

I. **Call to Order, Roll Call, and Pledge of Allegiance**

II. Public Comment Discussion items only, no action to be taken. Any person may address the Board at this time upon any subject that is within the jurisdiction of Tahoe-Truckee Sanitation Agency and that does not appear on the agenda. Any matter that requires action may be referred to staff for a report and action at a subsequent Board meeting. Please note there is a five (5) minute limit per person. In addition to or in lieu of public comment, any person may submit a written statement concerning Agency business to be included in the record of proceedings and filed with the meeting minutes. Any such statement must be provided to the recording secretary at the meeting.

III. Professional Achievements, Awards, and Anniversaries Acknowledgement of staff for professional achievements and other awards.

IV. Consent Agenda Consent Agenda items are routine items that may be approved without discussion. If an item requires discussion, it may be removed from the Consent Agenda prior to action.

1. Approval of the minutes of the Regular Board meeting on October 18, 2023 and Special Board Meeting on October 31, 2023.
2. Approval of General Fund Warrants.
3. Approval of Financial Statements.

V. **Regular Agenda**

1. Report from October 31, 2023 Closed Session meeting.
2. Approval to Declare the 1995 Cat 950F Loader as Surplus Equipment for Auction.
3. Approval to Award the Procurement of Wheel and Skid Steer Loaders.
4. Approval to Award the Emergency Launder Repair Project.
5. Approval of Resolution No. 16-2023 Updating the Signatory Authorization for Agency Depository Accounts, Checks and General Fund Warrants.
6. Approval of Bartkiewicz, Kronick & Shanahan (BKS) Legal Services Rate Increase.

7. Consideration for Approval of Board Attendance at the 2024 CASA Winter Conference.

VI. Management Team Reports

1. Department Reports.
2. General Manager Report.

VII. Board of Director Comment Opportunity for directors to ask questions for clarification, make brief announcements and reports, provide information to staff, request staff to report back on a matter, or direct staff to place a matter on a subsequent agenda.


VIII. Closed Session

1. Closed session for public employee discipline/dismissal/release (Gov. Code §54957).
2. Closed session for public employee performance evaluation of the General Manager (Gov. Code §54957).

IX. Report from Closed Session

X. Adjournment

Posted and Mailed, 11/30/2023.


Roshelle Chavez
Executive Assistant/Board Clerk

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, then please contact Roshelle Chavez at 530-587-2525, 530-587-5840 (fax), or email rchavez@ttsa.ca.gov. Requests must be made as early as possible, and at least one-full business day before the start of the meeting.

Documents and material relating to an open session agenda item that are provided to the T-TSA Board of Directors less than 72 hours prior to a regular meeting will be available for public inspection and copying at the Agency's office located at 13720 Butterfield Drive, Truckee, CA.



TAHOE-TRUCKEE SANITATION AGENCY

MEMORANDUM

Date: December 5, 2023
To: Board of Directors
From: Richard Pallante, General Manager
Item: I
Subject: Call to Order, Roll Call, and Pledge of Allegiance

Background

Call to Order, Roll Call, and Pledge of Allegiance.



TAHOE-TRUCKEE SANITATION AGENCY

MEMORANDUM

Date: December 5, 2023
To: Board of Directors
From: Richard Pallante, General Manager
Item: II
Subject: Public Comment

Background

Discussion items only, no action to be taken. Any person may address the Board at this time upon any subject that is within the jurisdiction of Tahoe Truckee Sanitation Agency and that does not appear on the agenda. Any matter that requires action may be referred to staff for a report and action at a subsequent Board meeting. There is a five (5) minute limit per person.



TAHOE-TRUCKEE SANITATION AGENCY

MEMORANDUM

Date: December 5, 2023
To: Board of Directors
From: Vicky Lufrano, Human Resources Administrator
Item: III
Subject: Professional Achievements, Awards and Anniversaries

Background

Acknowledgement of staff for professional achievements, awards and anniversaries received the previous calendar month or quarter.

1-Year, 5-Year, 10-Year, 15-Year, 20-Year, Etc. Anniversaries

20 Years

- Chad Bentley – December 2023

Fiscal Impact

None.


Attachments

None.

Recommendation

No action required.

Review Tracking

Submitted By: 
Vicky Lufrano
Human Resources Administrator

Approved By: 
Richard Pallante
General Manager



TAHOE-TRUCKEE SANITATION AGENCY

MEMORANDUM

Date: December 5, 2023
To: Board of Directors
From: Roshelle Chavez, Executive Assistant/Board Clerk
Item: IV-1
Subject: Approval of the minutes of the Regular Board meeting on October 18, 2023 and the Special Board meeting on October 31, 2023

Background

Draft minutes from previous meeting(s) held are presented to the Board of Directors for review and approval.

Fiscal Impact

None.

Attachments


Minutes of the Regular Board meeting on October 18, 2023 and the Special Board meeting on October 31, 2023.

Recommendation

Management and staff recommend approval of the minutes of the Regular Board meeting on October 18, 2023 and the Special Board meeting on October 31, 2023.

Review Tracking

Submitted By: 
Roshelle Chavez
Executive Assistant/Board Clerk

Approved By: 
Richard Pallante
General Manager



TAHOE-TRUCKEE SANITATION AGENCY

A Public Agency
13720 Butterfield Drive
TRUCKEE, CALIFORNIA 96161
(530) 587-2525 • FAX (530) 587-5840
www.ttsa.ca.gov

Directors

Blake Tresan: President
Scott Wilson: Vice President
Dale Cox
Dan Wilkins
David Smelser
General Manager
Richard Pallante

BOARD OF DIRECTORS REGULAR MEETING MINUTES

October 18, 2023

I. Call to Order:

President Tresan called the regular meeting of the Tahoe-Truckee Sanitation Agency Board of Directors to order at 9:00 a.m. Roll call and Pledge of Allegiance followed.

Directors Present: Blake Tresan, TSD
Scott Wilson, NTPUD
Dan Wilkins, TCPUD
Dale Cox, OVPSD
David Smelser, ASCWD

Staff Present: Richard Pallante, General Manager
Vicky Lufrano, Human Resources Administrator
Roshelle Chavez, Executive Assistant/Board Clerk
Michael Peak, Operations Manager
Paul Shouse, Maintenance Manager
Crystal Sublet, Finance & Administrative Manager
Aaron Carlsson, Senior Engineer
Andrew Ramos, Agency Counsel
Celeste Graves, Administrative Department
Scott Fleming, Engineering Department
Trevor Shamblin, Engineering Department
Luke Swan, Maintenance Department
Jeff Navarrete, Maintenance Department
Greg O'Hair, Chief Plant Operator
Michael Ramos, Operations Department
Daniel Underwood, Operations Department

Public Present: Shawn Koorn, HDR Engineering, Inc.
Colin Casey, Brown and Caldwell
Samuel Ross, Brown and Caldwell

II. Public Comment

There was no public comment. No action was taken by the Board.

III. Professional Achievements, Awards, and Anniversaries

Ms. Lufrano acknowledged Agency staff, Scott Fleming, who was promoted to Senior Engineer, and Dan Underwood, who received his Wastewater Treatment Plant Operator III certification and promoted to Operator III. Safety suggestion awards were also awarded to Jeff Navarrete, Dean Haines, Jesus “Chuy” Zarate, Michael Ramos, and Trevor Shamblin. The Board acknowledged and congratulated staff for their achievements.

A majority of the staff left the meeting following this Agenda item.

IV. Consent Agenda

1. Approval of the minutes of the Regular Board meeting on September 20, 2023
2. Ratify payment of General Fund Warrants

Item No.3; “Ratify approval of Financial Statements,” was pulled by staff and moved to Item No. 1 of the Regular Agenda for further discussion.

MOTION by Director Wilkins **SECOND** by Director Cox to approve the Modified Consent Agenda; unanimously approved.

The Board approved the motion by the following vote:

AYES:	Directors Wilson, Cox, Wilkins, Smelser, and President Tresan.
NOES:	None.
ABSENT:	None.
ABSTAIN:	None.

Motion approved.

V. Regular Agenda

1. Ratify approval of Financial Statements

The Ratification of approval of the Financial Statements were pulled from the Consent Agenda for additional discussion. Ms. Sublet provided an explanation for the edit and correction of the Financial Statements and submitted updated documentation to the Board of Directors and staff for review and approval.

MOTION by Director Wilkins **SECOND** by Director Smelser to Ratify approval of the amended Financial Statements; unanimously approved.

The Board approved the motion by the following vote:

AYES:	Directors Wilson, Cox, Wilkins, Smelser, and President Tresan.
NOES:	None.
ABSENT:	None.
ABSTAIN:	None.

Motion approved.

2. Approval of Updated Classification Descriptions

Ms. Lufrano presented a packet of updated job classification descriptions to the Board of Directors. She provided an updated staff report and packet of job classification descriptions that were redlined to show changes that were being implemented.

MOTION by Director Cox **SECOND** by Director Smelser for approval of the Updated Classification Descriptions; unanimously approved.

The Board approved the motion by the following vote:

AYES: Directors Wilson, Cox, Wilkins, Smelser, and President Tresan.
NOES: None.
ABSENT: None.
ABSTAIN: None.

Motion approved.

3. Presentation and Discussion of Agency Sewer Connection Fee Study by HDR Engineering, Inc

Mr. Shawn Koorn of HDR Engineering, Inc. provided an update of the Agency Connection Fee Study with a PowerPoint presentation. Since the previous meeting with the entire Board of Directors at the April 19, 2023 board meeting Mr. Koorn has been meeting with Agency staff and the Finance Committee to further refine data within the study. There was discussion and questions for clarification. The Board had additional questions regarding actual values of existing and future capacity in MGD and would like to have additional information before moving forward.

Staff plans to arrange meetings with Director Wilkins to address his concerns prior to upcoming meetings. At which time the final Connection Fee Study will be presented by HDR Engineering, Inc. for a vote of implementation.

4. Approval to award the 2023 Sodium Hypochlorite Foundation Project

MOTION by Director Cox **SECOND** by Director Wilkins to award 2023 Sodium Hypochlorite Foundation Project to Ruppert, Inc. for the contract amount of \$398,350 with contingency up to \$440,000; unanimously approved.

The Board approved the motion by the following vote:

AYES: Directors Wilson, Cox, Wilkins, Smelser, and President Tresan.
NOES: None.
ABSENT: None.
ABSTAIN: None.

Motion approved.

5. Discussion on engaging the Regional Water Quality Control Board to update the Agency Permit

Mr. Pallante provided a brief review of the background on the Agency waste discharge requirement permit with the Regional Water Quality Control Board. There was discussion and questions for clarification purposes amongst the Board of Directors and staff. No action was required for this item and Mr. Pallante stated that staff would return with regular updates.

VI. Management Team Reports

1. Department Reports

Mr. Peak provided an update on the operations department.

Mr. Shouse provided an update on the maintenance department.

Mr. Carlsson provided an update on the engineering department.

Ms. Sublet provided an update on the administration department.

No action was taken by the Board.

2. General Manager Report

Mr. Pallante provided an update on the status of various ongoing projects, none of which required additional action by the Board.

VII. Board of Directors Comment

Director Cox inquired on the status of the Agency Land Use Risk Assessment Study. General Manager, Mr. Pallante stated the initial meeting was held with Carollo Engineering and future updates will be provided to the Board of Directors.

No action was taken by the Board.

VIII. Adjournment

There being no further business, the meeting was adjourned at 11:30 A.M.

By:

Richard Pallante, General Manager

Date:

Approved: _____



TAHOE-TRUCKEE SANITATION AGENCY

A Public Agency
13720 Butterfield Drive
TRUCKEE, CALIFORNIA 96161
(530) 587-2525 • FAX (530) 587-5840
www.ttsa.ca.gov

Directors

Blake Tresan: President
Scott Wilson: Vice President
Dale Cox
Dan Wilkins
David Smelser
General Manager
Richard Pallante

BOARD OF DIRECTORS SPECIAL MEETING MINUTES

October 31, 2023

I. Call to Order

President Tresan called the special meeting of the Tahoe-Truckee Sanitation Agency Board of Directors to order at 1:00 p.m. Roll call and Pledge of Allegiance followed.

Directors Present: Blake Tresan, TSD
Scott Wilson, NTPUD
Dan Wilkins, TCPUD
Dale Cox, OVPSD
David Smelser, ASCWD

Staff Present: Richard Pallante, General Manager
Roshelle Chavez, Executive Assistant/Board Clerk
Vicky Lufrano, Human Resources Administrator
Crystal Sublet, Finance & Administrative Manager
Andrew Ramos, Agency Counsel
Joan Pugh Newman, Agency Counsel
Dawn Davis, Administrative Department

Public Present: Angelina Henson, Public

II. Public Comment

There was no public comment. No action was taken by the Board.

The Board went into Closed Session at 1:02 P.M.

III. Closed Session

1. Closed session for public employee discipline/dismissal/release (Gov. Code §54957).

IV. Adjournment

There being no further business, the meeting was adjourned at 4:20 P.M.

By:

Richard Pallante, General Manager

Date:

Approved: _____



TAHOE-TRUCKEE SANITATION AGENCY

MEMORANDUM

Date: December 5, 2023
To: Board of Directors
From: Crystal Sublet, Finance and Administrative Manager
Item: IV-2
Subject: Approval of General Fund Warrants

Background

The report of General Fund Warrants is attached as prepared by Agency accounting software. It should be noted, payroll summaries are excluded from the General Fund Warrants and are incorporated into the Financial Statements.

Fiscal Impact

Decrease in Agency funds per the warrant amounts.

Attachments

Report of General Fund Warrants.

Recommendation

Management and staff recommend the Board Directors approve the payment of the General Fund Warrants.

Review Tracking

Submitted By: *Crystal A. Sublet*
Crystal Sublet
Finance and Administrative Manager

Approved By: *Richard Pallante*
Richard Pallante
General Manager

Payee	Check Number	Check Issue Date	Description	Amount
AED Superstore				
	90340	10/19/2023	ELECTRODE PADS	173.87
Total AED Superstore:				173.87
AIRGAS USA LLC				
	90290	10/09/2023	CYLINDER RENTALS	122.83
	90290	10/09/2023	CYLINDER RENTALS	149.00
	90341	10/19/2023	CYLINDER RENTAL	35.48
	90341	10/19/2023	CYLINDER RENTALS	228.44
Total AIRGAS USA LLC:				535.75
ALESHIRE & WYNDER LLP				
	90291	10/09/2023	AUGUST 2023 FEES	14,524.50
	90342	10/19/2023	SEP2023 FEES	10,971.00
Total ALESHIRE & WYNDER LLP:				25,495.50
ALLDATA LLC				
	90343	10/19/2023	ALLDATA REPAIR	1,500.00
Total ALLDATA LLC:				1,500.00
ALPHA ANALYTICAL INC				
	90292	10/09/2023	LAB TESTING	230.00
	90292	10/09/2023	DI WATER METALS ANALYSIS	210.00
	90292	10/09/2023	DI WATER METALS ANALYSIS	445.00
	90292	10/09/2023	LAB TESTING	285.00
	90292	10/09/2023	DI WATER METALS ANALYSIS	240.00
	90292	10/09/2023	LAB TESTING	130.00
	90292	10/09/2023	LAB TESTING	340.00
Total ALPHA ANALYTICAL INC:				1,880.00
ANNIE'S CLEANING SERVICE				
	90344	10/19/2023	SEPTEMBER 2023 JANITORIAL SVC	4,766.67
Total ANNIE'S CLEANING SERVICE:				4,766.67
AQUATIC INFORMATICS, INC				
	90345	10/19/2023	WIMS SOFTWARE	3,445.00
Total AQUATIC INFORMATICS, INC:				3,445.00
ARAMARK WORK APPAREL				
	90346	10/19/2023	MATS	277.06
	90346	10/19/2023	TOWELS	16.58
	90346	10/19/2023	SVC CHARGE	14.28
	90346	10/19/2023	MATS	250.90
	90346	10/19/2023	TOWELS	16.58
	90346	10/19/2023	SVC CHARGE	14.28
Total ARAMARK WORK APPAREL:				589.68
AT&T 530 582-0827 966 5				
	90293	10/09/2023	10% TLEEPHONE BILL	269.12

Payee	Check Number	Check Issue Date	Description	Amount
	90293	10/09/2023	90% TELEPHONE BILL	2,422.09
Total AT&T 530 582-0827 966 5:				2,691.21
AT&T 831-000-9983 804				
	90347	10/19/2023	TELEPHONE BILL 10%	316.19
	90347	10/19/2023	TELEPHONE BILL 90%	2,845.71
Total AT&T 831-000-9983 804:				3,161.90
BARTKIEWICZ, KRONICK & SHANAHAN				
	90348	10/19/2023	AUG 2023 FEES	10,583.75
Total BARTKIEWICZ, KRONICK & SHANAHAN:				10,583.75
BLACK EAGLE CONSULTING INC				
	90349	10/19/2023	GEOTECHNICAL SERVICES FRO SODIUM HYPOCHLORITE TANKS	2,475.00
	90349	10/19/2023	GEOTECHNICAL SERVICES FRO SODIUM HYPOCHLORITE TANKS	2,475.00
Total BLACK EAGLE CONSULTING INC:				4,950.00
BRADY WORLDWIDE INC				
	90294	10/09/2023	B30 MAGNETIC STRIPS	311.18
Total BRADY WORLDWIDE INC:				311.18
CALIFORNIA DEPT OF TAX AND FEE				
	10262301	10/26/2023	USE TAX ON MECHANICAL SEAL	70.00
	10262301	10/26/2023	USE TAX ON EYEWEAR	130.00
	10262301	10/26/2023	UES TAX ON ENDLESS SCREENING BAGS	50.00
	10262301	10/26/2023	USE TAX ON CLAMP-ON END STOPS	4.00
	10262301	10/26/2023	USE TAX ON THREADED EXPANSION COMPENSATORS	100.00
	10262301	10/26/2023	USE TAX ON THREADED EXPANSION COMPENSATORS	10.00
	10262301	10/26/2023	USE TAX ON LED LIGHTS, Y TOGGLES, SHOP LIGHTS	345.00
	10262301	10/26/2023	USE TAX ON SHOP LIGHTS AND Y TOGGLE	37.00
	10262301	10/26/2023	USE TAX ON CONVEX MIRRORS	58.00
	10262301	10/26/2023	USE TAX ON CARHARTT COOLERS	401.00
	10262301	10/26/2023	USE TAX ON LAMPS	19.00
Total CALIFORNIA DEPT OF TAX AND FEE:				1,224.00
CAROLLO				
	90350	10/19/2023	AUG GENERAL SERVICES	1,323.00
Total CAROLLO:				1,323.00
CASELLE				
	90351	10/19/2023	SUPPORT & MAINT FRO NOVEMBER 2023	3,631.00
Total CASELLE:				3,631.00
CDW-G				
	90295	10/09/2023	SUBSCRIPTION- BLUEBEAM REVU COMPLETE	1,151.94
Total CDW-G:				1,151.94

Payee	Check Number	Check Issue Date	Description	Amount
CHAMPION CHEVROLET - GEO				
	90296	10/09/2023	ARM, SEAL & FLUID	138.48
	90296	10/09/2023	FLASHER	83.29
Total CHAMPION CHEVROLET - GEO:				221.77
CHRIST THE KING LUTHERAN CHURCH				
	90352	10/19/2023	SERVICE CHG REFUND	192.40
Total CHRIST THE KING LUTHERAN CHURCH:				192.40
CLARK PEST CONTROL				
	90297	10/09/2023	PEST-AWAY SVC 9/27/23	320.00
	90297	10/09/2023	PEST-AWAY SVC 8/18/23	320.00
Total CLARK PEST CONTROL:				640.00
COPERION K-TRON SALINA INC.				
	90353	10/19/2023	FILTERS	683.70
Total COPERION K-TRON SALINA INC.:				683.70
CORELOGIC INFORMATION SOLUTIONS, IN				
	90354	10/19/2023	MONTHLY BILLING FOR SEPTEMBER	521.67
Total CORELOGIC INFORMATION SOLUTIONS, IN:				521.67
CWEA				
	90298	10/09/2023	CERT RENEWAL	98.00
	90298	10/09/2023	CERT RENEWAL	103.00
	90298	10/09/2023	CERT RENEWAL	98.00
	90298	10/09/2023	CERT RENEWAL	108.00
	90298	10/09/2023	CERT RENEWAL	108.00
Total CWEA:				515.00
DANIEL UNDERWOOD				
	90299	10/09/2023	CERTIFICATION REIMBURSMENT	225.00
	90355	10/19/2023	BOOT REIMBURESMENT	250.00
Total DANIEL UNDERWOOD:				475.00
DELL COMPUTER CORP. C/O DELL USA L.				
	90300	10/09/2023	VLA PROJECT PRO W/ 1 PROJECT SERVER CAL 2021	1,453.64
Total DELL COMPUTER CORP. C/O DELL USA L.:				1,453.64
DLT SOLUTIONS LLC				
	90301	10/09/2023	AUTOCAD AEC UPGRADE	433.85
Total DLT SOLUTIONS LLC:				433.85
EMPLOYMENT DEVELOPMENT DEPARTMENT				
	10162301	10/16/2023	EMPLOYMENT TAX	71.77
Total EMPLOYMENT DEVELOPMENT DEPARTMENT:				71.77

Payee	Check Number	Check Issue Date	Description	Amount
ERA; ENVIRONMENTAL RESOURCE ASSOCIA				
	90302	10/09/2023	2023 PT SAMPLES	1,378.84
Total ERA; ENVIRONMENTAL RESOURCE ASSOCIA:				1,378.84
FASTENAL				
	90356	10/19/2023	SCREWS	17.61
	90356	10/19/2023	HEX NUTS & WASHERS	9.86
	90356	10/19/2023	BOLTS	106.40
Total FASTENAL:				133.87
FERGUSON ENTERPRISES LLC #3325				
	90357	10/19/2023	6X6X8 DI 125# C110 FLG TEE	603.95
	90357	10/19/2023	6X3 DI C110 125# TAP BLND FLG	433.69
	90357	10/19/2023	6 DI 125# C110 FLG TEE	743.14
	90357	10/19/2023	BALL VALVES	155.88
	90357	10/19/2023	BALL VALVES	491.59
	90357	10/19/2023	175K BTU BLOWER UNIT HEATER	3,824.91
	90357	10/19/2023	PRESSURE SWITCH 0.45WC	66.80
	90357	10/19/2023	5" BOOT TEE	265.21
	90357	10/19/2023	5" TEE COVER WITH DRAIN FITT	80.11
	90357	10/19/2023	5" X 12" EZ SEAL PIPE	116.91
	90357	10/19/2023	5" X 24" EZ SEAL VENT PIPE	197.02
	90357	10/19/2023	5" X 36" EZ SEAL VENT PIPE	878.99
	90357	10/19/2023	5" EZ SEAL VENT CAP	255.47
	90357	10/19/2023	5" EZ SEAL WALL PENETRATION NO/SCRN	411.35
	90357	10/19/2023	Inbound Freight	514.19
	90357	10/19/2023	PRESSURE DISC	654.48
	90357	10/19/2023	CARBON STEEL PIPE	608.78
	90357	10/19/2023	STEEL FLANGE	131.07
Total FERGUSON ENTERPRISES LLC #3325:				10,433.54
FISHER SCIENTIFIC COMPANY				
	90358	10/19/2023	NUTRIENT AGAR	233.01
	90358	10/19/2023	SHIPPING	69.94
	90358	10/19/2023	TRACEABLE CONDUCTIVITY CALIBRATION STANDARDS (CRM)	631.51
	90358	10/19/2023	BOROSILICATE GLASS TUBES 23ML	1,066.77
	90358	10/19/2023	CHLORINE TEST STRIPS	196.45
	90358	10/19/2023	BOROSILICATE GLASS TUBES	1,720.53
Total FISHER SCIENTIFIC COMPANY:				3,918.21
GRAINGER INC., W.W.				
	90303	10/09/2023	YELLOW LABEL TAPE	1,240.09
	90303	10/09/2023	WHITE LABEL TAPE	539.02
	90303	10/09/2023	SCREW ANCHOR	162.62
	90303	10/09/2023	GP MOTOR	667.73
	90303	10/09/2023	SIGHT PLUG	124.12
	90303	10/09/2023	FIXED PHOTOCONTROL	201.24
	90303	10/09/2023	GASKET	117.23
	90303	10/09/2023	ELECTRICAL TAPE	43.41
	90303	10/09/2023	14.2" CABLE TIE	140.92
	90303	10/09/2023	13.4" CABLE TIE	48.53
	90303	10/09/2023	90° ELBOW	32.60
	90303	10/09/2023	BRAKE PARTS	47.41

Payee	Check Number	Check Issue Date	Description	Amount
	90303	10/09/2023	KNEE PADS	45.81
	90303	10/09/2023	HAND SOAP	218.02
	90303	10/09/2023	REBUILD KIT	174.58
	90359	10/19/2023	PRESSURE REGULATOR	68.71
	90359	10/19/2023	SWITCH	50.26
	90359	10/19/2023	DRAIN STRAINER	122.51
	90359	10/19/2023	SOAP DISPENSER	172.16
	90359	10/19/2023	BODY WASH	190.80
	90359	10/19/2023	PIPE INSULATION	93.61
	90359	10/19/2023	PIPE INSULATION	17.50
	90359	10/19/2023	HYDRANT MARKER	83.37
	90359	10/19/2023	PAPER TOWEL ROLLS	107.87
	90359	10/19/2023	GOJO HAND SOAP	174.40
	90359	10/19/2023	CLOROX WIPES	41.93
	90359	10/19/2023	COMBO WASH	95.40
	90359	10/19/2023	FLYSWATTER	17.81
Total GRAINGER INC., W.W.:				5,039.66
GRID CONNECT				
	90360	10/19/2023	PROFIBUS TERMINATOR	360.02
Total GRID CONNECT:				360.02
HACH CHEMICAL COMPANY				
	90304	10/09/2023	LDO PROBE	3,273.48
	90361	10/19/2023	SIPPER KIT	907.15
	90361	10/19/2023	SHIPPING	17.32
	90361	10/19/2023	SENSOR	2,554.70
	90361	10/19/2023	MEMBRANE REPLACEMENT KIT	268.46
	90361	10/19/2023	KIT, MEMBRANE REPLACEMENT	283.63
Total HACH CHEMICAL COMPANY:				7,304.74
IDEXX LABORATORIES INC.				
	90362	10/19/2023	VESSELS	246.07
	90362	10/19/2023	COLILERT	1,363.47
Total IDEXX LABORATORIES INC.:				1,609.54
Innovyze LLC				
	90305	10/09/2023	ENG. INFOSWMM ANNUAL RENEWAL	3,006.00
Total Innovyze LLC:				3,006.00
J.W. WELDING SUPPLY				
	90306	10/09/2023	TORCH	4,025.85
	90306	10/09/2023	TWECO GAS DIFFUSER	46.29
	90363	10/19/2023	DELIVERY OUR TRUCK	47.63
	90363	10/19/2023	ARGON,COMPRESSED 2.2 UN1006	91.92
	90363	10/19/2023	FUEL SURCHARGE ON HP GAS CYL	.90
	90363	10/19/2023	U.H.P. GR.5 HELIUM,COMPRESSED	299.91
	90363	10/19/2023	FUEL SURCHARGE RARE & SPEC	1.35
	90363	10/19/2023	CYLINDER RENTALS	15.90
	90363	10/19/2023	CYLINDER RENTALS	57.75
	90363	10/19/2023	CYLINDER RENTALS	135.90

Payee	Check Number	Check Issue Date	Description	Amount
Total J.W. WELDING SUPPLY:				4,723.40
JACOBS ENGINEERING GROUP INC				
	90307	10/09/2023	#38 DEVELOP T-TSA SCADA STANDARDS	12,688.94
	90364	10/19/2023	#38 DEVELOP T-TSA SCADA STANDARDS	22,615.11
	90364	10/19/2023	#38 DEVELOP T-TSA SCADA STANDARDS	20,263.26
Total JACOBS ENGINEERING GROUP INC:				55,567.31
JESSIE DENHAM				
	90365	10/19/2023	CERTIFICATION REIMBURSEMENT	230.00
Total JESSIE DENHAM:				230.00
JOEL OBERLY				
	90366	10/19/2023	RX SAFETY GLASSES REIMBURSEMENT	248.00
Total JOEL OBERLY:				248.00
JOHNSON CONTROLS FIRE PROTECTION LP				
	90308	10/09/2023	FY24 TEST AND INSPECT FIRE SYSTEMS	951.00
Total JOHNSON CONTROLS FIRE PROTECTION LP:				951.00
LHOIST NORTH AMERICA				
	90309	10/09/2023	24.98 TONS HYDRATED LIME DEL 9/26/23	9,787.92
	90309	10/09/2023	26.11 HYDRATED LIME DEL 9/7/23	10,230.69
	90309	10/09/2023	25.04 TONS HYDRATED LIME DEL 8/22/23	9,811.49
	90367	10/19/2023	25.08 TONS HYDRATED LIME DEL 10/05/23	9,827.10
Total LHOIST NORTH AMERICA:				39,657.20
LIBERTY UTILITIES				
	90368	10/19/2023	ELECTRIC	33.88
	90368	10/19/2023	ELECTRIC	37.85
Total LIBERTY UTILITIES:				71.73
LINDE GAS AND EQUIP INC				
	90369	10/19/2023	CYLINDER RENTAL	106.22
Total LINDE GAS AND EQUIP INC:				106.22
LOGICALLY				
	90310	10/09/2023	MONTHLY BILLING FOR SEPTEMBER	3,436.78
Total LOGICALLY:				3,436.78
MCMASTER-CARR				
	90311	10/09/2023	1/4 MALE NTP	319.94
	90311	10/09/2023	3/8 NTP MALE	371.57
	90311	10/09/2023	1/2 NTP MALE	593.43
	90311	10/09/2023	GASKET	306.56
	90370	10/19/2023	RUBBER FOAM PIPE INSULATION	824.64
	90370	10/19/2023	SS PIPE FITTING	65.67
	90370	10/19/2023	PLASTIC PIPE FITTING	21.33

Payee	Check Number	Check Issue Date	Description	Amount
	90370	10/19/2023	STRAIGHT ADAPTER	103.16
	90370	10/19/2023	STRAIGHT ADAPTER	66.57
	90370	10/19/2023	STRAIGHT ADAPTER	74.91
	90370	10/19/2023	WATER REDUCING ADAPTER	36.59
	90370	10/19/2023	PIPE FITTING	83.24
	90370	10/19/2023	POINTED BLADES	46.24
	90370	10/19/2023	SNAP-IN PLUG ROUND	30.13
Total MCMASTER-CARR:				2,943.98
MOTION INDUSTRIES				
	90371	10/19/2023	SEAL	28.64
	90371	10/19/2023	BEARING	452.90
	90371	10/19/2023	BELT	72.10
	90371	10/19/2023	SPEEDI-SLEEVE	91.32
	90371	10/19/2023	SEALS	71.32
	90371	10/19/2023	PITCH SHEAVE	131.78
Total MOTION INDUSTRIES:				848.06
MOUNTAIN HARDWARE				
	90312	10/09/2023	MAINT. SHOP CONSUMABLES	516.10
	90372	10/19/2023	ACID	47.59
	90372	10/19/2023	SAND	64.90
	90372	10/19/2023	GAS CONNECTOR	30.30
	90372	10/19/2023	PROPANE GAS	68.92
	90372	10/19/2023	LATEX GLUE	29.22
Total MOUNTAIN HARDWARE:				757.03
MOUSER ELECTRONICS				
	90373	10/19/2023	STOCK CONNECTORS	266.99
Total MOUSER ELECTRONICS:				266.99
NAPA- SIERRA				
	90313	10/09/2023	PIONEER PUMP PARTS	49.90
	90313	10/09/2023	MARKER LIGHT & BREAKAWAY BATTERY	71.85
	90374	10/19/2023	ADAPTER	16.71
	90374	10/19/2023	ADAPTER	4.18
Total NAPA- SIERRA:				142.64
NEVADA COUNTY- DEPT OF ENVIRONMENTA				
	90314	10/09/2023	ANNUAL FEES COUNTY OF NV PERMITS	1,856.96
Total NEVADA COUNTY- DEPT OF ENVIRONMENTA:				1,856.96
OLYMPUS SCIENTIFIC SOLUTIONS CORP				
	90315	10/09/2023	DUAL TANSDUCER	619.63
Total OLYMPUS SCIENTIFIC SOLUTIONS CORP:				619.63
OTIS ELEVATOR CO.				
	90316	10/09/2023	IMPACT FEE	100.00

Payee	Check Number	Check Issue Date	Description	Amount
Total OTIS ELEVATOR CO.:				100.00
PAC MACHINE CO.				
	90375	10/19/2023	6" 150# FL X 6" FEMALE BAUER QD ADAPTER	697.13
	90375	10/19/2023	6" 150# FL X 6" MALE BAUER QD ADAPTER	881.16
	90375	10/19/2023	6" X 20' BAUER QD SUCTION HOSE, CRIMPED	3,589.34
Total PAC MACHINE CO.:				5,167.63
PACIFIC OFFICE AUTOMATION				
	90376	10/19/2023	10/3/23-11/3/23 MONTHLY BILL	181.31
	90376	10/19/2023	9/28/23-10/28/23 MONTHLY BILL	55.85
Total PACIFIC OFFICE AUTOMATION:				237.16
PAYMENTUS CORP				
	90377	10/19/2023	TRANSACTION FEES FOR SEP 2023	75.00
Total PAYMENTUS CORP:				75.00
PCI PRODUCTS COMPANY				
	90378	10/19/2023	4" DRAIN PLUGS	194.79
Total PCI PRODUCTS COMPANY:				194.79
PHILLIPS SAFETY PRODUCTS				
	90317	10/09/2023	RX SAFETY GLASSES	1,337.89
Total PHILLIPS SAFETY PRODUCTS:				1,337.89
PLATT ELECTRIC COMPANY				
	90318	10/09/2023	CONDUIT 2"	173.34
	90318	10/09/2023	2" FEMALE ADAPTER	4.82
	90318	10/09/2023	RIGID CONDUIT	196.45
	90318	10/09/2023	PVC 90° 2" SWEEP ELBOW	121.45
	90318	10/09/2023	2" CONDUIT BODY	294.95
	90318	10/09/2023	2" CONDUIT BODY FORM	58.22
	90318	10/09/2023	2" CONDUIT BODY GASKET	33.99
	90318	10/09/2023	LINE PULL	145.01
	90379	10/19/2023	COMPACT LAMP	69.84
	90379	10/19/2023	REDUCING BUSHING	50.80
Total PLATT ELECTRIC COMPANY:				1,148.87
PRO-PIPE, INC				
	90380	10/19/2023	PPE #1 2023 DIGITAL SCANNING OF SEWER LINES	2,702.90
	90380	10/19/2023	RETENTION #1 2023 DIGITAL SCANNING OF THE SEWER LINES	135.15-
Total PRO-PIPE, INC:				2,567.75
QUADIENT				
	90319	10/09/2023	QUARTERLY METER BILL	173.66
Total QUADIENT:				173.66

Payee	Check Number	Check Issue Date	Description	Amount
RAMOS ENVIRONMENTAL SERVICES				
	90320	10/09/2023	WASTE OIL DISPOSAL	100.00
Total RAMOS ENVIRONMENTAL SERVICES:				100.00
RED WING BUSINESS ADVANTAGE ACCOUNT				
	90381	10/19/2023	EMPLOYEE SUMMER BOOTS	233.85
Total RED WING BUSINESS ADVANTAGE ACCOUNT:				233.85
RJMS CORPORATION DBA TOYOTA MATERIAL				
	90321	10/09/2023	ELECTRIC UTILITY CARTS	25,963.76
	90321	10/09/2023	FREIGHT	2,900.00
	90321	10/09/2023	CA BATTERY FEE	12.00
	90321	10/09/2023	CA TIRE FEE	14.00
	90321	10/09/2023	LOCAL DELIVERY	400.00
	90382	10/19/2023	SEAT CUSHION	644.24
Total RJMS CORPORATION DBA TOYOTA MATERIAL:				29,934.00
ROCKY CANYON RESCUE				
	90383	10/19/2023	CONFINED SPACE TRAINING	850.00
Total ROCKY CANYON RESCUE:				850.00
ROY SMITH COMPANY				
	90322	10/09/2023	4903 GAL LIQUID OXYGEN DEL	9,315.70
	90322	10/09/2023	4900 GAL LIQUID OXYGEN DEL	9,310.00
	90384	10/19/2023	2798 GAL LIQUID OXYGEN DEL 10/3/23	5,316.20
	90384	10/19/2023	4963 GAL LIQUID OXYGEN DEL 10/2/23	9,429.70
Total ROY SMITH COMPANY:				33,371.60
SAFEWAY INC.				
	90323	10/09/2023	BOARD DAY SNACKS 9/20/23	152.81
Total SAFEWAY INC.:				152.81
SMARTSIGN.COM				
	90385	10/19/2023	NO TRESPASSING SIGNS	1,328.44
Total SMARTSIGN.COM:				1,328.44
SOLENIS				
	90386	10/19/2023	K290FLX	16,584.01
	90386	10/19/2023	K133 L	4,685.17
Total SOLENIS:				21,269.18
SOUTHWEST GAS CORP.				
	90387	10/19/2023	8/31/23-9/29/23 PLANT 10	313.39
	90387	10/19/2023	8/31/23-9/29/23 PALNT 90	2,820.55
	90387	10/19/2023	8/31/23-9/29/23 MAIN 10%	13.74
	90387	10/19/2023	8/31/23-9/29/23 MAIN 90%	123.61
Total SOUTHWEST GAS CORP.:				3,271.29

Payee	Check Number	Check Issue Date	Description	Amount
SOUTHWEST VALVE LLC				
	90324	10/09/2023	PLUG VALVES	6,623.79
Total SOUTHWEST VALVE LLC:				6,623.79
TAHOE TRUCKEE DISPOSAL				
	90388	10/19/2023	CENTRIFUGE-SEPT 2023	16,395.03
	90388	10/19/2023	SLUDGE DISPOSAL- AUG/SEPT 23	3,378.02
Total TAHOE TRUCKEE DISPOSAL:				19,773.05
TAHOE VISTANA INN				
	90325	10/09/2023	REFUND OVERPMT OF LAB BILLING	200.00
Total TAHOE VISTANA INN:				200.00
TEICHERT MATERIALS				
	90326	10/09/2023	3/4 AB-2	51.42
	90326	10/09/2023	ENVIRONMENT FEE	9.20
	90326	10/09/2023	3/4" AGGREGATE CLASS 2	678.36
	90326	10/09/2023	CLASS 150 RIP RAP	545.36
Total TEICHERT MATERIALS:				1,284.34
THATCHER COMPANY OF CA INC				
	90327	10/09/2023	6968.23 GAL METHANOL DLVD 8/29/23	12,759.18
	90327	10/09/2023	7037.821 GAL METHANOL DLVD 8/8/23	12,886.60
	90327	10/09/2023	7052.95 GAL METHANOL DLVD 9/25/23	12,532.55
	90327	10/09/2023	4493.89 GAL SODIUM HYPOCHLORITE DEL 9/28/23	12,043.32
	90327	10/09/2023	4513.138 GAL SODIUM HYPOCHLORITE DEL 9/1/23	12,095.21
	90327	10/09/2023	6968.23 GAL METHANOL DLVD 9/18/23	12,382.02
	90389	10/19/2023	4462.4 GAL SODIUM HYPOCHLORITE DEL. 10/10/23	11,958.91
	90389	10/19/2023	6944.024 gal methanol del. 10/9/23	12,093.02
Total THATCHER COMPANY OF CA INC:				98,750.81
THERMO FISHER SCIENTIFIC (ASHEVILLE)				
	90328	10/09/2023	O-RING SPACER	8.18
	90328	10/09/2023	O-RING FOR WASTE VALVE	308.73
	90328	10/09/2023	PISTON	365.89
	90328	10/09/2023	PISTON RINSE SEAL	159.78
	90328	10/09/2023	PISTON SEAL	1,097.65
Total THERMO FISHER SCIENTIFIC (ASHEVILLE):				1,940.23
TOTAL COMPENSATION SYSTEMS INC				
	90329	10/09/2023	GASB68 DISCLOSURE REPORT	1,100.00
TOTAL COMPENSATION SYSTEMS INC:				1,100.00
TRUCKEE DONNER PUD				
	90330	10/09/2023	8/15/23-9/18/23 ELECTRIC	33.06
	90330	10/09/2023	8/15/23-9/18/23 ELECTRIC	55.14
	90330	10/09/2023	8/15/23-9/18/23 ELECTRIC	65.51
	90330	10/09/2023	8/15/23-9/18/23 ELECTRIC	9,713.81
	90330	10/09/2023	8/15/23-9/18/23 ELECTRIC	87,424.26
	90330	10/09/2023	8/15/23-9/18/23 WATER	14.95

Payee	Check Number	Check Issue Date	Description	Amount
	90330	10/09/2023	8/15/23-9/18/23 WATER	134.54
Total TRUCKEE DONNER PUD:				97,441.27
T-TIME ENTERPRISES				
	90390	10/19/2023	BASEBALL CAPS	124.44
Total T-TIME ENTERPRISES:				124.44
U.S. BANK CARD DIVISION				
	10312301	10/31/2023	E&I TECHNICIAN JOB POSTING	885.00
	10312301	10/31/2023	VERIZON BILL	888.45
	10312301	10/31/2023	CONSULTANT LUNCH	17.31
	10312301	10/31/2023	MONTHLY BILL	110.00
	10312301	10/31/2023	CONSULTANT LUNCH	41.35
	10312301	10/31/2023	CONSULTANT LUNCH	59.81
	10312301	10/31/2023	BOARD SNACKS	78.84
	10312301	10/31/2023	CONSULTANT LUNCH	75.72
	10312301	10/31/2023	BREAKROOM SUPPLIES	277.09
	10312301	10/31/2023	JOB POSTING	200.00
	10312301	10/31/2023	VERIZON BILL	37.97
	10312301	10/31/2023	GIFT CARDS	1,200.00
	10312301	10/31/2023	GIFT CARDS	3,450.00
	10312301	10/31/2023	GIFT CARDS	1,950.00
	10312301	10/31/2023	CPR	50.00
	10312301	10/31/2023	GIFT CARDS	450.00
	10312301	10/31/2023	GIFT CARDS	300.00
	10312301	10/31/2023	CPR	50.00
	10312301	10/31/2023	VERIZON BILL	350.58
	10312301	10/31/2023	THREAD SEALANT	267.69
	10312301	10/31/2023	WATTLES & STAKES	352.41
	10312301	10/31/2023	ALIGNMENT	304.87
	10312301	10/31/2023	NO TRESPASSING SIGN	56.18
	10312301	10/31/2023	BARRIER GATE	6,707.71
	10312301	10/31/2023	BASEBOARDS	426.05
	10312301	10/31/2023	EXHAUST TUBING	160.82
	10312301	10/31/2023	VERIZON BILL	75.94
	10312301	10/31/2023	LITHIUM BATTERY	139.64
	10312301	10/31/2023	VERIZON BILL	892.49
	10312301	10/31/2023	INTRUSION SWITCH	101.76
	10312301	10/31/2023	LAPTOP BACKPACK	81.19
	10312301	10/31/2023	VERIZON BILL	37.97
	10312301	10/31/2023	AMAZON WEB MONTHLY BILL	6.59
	10312301	10/31/2023	GOOGLE CHROME DEVICE MANAGEMENT	1,327.34
	10312301	10/31/2023	MONTHLY CHARGE	17.99
	10312301	10/31/2023	PRIFIBUS CABLE TESTER	1,488.44
	10312301	10/31/2023	POWER RELAY	204.49
	10312301	10/31/2023	K&N FILTERS REFUND	298.72-
	10312301	10/31/2023	METER	1,828.28
Total U.S. BANK CARD DIVISION:				24,651.25
U.S. POSTAL SVC (NEOPOST POSTAGE-ON				
	10262302	10/26/2023	PREPAID POSTAGE FOR NEOPOST MACHINE	2,000.00
	10262302	10/26/2023	POSTAGE LOADING FEE	20.00

Payee	Check Number	Check Issue Date	Description	Amount
Total U.S. POSTAL SVC (NEOPOST POSTAGE-ON:				2,020.00
UNDERGROUND SERVICE ALERT				
	90331	10/09/2023	2023 MEMBERSHIP FEE	300.00
Total UNDERGROUND SERVICE ALERT:				300.00
UNIFIRST CORPORATION				
	90332	10/09/2023	UNIFORMS	270.41
	90332	10/09/2023	UNIFORMS	39.83
	90332	10/09/2023	UNIFORMS	53.24
	90332	10/09/2023	UNIFORMS	118.16
	90332	10/09/2023	UNIFORMS	39.83
	90332	10/09/2023	UNIFORMS	53.24
	90332	10/09/2023	UNIFORMS	24.60
	90332	10/09/2023	UNIFORMS	24.60
	90332	10/09/2023	UNIFORMS	192.56
	90332	10/09/2023	UNIFORMS	192.56
	90332	10/09/2023	UNIFORMS	192.56
	90332	10/09/2023	UNIFORMS	53.24
	90332	10/09/2023	UNIFORMS	24.60
	90332	10/09/2023	UNIFORMS	53.24
	90332	10/09/2023	UNIFORMS	39.83
	90332	10/09/2023	UNIFORMS	118.16
	90332	10/09/2023	UNIFORMS	118.16
	90391	10/19/2023	UNIFORMS	192.57
	90391	10/19/2023	UNIFORMS	24.60
	90391	10/19/2023	UNIFORMS	39.83
	90391	10/19/2023	UNIFORMS	118.16
	90391	10/19/2023	UNIFORMS	53.24
	90391	10/19/2023	UNIFORMS	118.16
	90391	10/19/2023	UNIFORMS	192.39
	90391	10/19/2023	UNIFORMS	24.60
	90391	10/19/2023	UNIFORMS	53.24
	90391	10/19/2023	UNIFORMS	39.83
Total UNIFIRST CORPORATION:				2,465.44
UNITED PARCEL SERVICE, UPS				
	90333	10/09/2023	RETURN BANK SAW BLADE FOR MECHANIC SHOP	55.49
Total UNITED PARCEL SERVICE, UPS:				55.49
UNITED RENTALS				
	90334	10/09/2023	BARRIER WALL RENTAL	190.00
	90334	10/09/2023	MANLIFT FOR LIGHTING PROJECT	3,653.24
Total UNITED RENTALS:				3,843.24
UNIVAR USA INC.				
	90335	10/09/2023	ANTHRACITE	7,612.14
Total UNIVAR USA INC.:				7,612.14
VARIED PRODUCTS				
	90392	10/19/2023	XL GLOVES	1,101.69

Payee	Check Number	Check Issue Date	Description	Amount
	90392	10/19/2023	LARGE GLOVES	1,101.67
Total VARIED PRODUCTS:				2,203.36
VWR SCIENTIFIC INC				
	90393	10/19/2023	VWR CHLORIDE (CL)- 1000 UG/ML 500ML	148.33
	90393	10/19/2023	CYLINDER GRADUATED CLS A 50ML PK=1	1,380.04
	90393	10/19/2023	FILTER PAPER	2,106.79
Total VWR SCIENTIFIC INC:				3,635.16
WESTERN ENV. TESTING LAB.				
	90336	10/09/2023	BIOSOLIDS REC'D 9/7/23	79.00
Total WESTERN ENV. TESTING LAB.:				79.00
WESTERN NEVADA SUPPLY				
	90337	10/09/2023	STRAW WATTLE	193.28
	90337	10/09/2023	WOODEN STAKE	159.13
Total WESTERN NEVADA SUPPLY:				352.41
WOOD RODGERS INC				
	90338	10/09/2023	SURVEY FOR BOILER REPLACEMENT	13,500.00
Total WOOD RODGERS INC:				13,500.00
WORK WORLD				
	90394	10/19/2023	EMPLOYEE SUMMER BOOTS	128.82
	90394	10/19/2023	EMPLOYEE SUMMER BOOTS	165.63
Total WORK WORLD:				294.45
WULFF HANSEN & COMPANY				
	90397	10/26/2023	MUNICIPAL ADVISORY SERVICES	1,875.00
Total WULFF HANSEN & COMPANY:				1,875.00
ZIONS BANCORPORATION NATIONAL ASSOC				
	90395	10/19/2023	QUARTERLY ADMINISTRATION FEES	1,405.00
Total ZIONS BANCORPORATION NATIONAL ASSOC:				1,405.00
ZORO				
	90339	10/09/2023	TRANSMITTER	222.97
	90339	10/09/2023	V-BELT	33.32
	90339	10/09/2023	25' TAPE MEASURE	74.85
	90339	10/09/2023	SEALANT	61.35
	90396	10/19/2023	GP MOTOR	626.43
	90396	10/19/2023	HEATING CABLE	65.45
Total ZORO:				1,084.37
Grand Totals:				612,362.76



TAHOE-TRUCKEE SANITATION AGENCY

MEMORANDUM

Date: December 5, 2023
To: Board of Directors
From: Crystal Sublet, Finance and Administrative Manager
Item: IV-3
Subject: Approval of Financial Statements

Background

Attached are the Financial Statements for the previous calendar month(s); each of which include (1) fund summaries, (2) end of month cash balances, (3) Local Agency Investment Fund (LAIF) statement, (4) California Class (CalCLASS) statement, (5) Zion's Custody Account and Investments statement, (6) Time Value Investments (TVI) statement, and (7) California Employers' Retiree Benefit Trust (CERBT) Fund statement.

Summaries of the expenditure and revenue activity are provided for Fund 10: General Fund; Fund 02: Wastewater Capital Reserve Fund; and Fund 06: Replacement, Rehabilitation and Upgrade Fund.

The end of month Combined Cash Investment table provides the end of month balances for all Agency cash accounts, which reconciles with Agency end of month fund balances.

Fiscal Impact

None.

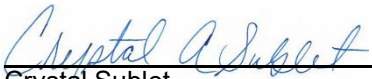
Attachments

Report of Financial Statements.

Recommendation

Management and staff recommend the Board Directors approve the Financial Statements.

Review Tracking

Submitted By: 
Crystal Sublet
Finance and Administrative Manager

Approved By: 
Richard Pallante
General Manager



Tahoe-Truckee Sanitation Agency
Fund 10: General Fund
Fiscal Year 2023 - 2024
Period Ending October 31, 2023

	Budget \$	Month \$	Month %	YTD \$	YTD %	Notes
REVENUE						
Income from Service Charge	17,026,000.00	1,410,568.37	8.3	5,641,071.14	33.1	1,2,3
Tax Revenue - Ad Valorem	5,078,000.00	51,346.35	1.0	52,518.96	1.0	2
Fund Interest	254,000.00	44,594.02	17.6	181,831.72	71.6	4
Other Revenue	73,000.00	960.00	1.3	8,202.27	11.2	5
Temporary Discharge	25,000.00	0.00	0.0	12,018.83	48.1	
TOTAL REVENUE	22,456,000.00	1,507,468.74	6.7	5,895,642.92	26.3	
EXPENDITURE						
Salaries & Wages	6,567,000.00	447,869.05	6.8	2,050,402.34	31.2	
Employee Benefits	3,602,500.00	252,301.35	7.0	1,234,868.64	34.3	
OPEB Retiree Health Reimbursement	0.00	0.00	0.0	(450,000.00)	0.0	6
Director Fees	9,500.00	700.00	7.4	2,600.00	27.4	
Vehicle	83,000.00	394.68	0.5	26,991.23	32.5	
CSRMA Insurance	415,000.00	0.00	0.0	358,812.40	86.5	7
Professional Memberships	53,500.00	455.00	0.9	4,071.00	7.6	
Agency Permits & Licenses	225,000.00	0.00	0.0	1,856.96	0.8	
Office Expense	336,500.00	16,859.26	5.0	54,701.67	16.3	
Contractual Services	2,740,500.00	237,335.49	8.7	564,327.84	20.6	
Professional Services	689,000.00	27,608.75	4.0	90,191.68	13.1	
Conferences & Training	214,000.00	1,351.00	0.6	18,576.09	8.7	
Utilities	1,413,000.00	108,920.80	7.7	303,127.41	21.5	
Supplies, Repairs & Maintenance	1,234,500.00	63,801.42	5.2	282,475.89	22.9	
TOTAL EXPENDITURE	17,583,000.00	1,157,596.80	6.6	4,543,003.15	25.8	
NET INCOME (LOSS)	4,873,000.00	349,871.94		1,352,639.77		
Unfunded Accrued Liability	1,144,000.00	0.00		1,106,589.00	96.7	

34% of the fiscal year has elapsed.
This is an unaudited status report.

Notes:

- 1 - TTSA collects the majority of its Sewer Service Charges on the county property tax bills of Placer County, El Dorado County and Nevada County. Placer County and Nevada County Sewer Service Charges are on the Teeter Schedule.
- 2 - Sewer Service Charges and Property Tax Revenue are net amounts of each County's billing fees. Teeter Schedule 55% - 1/2024, 40% 5/2024 and 5% 7/2024.
- 3 - The majority of Sewer Service Charges are collected on the County tax roll and recorded on a monthly basis according to the accrual-based accounting method. Sewer Service Charges not on the County tax roll are recorded when received.
- 4 - Interest income for various investments to include LAIF, CalCLASS, US Securities, FDIC Certificates of Deposit, Money Market Account and Bank Accounts.
- 5 - Other Revenue includes rebates, billings and surplus items sold.
- 6 - OPEB Reimbursement received from CalPERS for FY22 retiree health insurance premiums.
- 7 - Property and Pooled liability insurance.



Tahoe-Truckee Sanitation Agency
Fund 02: Wastewater Capital Reserve
Fiscal Year 2023 - 2024
Period Ending October 31, 2023

	Budget \$	Month \$	Month %	YTD \$	YTD %	Notes
REVENUE						
Income from Connection Fees	1,071,000.00	141,560.75	13.2	699,523.38	65.3	
Fund Interest	440,000.00	123,634.51	28.1	299,665.66	68.1	7
TOTAL REVENUE	1,511,000.00	265,195.26	17.6	999,189.04	66.1	
EXPENDITURE						
FY24 Disinfection Process Modernization	500,000.00	2,475.00	0.5	4,463.07	0.9	1
FY24 Improve Physical Security	167,000.00	0.00	0.0	0.00	0.0	2
FY24 Digestion Improvements Project	81,000.00	0.00	0.0	0.00	0.0	2
FY24 Lime Systems Improvements	56,500.00	0.00	0.0	0.00	0.0	2
FY24 River Crossing, Gravity Main	31,500.00	0.00	0.0	0.00	0.0	2
FY24 Plant Wide Electrical Improvements	12,500.00	0.00	0.0	0.00	0.0	3
FY24 TWAS Pump Replacement Project	7,000.00	0.00	0.0	0.00	0.0	2
FY23 Maintenance Carts	0.00	0.00	0.0	29,289.76	0.0	1
FY23 Scada/IT Develop Standards	237,000.00	55,567.31	23.4	97,033.31	40.9	1
SUBTOTAL EXPENDITURES	1,092,500.00	58,042.31	5.3	130,786.14	12.0	
Allocation of 73.2% of Bond Payment	2,206,000.00	0.00	0.0	0.00	0.0	
TOTAL EXPENDITURE	3,298,500.00	58,042.31	1.8	130,786.14	4.0	
NET INCOME (LOSS)	(1,787,500.00)	207,152.95		868,402.90		

34% of the fiscal year has elapsed.
This is an unaudited status report.

Notes:

- (1) Project started
- (2) Project started; no expenses invoiced
- (3) Project not started
- (4) Project completed
- (5) Project postponed to after FY24
- (6) Project cancelled
- (7) Interest income for various investments to include LAIF, CalCLASS, US Securities, FDIC Certificates of Deposit, Money Market Account and Bank Accounts.



Tahoe-Truckee Sanitation Agency
 Fund 06: Replacement, Rehabilitation and Upgrade
 Fiscal Year 2023 - 2024
 Period Ending October 31, 2023

EXPENDITURE	Budget \$	Month \$	Month %	YTD \$	YTD %	Notes
FY24 Building Roof Replacements	1,268,000.00	0.00	0.0	424,475.56	33.5	1
FY24 Front Entry Landscape Improvements	1,260,000.00	2,475.00	0.2	2,475.00	0.2	1
FY24 Lime Systems Improvements	414,000.00	0.00	0	0.00	0	2
FY24 LEL Equipment Replacement	364,000.00	0.00	0	0.00	0	3
FY24 Cashman CAT 938M Wheel Loader	297,000.00	0.00	0	0.00	0	2
FY24 Upgrade Networks	188,000.00	0.00	0	0.00	0	2
FY24 Harmonic Filter Replacement	148,000.00	0.00	0	0.00	0	3
FY24 Plant Wide NFPA 820 Compliance	126,000.00	0.00	0	0.00	0	3
FY24 Visable Reinforcement Study	105,000.00	0.00	0	0.00	0	3
FY24 Light Vehicle Replacement	104,000.00	0.00	0	0.00	0	3
FY24 Filter Press Feed Pump	103,000.00	0.00	0	0.00	0	2
FY24 Plant Wide Electrical	92,000.00	0.00	0	0.00	0	3
FY24 2-Water Valve Replacement	86,000.00	0.00	0	0.00	0	2
FY24 Odorous Air VFD	80,000.00	0.00	0	0.00	0	2
FY24 Cashman CAT Skid Steer	78,000.00	0.00	0	0.00	0	2
FY24 BIPS Strainer Basket Refurbishment	75,000.00	0.00	0	0.00	0	2
FY24 Condition Assessment	74,000.00	0.00	0	0.00	0	2
FY24 Maintenance Carts	63,000.00	0.00	0	0.00	0	2
FY24 Replacement Primary Sludge Pumps	63,000.00	0.00	0	0.00	0	2
FY24 TWAS Pump Replacement Project	50,000.00	0.00	0	0.00	0	2
FY24 Misc Plant Rehab Project	50,000.00	0.00	0	0.00	0	3
FY24 Breaker Replacement	49,000.00	0.00	0	0.00	0	3
FY24 WAS Thickening	46,000.00	0.00	0	0.00	0	3
FY24 Cake Discharge VFD	41,000.00	0.00	0	0.00	0	2
FY24 Operation Forklift	40,000.00	0.00	0	0.00	0	3
FY24 2-Water System	40,000.00	0.00	0	0.00	0	3
FY24 Replacement Valves	35,000.00	0.00	0	0.00	0	3
FY24 VFD Replacements	34,000.00	0.00	0	0.00	0	3
FY24 BNR Blower Replacement	29,000.00	0.00	0	0.00	0	3
FY24 Filter Press Hydraulic	26,000.00	0.00	0	0.00	0	2
FY24 Phosphorus Stripper Flow	17,000.00	0.00	0	0.00	0	3
FY23 Digestion Improvements Project	501,000.00	13,500.00	2.7	13,500.00	2.7	1
FY23 Scada/IT Replace Servers	285,000.00	0.00	0	0.00	0	2
FY23 River Crossing, Gravity Main	255,000.00	0.00	0	0.00	0	2
FY23 Lab Equipment Replacements	73,000.00	0.00	0	0.00	0	3
FY23 Chlorine Scrubber IMP	0.00	8,383.89	0	8,383.89	0	1
FY23 Odorous Air VFD	0.00	599.21	0	599.21	0	1
FY23 Cake Discharge VFD	0.00	583.20	0	583.20	0	1
SUBTOTAL EXPENDITURES	6,559,000.00	25,541.30	0.4	450,016.86	6.9	
Allocation of 26.8% of Bond Payment	808,000.00	0.00	0.0	0.00	0.0	
TOTAL EXPENDITURES	7,367,000.00	25,541.30	0.3	450,016.86	6.1	

34% of the fiscal year has elapsed.
 This is an unaudited status report.

Notes:

- (1) Project started
- (2) Project started; no expenses invoiced
- (3) Project not started
- (4) Project completed
- (5) Project postponed to after FY23
- (6) Project cancelled

Tahoe-Truckee Sanitation Agency
 Combined Cash Statement
 October 31, 2023

COMBINED CASH ACCOUNTS

CASH - US BANK CHECKING	346,587.02
CASH - USB SERVICE CHARGE	92,000.93
CASH - US BANK TAX REV	79,959.11
CASH - US BANK WWCRF	167,717.77
CASH - WELLS FARGO PAYROLL	443,937.97
CASH - PETTY CASH	600.00
CASH - L.A.I.F.	45,717.94
MONEY MARKET INV - PERSHING	204,083.45
MONEY MARKET INV - ZIONS	70,212.74
CALIFORNIA CLASS	24,406,344.21
FDIC INSURED CERTIFICATES OF DEPOSIT - RESTRICTED FUNDS @ COST	4,900,032.76
US TREASURY SECURITIES - UNRESTRICTED FUNDS @ COST	4,990,848.05
CASH CLEARING - UTILITIES	0.00
TOTAL COMBINED CASH	<u>35,748,041.95</u>
CASH ALLOCATED TO OTHER FUNDS	<u>(35,748,041.95)</u>
TOTAL UNALLOCATED CASH	0.00

FUND	CASH ALLOCATION RECONCILIATION	October 31, 2023	September 30, 2023	Amount of Change	% of Change	October 31, 2022	Amount of Change	% of Change
02	ALLOCATION TO WASTEWATER CAPITAL RESERVE FUND	21,260,639.87	18,699,816.77	2,560,823.10	13.69	17,704,205.82	3,556,434.05	20.09
06	ALLOCATION TO R.R. & UPGRADE FUND	3,812,877.97	2,966,807.03	846,070.94	28.52	7,453,068.35	(3,640,190.38)	(48.84)
07	ALLOCATION TO EMERGENCY & CONTINGENCY FUND	4,133,322.07	4,115,244.24	18,077.83	0.44	4,022,245.46	111,076.61	2.76
10	ALLOCATION TO GENERAL FUND	6,541,202.04	10,388,155.47	(3,846,953.43)	(37.03)	7,254,610.19	(713,408.15)	(9.83)
	TOTAL ALLOCATION TO OTHER FUNDS	<u>35,748,041.95</u>	<u>36,170,023.51</u>	<u>(421,981.56)</u>	<u>(1.17)</u>	<u>36,434,129.82</u>	<u>(686,087.87)</u>	<u>(1.88)</u>
	ALLOCATIONS FROM COMBINED CASH	<u>(35,748,041.95)</u>	<u>(36,170,023.51)</u>			<u>(36,434,129.82)</u>		
	ZERO PROOF IF ALLOCATIONS BALANCE	0.00	0.00			0.00		

California State Treasurer
Fiona Ma, CPA



Local Agency Investment Fund
P.O. Box 942809
Sacramento, CA 94209-0001
(916) 653-3001

November 01, 2023

[LAIF Home](#)
[PMIA Average](#)
[Monthly Yields](#)

TAHOE TRUCKEE SANITATION AGENCY

TREASURER
13720 BUTTERFIELD DRIVE
TRUCKEE, CA 96161

[Tran Type Definitions](#)

Account Number: 70-31-001

October 2023 Statement

Effective Date	Transaction Date	Tran Type	Confirm Number	Web Confirm Number	Authorized Caller	Amount
10/13/2023	10/12/2023	QRD	1740564	N/A	SYSTEM	42,523.28

Account Summary

Total Deposit:	42,523.28	Beginning Balance:	3,194.66
Total Withdrawal:	0.00	Ending Balance:	45,717.94



Summary Statement

October 31, 2023

Page 1 of 3

Investor ID: CA-01-0093

0000088-0000339 PDF 584788

Tahoe-Truckee Sanitation Agency
13720 Butterfield Drive
Truckee, CA 96161

California CLASS

California CLASS

Average Monthly Yield: 5.5144%

		Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
CA-01-0093-0001	CalClass Investment Account	25,189,976.11	0.00	900,000.00	116,368.10	396,344.21	24,825,987.98	24,406,344.21
TOTAL		25,189,976.11	0.00	900,000.00	116,368.10	396,344.21	24,825,987.98	24,406,344.21

U.S. Treasury Securities - Unrestricted Funds

October 01, 2023 through October 31, 2023

Account Name : Tahoe-Truckee Sanitation Agency Custody

Account No : 8305562

Holdings

Shares / PV	Asset Description	Cost	Price	Market Est	Ann Inc	Yield	Acc Income
<u>Money Market Funds - Taxable</u>							
70,212.74	Fidelity Treasury Only Class III FOIXX	70,212.74	1.00	70,212.74	3,518.50	5.01%	635.64
70,212.74	** Sub Totals **	70,212.74		70,212.74	3,518.50	5.01%	635.64
<u>U.S. Treasury Bills</u>							
2,567,000	U S Treasury Bills	03/28/2024	2,499,666.88	97.81	2,510,812.89	137,642.76	5.48%
2,567,000	** Sub Totals **		2,499,666.88		2,510,812.89	137,642.76	5.48%
<u>U.S. Treasury Notes & Bonds</u>							
2,555,000	U S Treasury Notes	0.750%	12/31/2023	2,491,181.17	99.23	2,535,337.21	19,162.50
2,555,000	** Sub Totals **			2,491,181.17		2,535,337.21	19,162.50
5,192,212.74	** Grand Totals **			5,061,060.79		5,116,362.84	160,323.76

Cash Summary

<i>Principal Cash</i>	-61,060.79
<i>Income Cash</i>	61,060.79
<i>Invested Income</i>	0.00

U.S. Treasury Bills	\$2,499,666.88
U.S. Treasury Notes	\$2,491,181.17
Total:	\$4,990,848.05

Activity Summary (continued)

	Credits This Period	Debits This Period	Net This Period	Credits Year-to-Date	Debits Year-to-Date	Net Year-to-Date
Total Securities	\$0.00	\$0.00	\$0.00	\$0.00	-\$4,900,032.76	-\$4,900,032.76
Dividends and Interest	\$41,153.23	\$0.00	\$41,153.23	\$104,116.21	\$0.00	\$104,116.21
Cash						
Deposits	0.00	0.00	0.00	5,000,000.00	0.00	5,000,000.00
Total Cash	\$0.00	\$0.00	\$0.00	\$5,000,000.00	\$0.00	\$5,000,000.00
Totals	\$41,153.23	\$0.00	\$41,153.23	\$5,104,116.21	-\$4,900,032.76	\$204,083.45

Transactions in Date Sequence

Process/ Settlement Date	Activity Type	Description	Quantity	Price	Accrued Interest	Amount	Currency
10/02/23	BOND INTEREST RECEIVED 39573LDX3	248000 GREENSTATE CR UN NORTH LIBERTY IOWA SH CTF 4.950% 10/28/24 B/E DTD 04/28/23 RD 09/29 PD 10/01/23				1,008.99	USD
10/02/23	BOND INTEREST RECEIVED 53052LAS8	248000 LIBERTY FED CR UN EVANSVILLE IN SH CTF 5.000% 04/29/24 B/E DTD 04/27/23 RD 09/29 PD 10/01/23				1,019.18	USD
10/02/23	BOND INTEREST RECEIVED 87868YAN3	248000 TECHNOLOGY CR UN SAN JOSE CALIF SH CTF 5.000% 04/28/25 B/E DTD 04/26/23 RD 09/29 PD 10/01/23				1,019.18	USD
10/02/23	BOND INTEREST RECEIVED 92348DAC3	248000 VERIDIAN CR UN WATERLOO IOWA SH CTF 4.800% 04/24/25 B/E DTD 04/24/23 RD 09/29 PD 10/01/23				978.41	USD
10/19/23	BOND INTEREST RECEIVED 46124GBA5	244000 INTRUST BK N A CTF DEP 4.900% 10/21/24 B/E DTD 04/19/23 RD 10/18 PD 10/19/23				5,994.38	USD
10/23/23	BOND INTEREST RECEIVED 54912KAE9	248000 LOYOLA UNIV EMPLOYEES FED CR UN MAYWOOD ILL SH CTF 4.750% 04/21/25 B/E DTD 04/21/23 RD 10/20 PD 10/21/23				968.22	USD
10/23/23	BOND INTEREST RECEIVED 95763PLQ2	244000 WESTERN ALLIANCE BK PHOENIX AZ CTF DEP 4.750% 04/21/25 B/E DTD 04/21/23 RD 10/20 PD 10/21/23				5,810.88	USD



[Investment Data](#)

[My Account Profile](#)

[Documentation/Forms](#)

Investment Allocation

Account: 5084675063 » Tahoe-Truckee Sanitation Agency

Investment Strategy	Unit Price	Number of Units	Balance
CERBT Strategy 1	19.797192	618,690.052	\$12,248,326.28
Total			\$12,248,326.28

[Download to Excel](#)



TAHOE-TRUCKEE SANITATION AGENCY

MEMORANDUM

Date: December 5, 2023
To: Board of Directors
From: Richard Pallante, General Manager
Item: V-1
Subject: Report from October 31, 2023 Closed Session Meeting

Background

Verbal report from the October 31, 2023 Closed Session Meeting.

Fiscal Impact

None.

Attachments

None.

Recommendation

None.

Review Tracking

Submitted By: 
Richard Pallante
General Manager



TAHOE-TRUCKEE SANITATION AGENCY

MEMORANDUM

Date: December 5, 2023
To: Board of Directors
From: Richard Pallante, Maintenance Manager
Item: V-2
Subject: Approval to Declare the 1995 Cat 950F Loader as Surplus Equipment for Auction

Background

The Agency currently owns and operates a 1995 Caterpillar 950F wheeled loader for general maintenance and snow removal. As part of the 2024 fiscal year budget the Agency budgeted replacement of the loader due to its age and inability to be brought to current emissions standards. With the purchase of the new loader the existing loader becomes surplus equipment and is subject to auction per the Agency Surplus Equipment Ordinance 3-2018.

Per Ordinance 3-2018 the Board of Directors shall determine and declare whether an item of Personal Property with an estimated value of more than \$15,000.00 is surplus. Staff estimates the value of the 1995 Caterpillar to be more than \$30,000.00, staff therefore is requesting the Board of Directors issue a determination on its final disposition.

Fiscal Impact

Funds from the sale would be used to offset the purchase price of the replacement loader.


Attachments

Ordinance No. 3-2018.

Recommendation

Staff recommends that the Board of Directors declare the equipment as surplus.

Review Tracking

Submitted By: 
Richard Pallante
General Manager

ORDINANCE NO. 3 - 2018

AN ORDINANCE OF THE BOARD OF DIRECTORS
OF THE TAHOE-TRUCKEE SANITATION AGENCY
ESTABLISHING SURPLUS PERSONAL PROPERTY SALE/DISPOSAL
POLICY AND PROCEDURES

BE IT ORDAINED by the Board of Directors of Tahoe-Truckee Sanitation Agency that the following surplus personal property sale and disposal policy and procedures are hereby established:

1. Purpose and Authority. The purpose of this ordinance is to establish policies and procedures governing the sale and disposal of surplus Agency personal property. This ordinance is adopted pursuant to Agency Act sections 67 and 80, Public Contract Code sections 21614 and 21616, and other applicable law.

2. Applicability. For purposes of this ordinance, "Personal Property" means Agency-owned material, supplies, equipment, vehicles, computers, other machines, office supplies, tools, furniture, and other personal property. This ordinance applies to (a) the determination of whether Personal Property is surplus, and (b) the process to sell or otherwise dispose of surplus Personal Property. This ordinance does not apply to Agency-owned real property or easements.

3. Surplus Personal Property Determination. "Surplus" for purposes of this ordinance means that the item is no longer needed for the current, emergency, or future operations, uses, or purposes of the Agency. The General Manager is authorized to determine and declare whether an item of Personal Property with an estimated valued of less than \$15,000 is surplus. The General Manager shall prepare a written report to confirm his or her declaration that an item of Personal Property is determined to be surplus. The Board of Director shall determine and declare whether an item of Personal Property with an estimated valued of more than \$15,000 is surplus. Personal Property declared as surplus by the General Manager or Board is referred to as "Surplus Personal Property."

4. Sale or Disposal of Surplus Personal Property

a. The General Manager is authorized to sell Surplus Personal Property for fair value and on such terms and conditions as the General Manager deems appropriate and in the best interests of the Agency, through an auction, bid solicitation proceeding, salvage company, or other reasonable sale procedure. Any Surplus Personal Property shall be sold in its "as is" condition without any warranty (except for any pre-sale repair or maintenance work required by law). If the expected cost of any pre-sale repair or maintenance work required by law exceeds the estimated fair value of the Surplus Personal Property item, the Agency shall not proceed with the repair or maintenance work and instead shall dispose of the item pursuant to subparagraph (b). All revenue received from the sale of Surplus Personal Property will be deposited in the Agency general fund.

b. If the General Manager reasonably determines that an item of Surplus Personal Property has no or only trifling resale value, then he or she may (i) donate the item to a

government agency or tax exempt nonprofit organization, or (ii) dispose of the item in any reasonable manner and in accordance with applicable laws.

c. The General Manager is authorized to enter into Surplus Personal Property sale, disposal, and disposition related contracts consistent with the policies and procedures in this ordinance. The General Manager may adopt rules and procedures to implement and supplement these policies and procedures so long as they are consistent with this ordinance.


5. Conflict of Interest Prohibition. In accordance with Government Code section 1090, all Agency directors and the General Manager are prohibited from purchasing Surplus Personal Property. An Agency employee (other than the General Manager) is eligible to buy Surplus Personal Property noticed for sale on the same terms and conditions as those offered to members of the public so long as the employee did not participate in (a) making the determination that the Personal Property is surplus, (b) arranging for the sale of the Surplus Personal Property, or (c) any other manner regarding the Surplus Personal Property transaction in the scope of his or her Agency employment duties.

6. Effective Date. This ordinance shall be effective 30 days from the date of its adoption.

7. Posting. This ordinance shall be posted within the Agency in at least three conspicuous places within ten days after its adoption.


PASSED AND ADOPTED by the Board of Directors of the Tahoe-Truckee Sanitation Agency on this 10th day of October 2018 by the following vote:

AYES: Directors Lewis, Northrop, Cox and Tresan.
NOES: None
ABSENT: None
ABSTAIN: Director Wilkins



S. Lane Lewis
President, Board of Directors

Attest:



LaRue Griffin
Secretary, Board of Directors



TAHOE-TRUCKEE SANITATION AGENCY MEMORANDUM

Date: December 5, 2023
To: Board of Directors
From: Aaron Carlsson, Interim Engineering Manager
Item: V-3
Subject: Approval to Award the Procurement of Wheel and Skid Steer Loaders

Background

T-TSA currently owns and operates one (1) 1995 Caterpillar 950F wheel loader and one (1) 2003 Caterpillar 248 skid steer for snow removal, routine plant maintenance, project work, and emergency response. The units are equipped with either a snow removal blade and bucket, or a snow-blower and bucket respectively. Both pieces of equipment are over 20 years old and are not compliant with the current EPA Tier 4 Final emissions standards, which limits the number of hours available for use on an annual basis.

Replacing the existing wheel loader and skid steer with a 2024 Caterpillar 938 wheel loader and a 2024 Caterpillar 246D3 skid steer, would allow the Agency the flexibility to operate the units with less restrictions, provide for cleaner emissions, and meet the current regulatory standards. Additionally, staff anticipates significantly lower maintenance costs and greater equipment reliability. If awarded, staff would seek approval to sell the existing 1995 Caterpillar 950F wheel loader on the open market to offset the cost of a new unit and keep the 2003 Caterpillar 248 skid steer as a dedicated snow removal machine with a snow-blower permanently attached. By designating and configuring the existing 248 skid steer as a permanent snow removal unit, it would see limited run-time as a secondary unit, but be exempt from annual limitations.

The scope of the procurement is to include (1) 2024 Caterpillar 938 wheel loader, and (1) 2024 Caterpillar 246D3 skid steer. Additionally, Empire Cat will modify the existing snow blade to match the attachment system of the 2023 model to save the Agency the cost of a replacement blade.

Empire Cat submitted quotes for all items utilizing pre-negotiated pricing from OMNIA Partners Cooperative Contract #212816. The total for all items is \$412,680.49. Proceeds from the surplus sale of the 1995 Caterpillar 950F are estimated to be at or above \$30,000.00 and would be used to offset the cost of the 2024 Caterpillar 938 wheel loader if approved.


Fiscal Impact


The proposal cost of \$332,763.95 for (1) 2024 Caterpillar 938 wheel loader, which is \$35,763.95 more than the approved budget amount of \$297,000. The proposal cost of \$79,916.54 for (1) 2024 Caterpillar 246D3 skid steer, which is \$1,916.54 more than the approved budget amount of \$78,000.00. Any amount over the approved budget shall be paid from the proposed sale of the 950F wheel loader and unappropriated funds in the Operations and Maintenance budget.

Recommendation

Management and staff recommend approval to award the procurement of (1) 2024 Caterpillar 938 wheel loader in the amount of \$332,763.95 and (1) 2024 Caterpillar 246D3 in the amount of \$79,916.54 to Empire Cat and authorize the General Manager to negotiate contingency costs up to an additional \$10,000.00.

Review Tracking

Submitted By: 
Paul Shouse
Maintenance Manager

Approved By: 
Richard Pallante
General Manager



PAUL SHOUSE
TAHOE-TRUCKEE SANITATION AGN
13720 BUTTERFIELD DR
TRUCKEE, CA 96161

10/31/2023

Dear PAUL, On behalf of Empire Machinery and Caterpillar Inc., we are pleased to quote the following.

**2023 New Caterpillar 246D3 Skid Steer Loader
Standard Equipment**

POWERTRAIN

Cat C3.3B diesel engine
-Gross horsepower per SAE J1349
74.3 hp (55.4 kW) @ 2400 RPM
-Electric fuel priming pump
-Glow plugs starting aid
-Liquid cooled, direct injection
Air cleaner, dual element, radial seal
S-O-S sampling valve, hydraulic oil
Filter, cartridge type, hydraulic
Filters, canister type, fuel
and water separator
Radiator / hydraulic oil
cooler (side-by-side)
Spring applied, hydraulically released,
parking brakes
Hydrostatic transmission
Four wheel chain drive

HYDRAULICS

ISO or H pattern controls:
Electro/hydraulic implement control
Electro/hydraulic hydrostatic
transmission control

ELECTRICAL

12 volt electrical system
80 ampere alternator
Ignition key start/stop/aux switch

OPERATOR ENVIRONMENT (continued)

-Park brake engages
-Engine emission system
Gauges: fuel level and hour meter
Storage compartment with netting
Ergonomic contoured armrest
Adjustable joystick controls
Control interlock system, when operator
leaves seat or armrest raised:
-Hydraulic system disables
-Hydrostatic transmission disables
-Parking brake engages
ROPS cab, open, tilt up
Anti-theft security system w/6-button
keypad
FOPS, Level I
Top and rear Windows
Floor mat
Interior rear view mirror
12V Electric socket
Horn
Hand (dial) throttle, electronic

FRAMES

Lift linkage, radial path
Chassis, one piece welded
Machine tie down points (6)
Belly pan cleanout
Support, lift arm
Rear bumper, welded

ELECTRICAL (continued)

Lights:

-LED work lights (2 front, 2 rear)

-Gauge backlighting

-Two rear tail lights

-Dome light

Backup alarm

Electrical outlet, beacon

OPERATOR ENVIRONMENT

Operator warning system indicators:

-Air filter restriction

-Alternator Output

-Armrest raised/operator out of seat

-Engine coolant temperature

-Engine oil pressure

-Glow plug activation

-Hydraulic filter restriction

-Hydraulic oil temperature

OTHER STANDARD EQUIPMENT

Heavy duty flat faced quick disconnects

with integrated pressure release

Cat tough guard hose

Engine enclosure - lockable

Extended life antifreeze (-37C, -34F)

Coupler, mechanical

Hydraulic oil level sight gauge

Radiator coolant level sight gauge

Radiator expansion bottle

Split D-ring to route work tool hoses

along side of left lift arm

Variable speed hydraulic cooling fan

Per SAE J818-2007 and EN 474-3:2006 and

ISO 14397-1:2007

Additional Configuration Included in the Sales Price:

Ref #	Description	Price
5124246	246D3	\$61,085
5889085	CAB PACKAGE, ULTRA	\$21,382
5565899	RIDE CONTROL	\$1,389
3455148	COUNTERWEIGHT,MACHINE,EXTERNAL	\$1,364
4189011	OIL, HYDRAULIC, COLD OPERATION	\$879
1654903	TIRES, 12/16.5 GA 10PR	\$808
3091325	ROTATING BEACON	\$286
0P2266	SHIPPING/STORAGE PROTECTION	\$274
5685603	BATTERY,EXTRA HEAVY DUTY, DISC	\$272
5637518	MOUNTING, FIRE EXTINGUISHER	\$266
3453556	HEATER, ENGINE COOLANT, 120V	\$260
5426995	SEAT BELT, 3"	\$189
5398060	DOOR, CAB, GLASS	\$145
0P0210	PACK, DOMESTIC TRUCK	\$109
3456180	STANDARD RADIO(12V),BLUETOOTH	\$0
0P9003	LANE 3 ORDER	\$0
4169265	DISPLAY, ADVANCED, LCD, CAMERA	\$0
4866957	FAN, COOLING, DEMAND	\$0
5667115	PRODUCT LINK, CELLULAR PL243	\$0
4951671	LIGHTS, LED	\$0

Additional Configuration Included in the Sales Price (continued):

3566082	REAR LIGHTS	\$0
5124195	ROPS, ENCLOSED WITH A/C (C3)	\$0
5369738	SEAT,AIR SUSPENSION,CLOTH,HEAT	\$0
5124316	HYDRAULICS, PERFORMANCE, (H3)	\$0
5124115	CONTROL, ISO, PROP, WT	\$0
5124178	POWERTRAIN, TWO SPEED	\$0
5123403	QUICK COUPLER, HYDRAULIC	\$0
4218926	SERIALIZED TECHNICAL MEDIA KIT	\$0
5684704	FILM,TWO SPEED W/HIGH FLOW XPS	\$0
4152795	KIT,ENG AIR INTAKE, PRECLEANER	\$1,003
2795373	BUCKET, GP, 74", BOCE	\$1,999
CATERPILLAR LIST PRICE		\$91,710

Pricing Summary

	Caterpillar List Price:	\$91,710.00
Less City of Tucson/OMNIA Partners Cooperative Contract #212816 Discount (21%):		<u>(\$19,259.10)</u>
	Sub Total:	\$72,450.90
	Extended Warranty (see details below):	<u>\$1,375.00</u>
	Sale Price:	\$73,825.90
	Sales Tax (8.25%):	<u>\$6,090.64</u>
	Total Sales Price Including Sales Tax:	\$79,916.54

Warranty: Caterpillar Premier Warranty for 5 years or 2,500 hours. Travel time and mileage cost for warrantable repairs covered for first 12 months.

Training: On-site operating and safety training provided by CAT certified product specialist to ensure machine is run properly to reduce operating costs, reduce unnecessary machine wear and tear, maximize productivity, and increase safety awareness.

If you have any questions regarding this information please let me know. Thank you for allowing Empire Machinery to assist with your Caterpillar equipment needs.

Sincerely,

Kyle Riley
Empire Southwest
Sales Account Manager
Kyle.Riley@empire-cat.com
(775) 455-5679 cell

This quote is good for thirty days and prices are subject to change. By purchasing goods or services from Empire, you agree to Empire's Terms (www.empire-cat.com/salesserviceterms), which are incorporated into this quote.



PAUL SHOUSE
TAHOE-TRUCKEE SANITATION AGN
13720 BUTTERFIELD DR
TRUCKEE, CA 96161

11/8/2023

Dear PAUL, On behalf of Empire Machinery and Caterpillar Inc., we are pleased to quote the following.

**New Caterpillar 938 Wheel Loader
Standard Equipment**

POWERTRAIN

- Cat C7.1 ACERT engine
- Auto Idle shut down feature
- Auto Engine RPM
- Power modes (Standard and Performance)
- Power by range (High power in range 4)
- Tier 4 final/Stage V compliant
- Turbocharged and aftercooled
- Filtered crankcase breather
- Diesel particulate filter
- Selective catalyst reduction
- Dry type air cleaner
- Coolant protection to -34C (-29F)
- Fuel priming pump, automatic
- Fuel Water separator
- Auto Differential lock in front axle
- Axle seal guards
- Enclosed wet disc full hydraulic brakes
- Parking brake, electric
- Lubed for life driveshafts
- Hydrostatic transmission with electronic control
- Operator modes(TC, Hystat, Single Pedal and Ice)
- Directional shift aggressiveness (Fast, Medium, Slow)
- Auto Rimpull control, adjust wheel torque
- Creeper control, adjust ground speed

ELECTRICAL (continued)

- Heavy duty gear reduction starter
- Product Link
- Remote jump start post
- Resettable main and critical function breakers
- Rooding lights front and rear

OPERATOR ENVIRONMENT

- 75 mm (3 in) retractable seatbelt
- Automatic temperature control
- Cab, enclosed ROPS/FOPS pressurized and sound suppressed
- Push to Start
- 8 Inch Touch Screen
- Jog Dial with Screen Control
- Programmable Joystick
- Cup holders
- External heated mirrors with lower parabolic
- Ground level cab door release
- Hydraulic control lockout
- Interior cab lighting, door
- Lunch box storage
- Operator warning system indicators
- Radio ready speakers
- Rear window defrost, electric
- Seat mounted electronic implement controls, adjustable

POWERTRAIN (continued)

Single plane cooling package wide 6 fins
per inch density
Hydraulically driven demand cooling fan
S-O-S port,engine,coolant,transmission
oil

HYDRAULICS

Automatic lift and bucket kickouts,
adjustable in-cab
Bucket and fork modes, adjustable in-cab
Cylinder damping at kickout and
mechanical end stops
Fine mode control (fast, medium, slow)
in Fork Mode
Hydraulic response setting (fast,
medium, slow)
Hydraulic diagnostic connectors and
S-O-S ports
Hydraulic sight gauge, visible
Load sensing hydraulics and steering
Seat mounted hydraulic joystick controls
Cat Payload 250 hours of Demo

ELECTRICAL

Alternator, 115-amp, heavy duty
12V power supply in cab (2)
Batteries, 1,000 CCA (2) 24 volt system,
disconnect switch
Back up alarm
Emergency shutdown switch
LED rear stop and turn lights

OPERATOR ENVIRONMENT (continued)

Sliding glass on the side windows
Column mounted multi function control
-lights, wipers, turn signal
Suspension seat, fabric
Tilt steering wheel
Tinted front glass
Wet arm wiper/washer, 2-speed and
intermittent, front
Wet arm wiper washer, rear
Mounting Provision
Gauges
-Digital hour meter, odometer and
tachometer
-Digital ground speedometer and
direction indicator
-Engine coolant temperature gauge
-Fuel and diesel exhaust fluid level
indicator
-Hydraulic oil temperature gauge

OTHER STANDARD EQUIPMENT

Large-access enclosure doors with
adjustable close/open force
Parallel lift loader linkage
Recovery hitch with pin
Remote mounted lubrication points
Vandalism protection-
lockable compartments
1000 hour Service Intervals
(after initial 500)

Additional Configuration Included in the Sales Price:

Ref #	Description	Price
5797703	938 WHEEL LOADER	\$316,191
3666882	TIRES,20.5R25 MX XHA2 * L3	\$22,462
5365314	QUICK COUPLER, FUSION	\$5,606
5797697	RIDE CONTROL	\$5,393
5797731	WEATHER, COLD START 120V	\$3,843
5781363	CAB, STANDARD	\$3,500

Additional Configuration Included in the Sales Price (continued):

5938943	HYDRAULICS, 3V	\$2,121
3498165	GUARD, POWERTRAIN, LOWER	\$1,869
5938962	SEAT, DELUXE, TILT AND TELE	\$1,424
6330598	LIGHTS, ROADING, LED, RH	\$1,172
5908872	STANDARD RADIO (12V)	\$985
5982802	WINDSHIELD ACCESS STEPS	\$853
4454725	JUMPER LINES, AUX 3RD, FUSION	\$773
5938941	STANDARD LIFT, COUPLER READY	\$732
5781409	MIRRORS, HEAT, ELEC ADJUST	\$651
5301628	LINES, AUX 3RD, STD LIFT	\$407
5908869	LIGHTS, STD, LED	\$389
5938926	LEVER 3V, STEERING WHEEL	\$379
6236438	MIRROR, INTERNAL 2X REAR VIEW	\$273
6159210	DECAL,HI VIS STEP,HANDRAIL,DLX	\$216
3420215	VISOR, INTERNAL, REAR	\$187
0P0210	PACK, DOMESTIC TRUCK	\$0
5938951	FENDERS, STANDARD	\$0
4706570	COUNTERWEIGHT,3064LBS,STD,5PCS	\$0
5198081	TOOLBOX AUX, NONE	\$0
6198439	HYDRAULIC OIL, STANDARD	\$0
4218926	SERIALIZED TECHNICAL MEDIA KIT	\$0
3498014	DIFFERENTIAL, OPEN REAR	\$0
5797720	ENVIRONMENT, STANDARD	\$0
5738455	PRODUCT LINK, CELLULAR PLE643	\$0
6385475	FILM GP, WARNING, PL, ANSI	\$0
5365284	HYDRAULICS, STANDARD	\$0
5797718	STEERING, STANDARD	\$0
0P9003	LANE 3 ORDER	\$0
5938900	PREP PACK, UNITED STATES	\$0
5797735	CONDITIONER, AIR, R134A	\$0
5938993	ENGINE	\$0
5797738	PUSH START, PASSCODE SECURITY	\$0
5797761	CAMERA, REAR VIEW	\$0
5279408	BUCKET-MP, 3.5 YD3, FUS	\$29,964
3175562	HOOK, BLANK , FUS	\$2,890
6003781	BEACON, WARNING STROBE, LED AMBER	\$391
CATERPILLAR LIST PRICE		\$402,671

Pricing Summary

	Caterpillar List Price:	\$402,671.00
Less OMNIA Partners Cooperative Contract #212816 Discount (24%):		(\$96,641.04)
Less Additional Empire Discount (2.5%):		<u>(\$10,066.78)</u>
Sub Total:		\$295,963.19
Extended Warranty (see details below):		\$5,940.00
Labor to Modify Clients Snowplow to Fusion Coupler Interface:		<u>\$5,500.00</u>
	Sale Price:	\$307,403.19
	Sales Tax (8.25%):	<u>\$25,360.76</u>
	Total Sales Price Including Sales Tax:	\$332,763.95

Warranty: Caterpillar Premier Warranty for 7 years or 3,500 hours. Travel time and mileage cost for warrantable repairs covered for first 12 months.

Training: On-site operating and safety training provided by CAT certified product specialist to ensure machine is run properly to reduce operating costs, reduce unnecessary machine wear and tear, maximize productivity, and increase safety awareness.

If you have any questions regarding this information please let me know. Thank you for allowing Empire Machinery to assist with your Caterpillar equipment needs.

Sincerely,

Kyle Riley
Empire Southwest
Sales Account Manager
Kyle.Riley@empire-cat.com
(775) 455-5679 cell

This quote is good for thirty days and prices are subject to change. All finance options are subject to credit approval. By purchasing goods or services from Empire, you agree to Empire's Terms (www.empire-cat.com/salesserviceterms), which are incorporated into this quote. Due to market issues outside of Empire's control, any tires listed on this quote may not be available at time of shipment. All tire makes, models and costs are subject to change.



TAHOE-TRUCKEE SANITATION AGENCY

MEMORANDUM

Date: December 5, 2023
To: Board of Directors
From: Aaron Carlsson, Senior Engineer
Item: V-4
Subject: Approval to Award the Emergency Launder Repair Project

Background

In early fall of 2023 staff noticed a small area where fluid was leaking from the launders of Recarbonation Clarifier No. 1, and Chemical Clarifier No. 2. Staff considered taking Recarbonation Clarifier No. 1, and Chemical Clarifier No. 2 out of service for the winter, going through the competitive bid process and having the repairs made in the summer of 2024. Staff concluded operating the plant in this manner significantly increased the probability the plant could violate its WDRs if there was an upstream mechanical failure or process upset.

Staff determined these failures were sudden and unexpected, and posed a clear and imminent danger to the successful operation of essential public services. Based on this input from staff, the General Manager declared this situation an emergency.

Staff solicited proposals from three (3) contractors to perform the needed repairs. Staff received the following two proposals:

1. Ruppert Inc.'s proposal was \$12,870. Their work plan entailed jackhammering loose concrete at floor and wall intersection and filling the areas with a cold joint dry pack.
2. Q&D Inc.'s proposal was \$19,500. Their work plan entailed removing calcification buildup on the interior floor and wall of the launders in the area where the launders are leaking. Then removing loose concrete as needed and installing Spectrum Re-Kote TF (concrete repair mortar and re-surfacer). Returning 24 hours later to apply Raven 405 FS (solvent-free 100% solids, ultra-high build epoxy coating) over prepared areas.

While the bid from Q&D is \$6,630 more than the lowest bidder, staff have determined the means and methods proposed by Q&D have a greater probability of being more effective and lasting longer than the other proposal. Therefore, staff recommended the General Manager accept Q&D's bid. The General Manager and Q&D entered into a contract on November 21, 2023 authorizing Q&D to make repairs to the launders of Recarbonation Clarifier No. 1, and Chemical Clarifier No. 2.

Fiscal Impact


The total bid price of \$19,500 is less than the engineer's estimate of \$25,000.

Recommendation

Staff recommends the Board of Directors ratify the emergency declaration made under Resolution No. 14-2023 and authorize the continuance of the contract work to affect emergency repairs.

Review Tracking

Submitted By: 
Aaron Carlsson
Senior Engineer

Approved By: 
Richard Pallante
General Manager



TAHOE-TRUCKEE SANITATION AGENCY

MEMORANDUM

Date: December 5, 2023
To: Board of Directors
From: Richard Pallante, General Manager
Item: V-5
Subject: Approval of Resolution No. 16-2023 Updating the Signatory Authorization for Agency Depository Accounts, Checks and General Fund Warrants

Background

As part of a routine audit of authorized banking signatories Agency staff identified the need to update those with authorization. Agency staff, working with legal counsel, have drafted Resolution No. 16-2023 identifying accounts, authorized signers, and the actions authorized. Staff intends to work with legal counsel and bring a more comprehensive and detailed policy governing signature authorities to the Board at a future date.

Fiscal Impact

None.


Attachments

Resolution No. 16-2023

Recommendation

Management and staff recommend approval.

Review Tracking

Submitted By: 
Richard Pallante
General Manager

RESOLUTION NO. 16-2023

**A RESOLUTION OF THE BOARD OF DIRECTORS OF
TAHOE-TRUCKEE SANITATION AGENCY
UPDATING THE SIGNATORY AUTHORIZATION FOR AGENCY
DEPOSITORY ACCOUNTS, CHECKS AND GENERAL FUND WARRANTS**

BE IT RESOLVED BY THE Board of Directors of the Tahoe-Truckee Sanitation Agency as follows:

WHEREAS, the AGENCY (“Agency”) maintains the following accounts with:

Depository	Last Four Digits of Account Number
US Bank – General Checking	xxxx-xxxx-7630
US Bank – Service Charge	xxxx-xxxx-3578
US Bank – Tax Revenue	xxxx-xxxx-8828
US Bank – WWCR Savings	xxxx-xxxx-8810
Wells Fargo Bank – Payroll	xxxxxx8443
Local Agency Investment Fund (LAIF)	xx-xx-001
CalCLASS – Investment Account	xx-xx-0093
Pershing Bank (TVI) – Investment Account	xxxxx3933
Zions Bank – Investment Account	xxx5562

WHEREAS, it is necessary and appropriate to update the signature authorizations for said banking and investment accounts; and

WHEREAS, it is necessary from time to time to establish new accounts and to close existing accounts;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors of Tahoe-Truckee Sanitation Agency that the following are hereby authorized and directed to sign checks for disbursements that have been duly authorized by this Board of Directors, or previously delegated in writing to Agency staff, to establish new accounts, to close accounts and to execute other documents necessary for the administration of said banking and investment accounts:

1. Each of the five (5) Board of Directors (New Accounts/Checks/Warrants)
2. General Manager (New Accounts/Checks/Warrants)
3. Operations Manager (Checks/Warrants)
4. Maintenance Manager (Checks/Warrants)
5. Technical Services Manager (Checks/Warrants)
6. Finance & Administrative Manager (Checks/Warrants)
7. Accounting Supervisor (Checks/Warrants)
8. Accounting Technician (Payroll)

PASSED AND ADOPTED at a regular meeting of the Board of Directors of Tahoe Truckee Sanitation Agency this 5th day of December 2023, at Truckee, California, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

By:

Blake Tresan, President, Board of Directors
TAHOE-TRUCKEE SANITATION AGENCY

ATTEST:

Richard Pallante, Secretary, Board of Directors
TAHOE-TRUCKEE SANITATION AGENCY

CERTIFICATE

I hereby certify that the foregoing is a full, true and correct copy of Resolution No. 16-2023, duly and regularly adopted by the Board of Directors of Tahoe-Truckee Sanitation Agency, County of Nevada, State of California, on December 5, 2023.

Roshelle Chavez, Board Clerk
TAHOE-TRUCKEE SANITATION AGENCY



TAHOE-TRUCKEE SANITATION AGENCY

MEMORANDUM

Date: December 5, 2023
To: Board of Directors
From: Richard Pallante, General Manager
Item: V-6
Subject: Approval of Bartkiewicz, Kronick, and Shanahan (BKS) Legal Services Rate Increase

Background

On January 18, 2023, the Agency Board of Directors approved amendment number two with Bartkiewicz, Kronick, and Shanahan (BKS) for legal services. Provision two of the amended agreement allows for annual rate adjustments at the approval of the Board of Directors. For calendar year 2024 BKS has requested an adjustment in hourly rates of approximately 5%. The new requested rates are as follows:

Principal I	\$360.00 (+\$15)
Principal II	\$330.00 (+\$15) (Agency Representative)
Associate I	\$280.00 (+\$15)
Associate II	\$240.00 (+\$10)
Paralegal	\$125.00 (+\$5)

Fiscal Impact

Fiscal year 2024 estimated increase of fees in the amount of \$2000.00.


Attachments

Amendment No. 1 To Agreement for Legal Services with Tahoe Truckee Sanitation Agency.
Submitted request.

Recommendation

Management and staff recommend approval of Bartkiewicz, Kronick, and Shanahan (BKS) Legal Services Rate Increase.

Review Tracking

Submitted By: 
Richard Pallante
General Manager

BARTKIEWICZ, KRONICK & SHANAHAN

ANDREW J. RAMOS
ajr@bkslawfirm.com
916.244.3233 (direct)

A PROFESSIONAL CORPORATION
1011 TWENTY-SECOND STREET
SACRAMENTO, CALIFORNIA 95816-4907
TEL. (916) 446-4254
www.bkslawfirm.com

November 27, 2023

By Email Only

Blake R. Tresan, PE
President, Board of Directors
Tahoe-Truckee Sanitation Agency
BTresan@truckeesan.org

Re: BKS Proposed Legal Services Rate Increase

Director Tresan:

Our legal services agreement with the Agency provides for periodic adjustments to our hourly rates, subject to approval by the Board of Directors.

In order to account for increased costs and changes in the experience of our professional staff, the firm requests to adjust our hourly rates by approximately 5% effective January 1, 2024 and as follows:

Principal I	\$360 (+\$15)
Principal II	\$330 (+\$15) (my hourly rate)
Associate I	\$280 (+\$15)
Associate II	\$240 (+\$10)
Paralegal	\$125 (+\$5)

It is my privilege to work with the Agency, and we appreciate our longstanding relationship. Please contact me if there are any questions.

Sincerely,

Andrew Ramos

Andrew J. Ramos

cc: Richard Pallante (by email)



TAHOE-TRUCKEE SANITATION AGENCY

MEMORANDUM

Date: December 5, 2023
To: Board of Directors
From: Richard Pallante, General Manager
Item: V-7
Subject: Consideration for Approval of Board Attendance at the 2024 CASA Winter Conference

Background

CASA is holding their 2024 Winter Conference in Palm Springs. The event will take place January 24-26, 2024 at the downtown Palm Springs Hilton. They will be offering attendees access to excellent speakers and panel presentations focused on infrastructure finance, innovative permitting approaches, the circular water economy, and much more. They are also bringing back the always popular small group roundtable sessions, and you will have an opportunity to network and connect with your peers in the clean water community.

Registration Fees:

- Member Full Conference: \$675
- Non-Member Fee \$1,200 - Please note that T-TSA is not a Member of CASA

Cancellation Policy \$100 Cancellation fee on or before Monday, January 15, 2024. No refund for late cancellations after Monday, January 15, 2024.

Fiscal Impact

Varies depending on Board attendance.

Attachments


2024 CASA Winter Conference Preliminary Program Flyer.

Recommendation

No recommendation by staff. For Board consideration and approval only.

Review Tracking

Submitted By: _____


Richard Pallante
General Manager



CULTIVATING A SUSTAINABLE FUTURE

2024 Winter Conference

January 24-26 | Hilton Palm Springs Hotel | Palm Springs, CA

CASAweb.org  @CASACleanWater  @CASA_CleanWater

Preliminary Program (10/26/23)
Subject to Change

Wednesday, January 24

7:00 a.m. – 12:00 p.m.	CSRMA Training Seminar (Separate Registration Required)
9:00 a.m. – 5:00 p.m.	Registration
10:30 a.m. – 12:00 p.m.	CASA Board of Directors Meeting
12:00 p.m. – 1:30 p.m.	Associates Committee Meeting
12:00 p.m. – 1:30 p.m.	CSRMA Executive Board Meeting
12:15 p.m. – 1:15 p.m.	Communications Committee Meeting
12:00 p.m. – 1:30 p.m.	Lunch on Your Own
1:30 p.m. – 4:00 p.m.	Roundtable Series
1:30 p.m. – 2:30 p.m.	Session 1 (Table Topics Identified Below)
2:30 p.m. – 3:00 p.m.	Networking Break
3:00 p.m. – 4:00 p.m.	Session 2 (Repeat from Session 1)
4:15 p.m. – 5:15 p.m.	Federal Legislative Meeting
4:15 p.m. – 5:30 p.m.	CSRMA Board of Directors Meeting
5:00 p.m. – 5:30 p.m.	LEAD Mentor/Mentee Meeting
5:30 p.m. – 6:30 p.m.	Welcome Reception

Thursday, January 25

7:30 a.m. – 4:30 p.m.	Registration
8:00 a.m. – 9:30 a.m.	Breakfast
8:00 a.m. – 9:00 a.m.	Women's Networking Breakfast
8:00 a.m. – 9:00 a.m.	CASA Education Foundation Board Meeting
9:15 a.m. – 11:45 a.m.	Morning Sessions

9:15 a.m. – 9:30 a.m.	President’s Welcome
9:30 a.m. – 10:30 a.m.	Keynote Address
10:30 – 11:45 a.m.	Funding from Surprising Sources Panel Discussion: The Inflation Reduction Act, Corporate Projects, and More
11:45 a.m. – 12:00 p.m.	Networking Break
12:00 p.m. – 1:30 p.m.	Luncheon Federal and State Legislative Updates <ul style="list-style-type: none"> ▪ Eric Sapirstein ▪ Jessica Gauger CEF Presentation
1:30 p.m. – 1:45 p.m.	Networking Break
1:45 p.m. – 3:30 p.m.	Afternoon Sessions
1:45 p.m. – 3:00 p.m.	Permitting Innovation Panel Discussion
3:00 p.m. – 3:30 p.m.	Engagement and Recruiting Using a “Fit” Model
4:00 p.m. – 5:00 p.m.	Associates Engineering and Research Subcommittee
5:30 p.m. – 6:30 p.m.	Associates Recognition Reception
Friday, January 26	
8:00 a.m. – 11:00 a.m.	Registration
8:00 a.m. – 9:30 a.m.	Breakfast
8:00 a.m. – 9:00 a.m.	Statewide Biosolids Meeting
8:00 a.m. – 9:00 a.m.	State Legislative Committee Meeting
9:15 a.m. – 11:00 a.m.	Closing Session
9:15 – 10:00 a.m.	The Water Circular Economy: What Does it Mean for Your Agency?
10:00 – 10:45 a.m.	Building a Culture of Accomplishment
10:45 – 11:00 a.m.	President’s Closing Remarks
11:00 a.m. – 3:00 p.m.	Attorneys Committee Meeting

Roundtables	Facilitators
Water Recycling: Barriers & Opportunities	
Recent Biosolids Issues	

CASA Groups and Offerings
Agency Education and Outreach Programs
Career Pathway Efforts at Agencies
Collections Issues and the SSS WDR
Biogas Utilization Efforts
How is PFAS Impacting Your Agency?
TBD
TBD



TAHOE-TRUCKEE SANITATION AGENCY

MEMORANDUM

Date: December 5, 2023
To: Board of Directors
From: Richard Pallante, General Manager
Item: VI-1
Subject: Department Reports

Background

Department reports for previous and current month(s).

Fiscal Impact

None.


Attachments

1. Operations Department Report.
2. Maintenance Department Report.
3. Engineering Department Report.
4. Administrative Department Report.

Recommendation

No action required.

Review Tracking

Submitted By: 
Richard Pallante
General Manager



TAHOE-TRUCKEE SANITATION AGENCY OPERATIONS DEPARTMENT REPORT

Date: December 5, 2023
To: Board of Directors
From: Michael Peak, Operations Manager
Subject: Operations Department Report

Compliance:

- All plant waste discharge requirements were met for the month of October.

Operations:

- The plant performed well throughout the month.
- Drained and cleaned chem and recarb clarifiers side one to facilitate clarifier repairs.
- Continue to monitor and evaluate Sodium Hypochlorite pilot project for effluent disinfection.
- Digester cleaning complete.
- Removed and replaced iron sponge media.
- Cleaned dewatering building centrate and sludge feed tanks.

Operations Work Orders:

- Completed this month: 1
- Pending: 1

Laboratory:

- Staff performed necessary laboratory testing.
- Corrective actions accepted by assessor.
- Lab completed annual proficiency testing with a 100% pass rate.
- Lab in process of completing application for ELAP certification.

Laboratory Corrective Actions:

- Completed this month: 2
- Pending: 0


Plant Data:

Influent Flow Description	MG
Monthly average daily ⁽¹⁾	2.68
Monthly maximum instantaneous ⁽¹⁾	3.86
Maximum 7- day average	2.79

Effluent Limitation Description ⁽²⁾	WDR Monthly Average		WDR Daily Maximum	
	Recorded	Limit	Recorded	Limit
Suspended Solids (mg/l)	1.3	10.0	1.3	20.0
Turbidity (NTU)	NA	NA	2.2	10.0
Total Phosphorus (mg/l)	0.32	0.80	0.64	1.50
Chemical Oxygen Demand (mg/l)	37	45	44	60

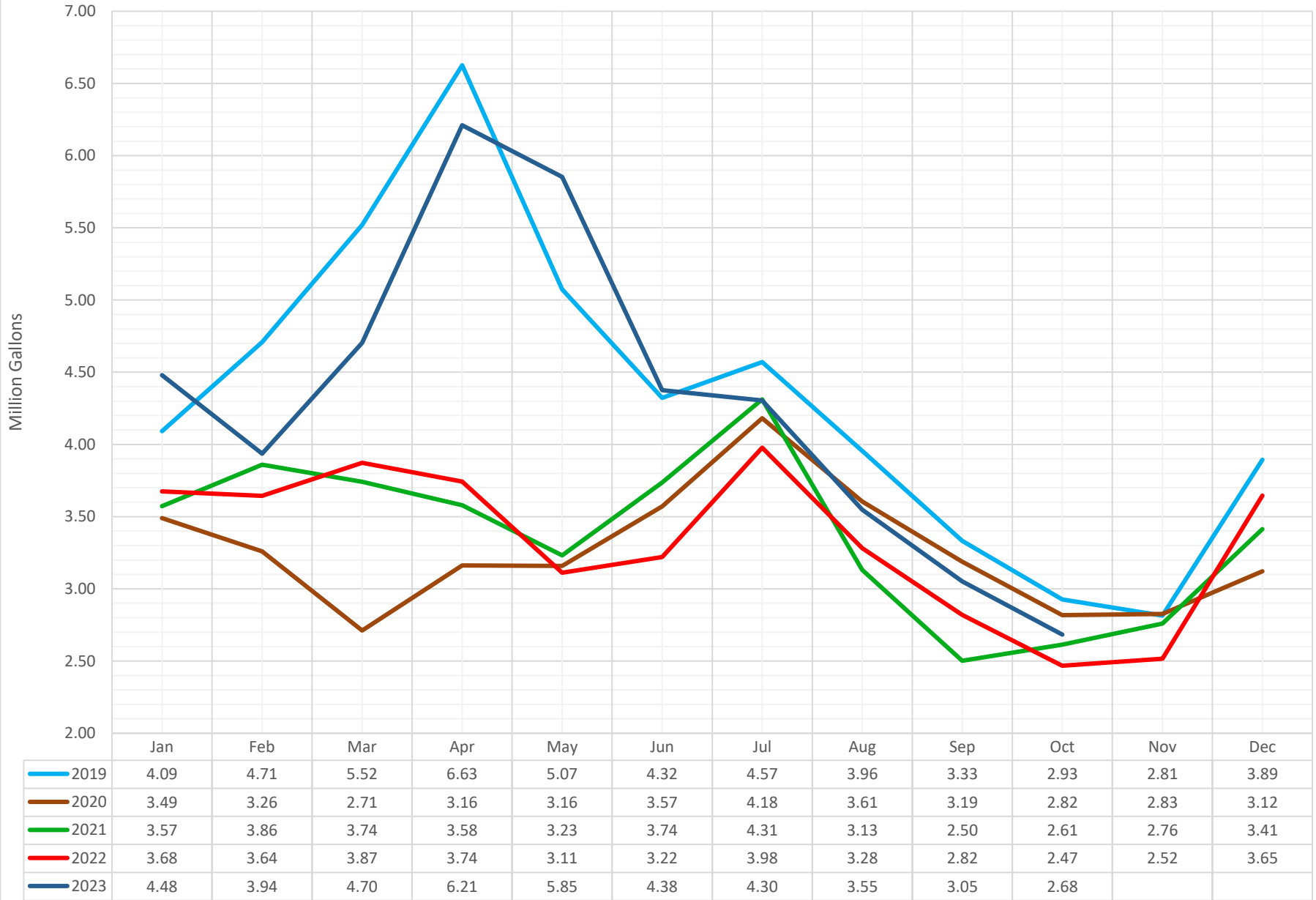
Notes: 1. Flows are depicted in the attached graph.
2. Effluent table data per WDR reportable frequency. Attached graphs depict all recorded data.

Review Tracking:

Submitted By: 
Michael Peak
Operations Manager

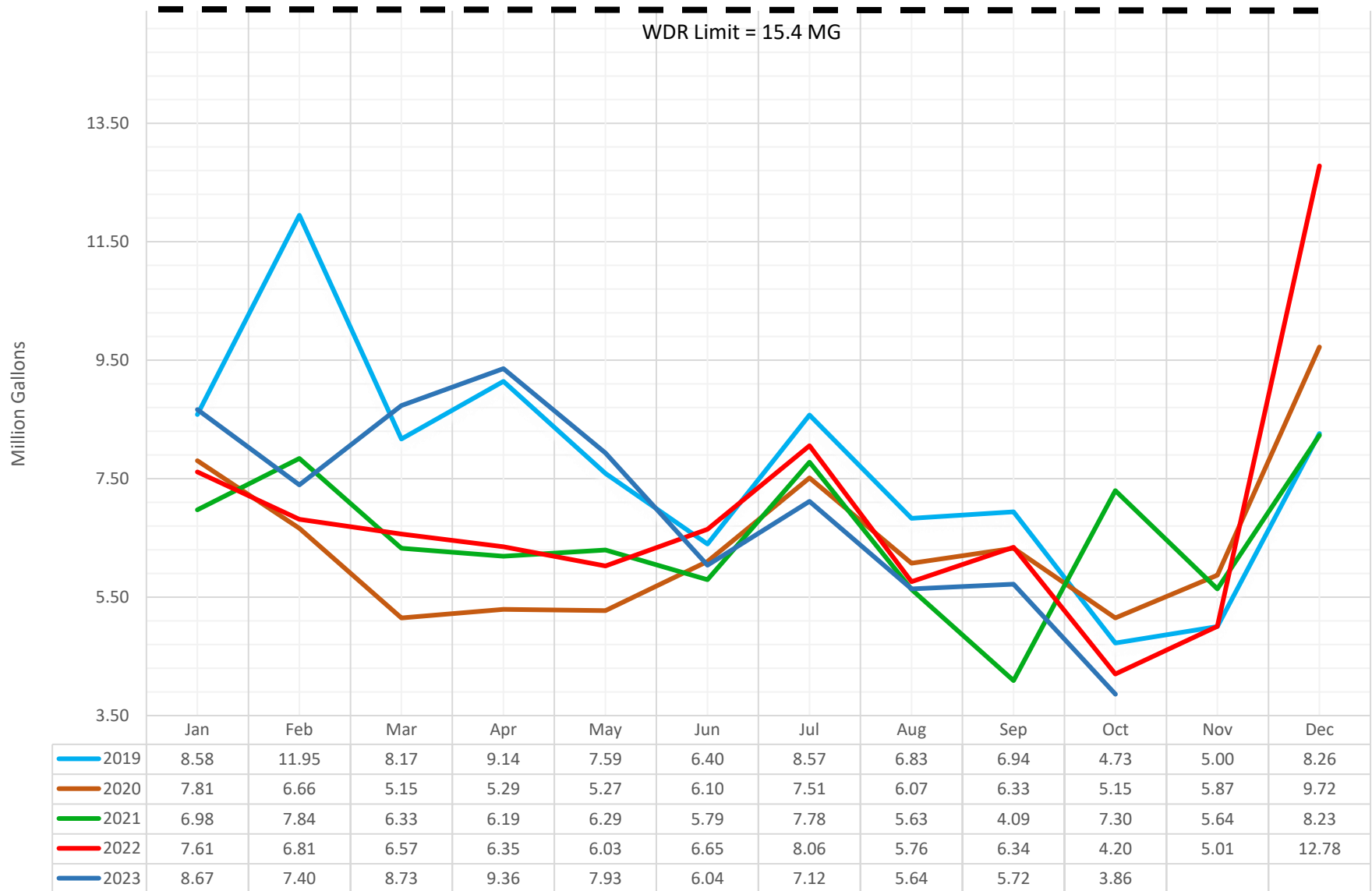
Approved By: 
Richard Pallante
General Manager

Monthly Average Daily Flow (Influent)

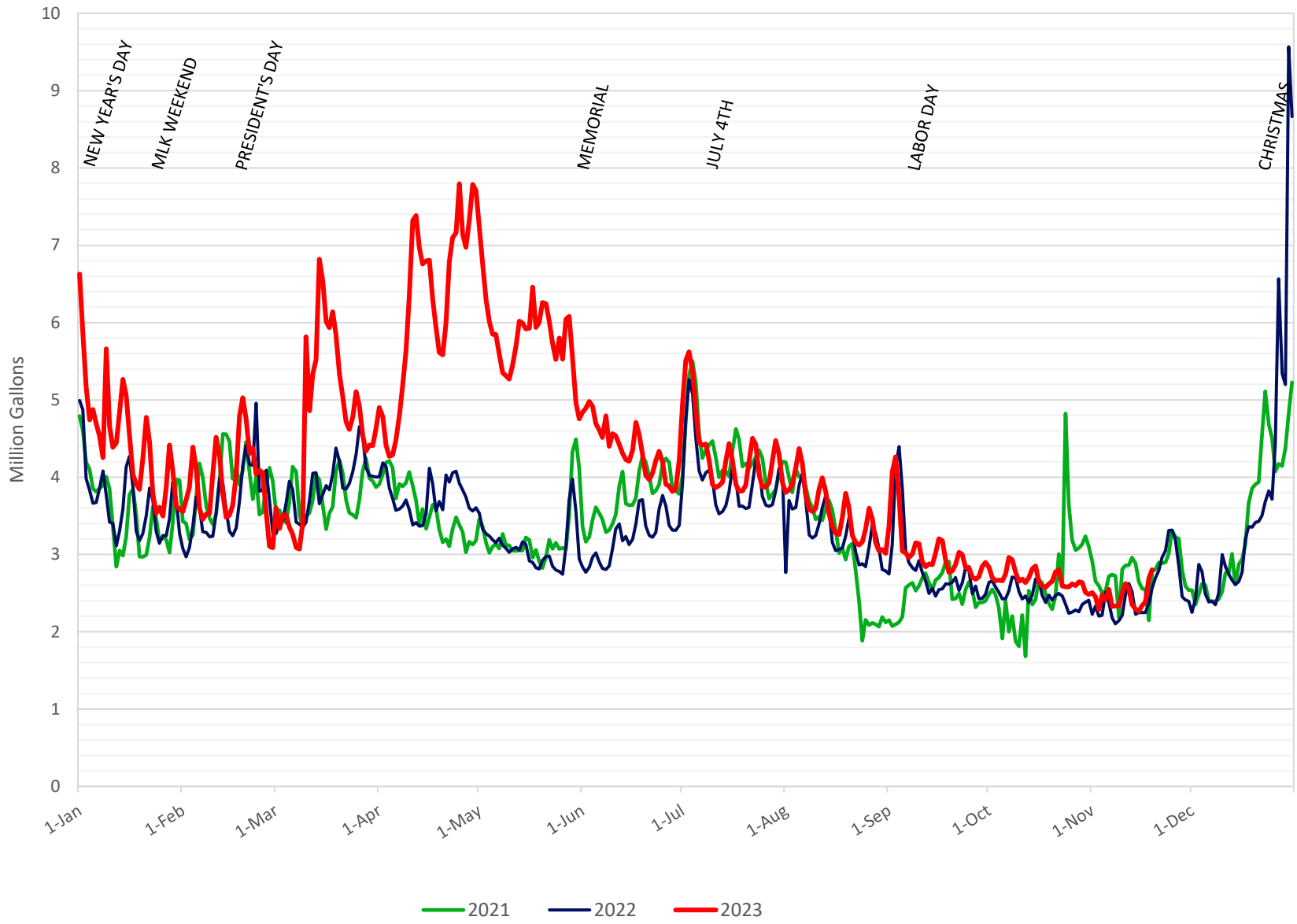


Monthly Maximum Instantaneous Flow (Influent)

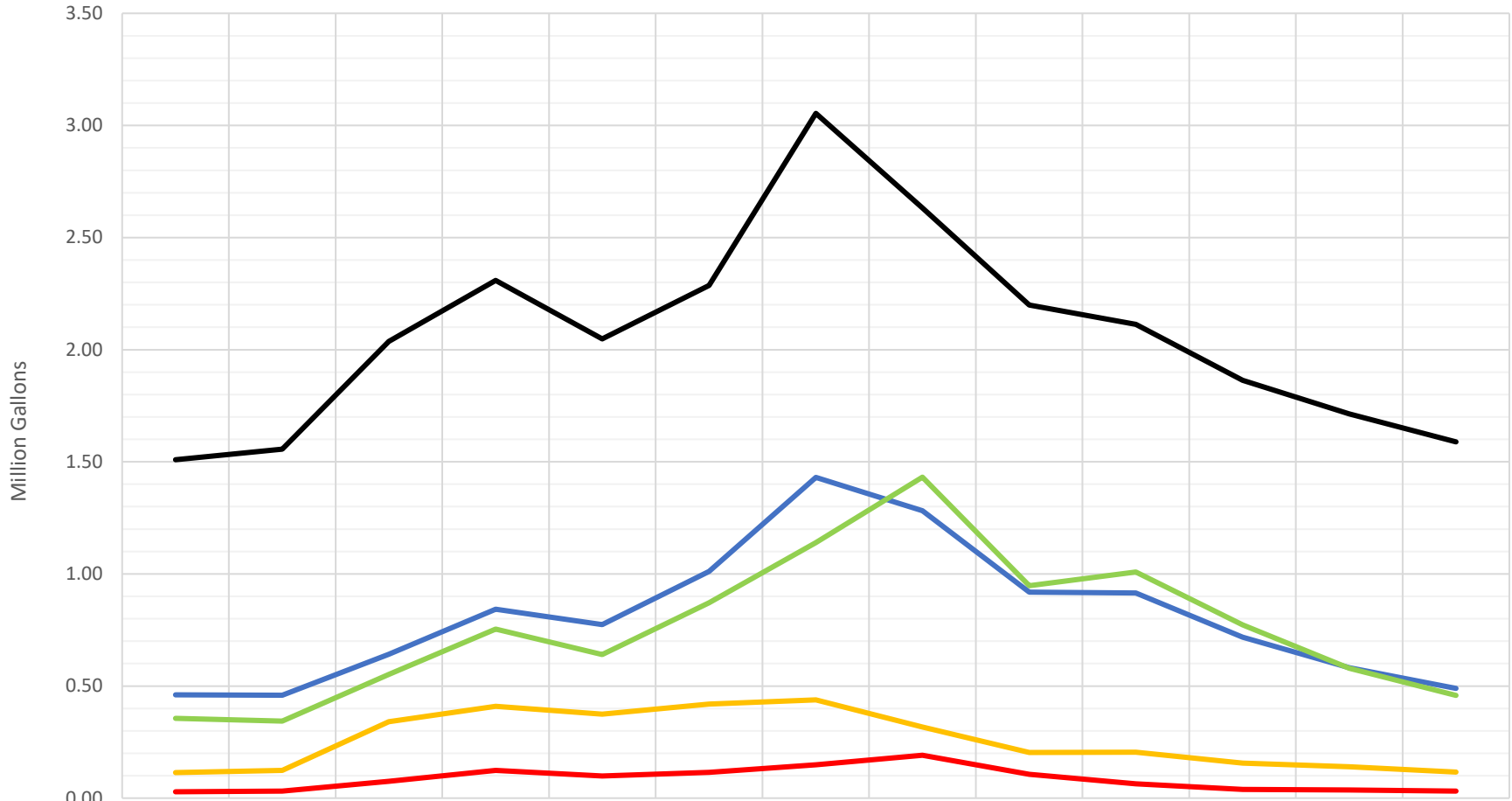
WDR Limit = 15.4 MG



T-TSA Daily Influent Flow

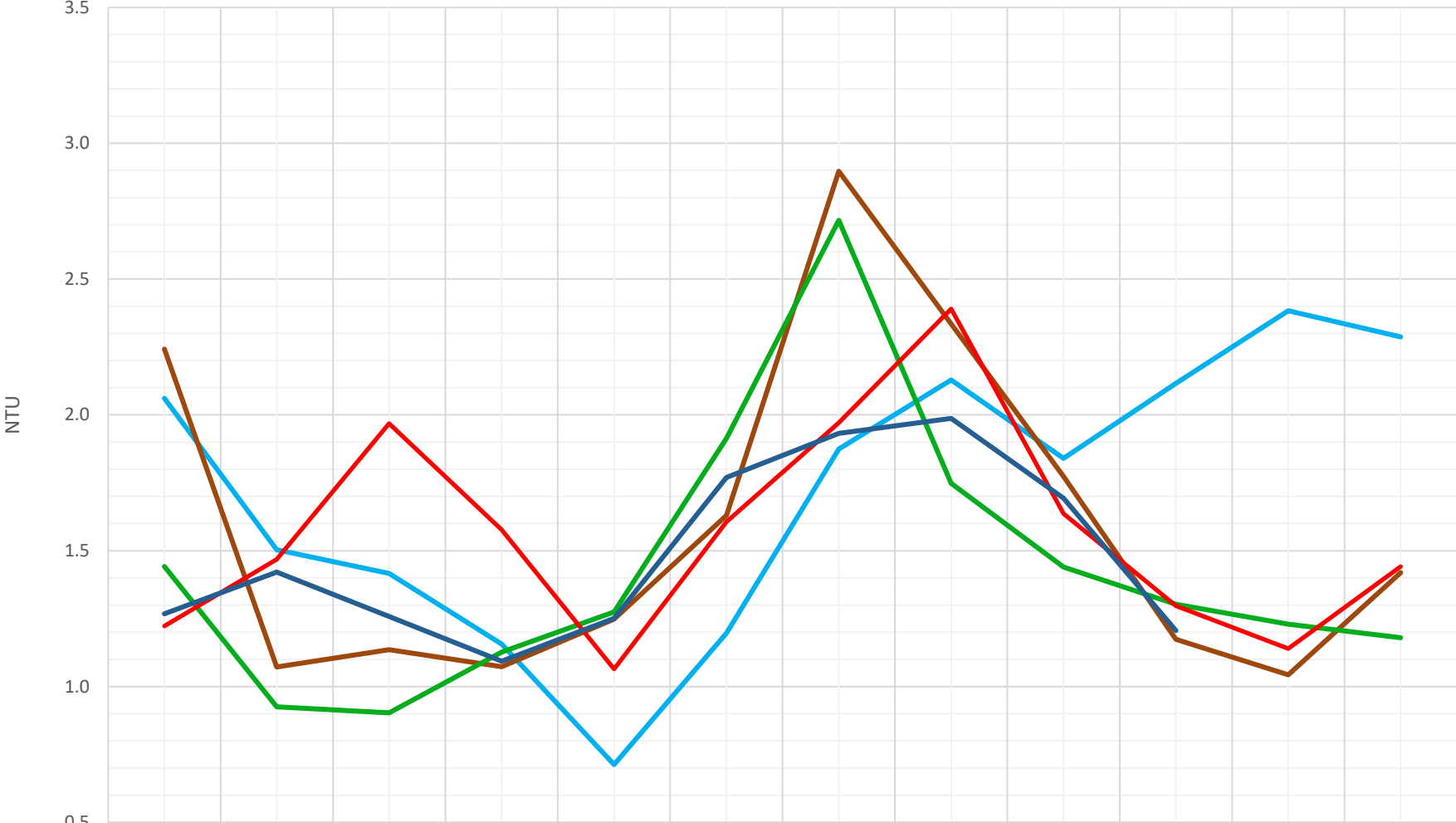


Monthly Average Daily Flow (Districts)



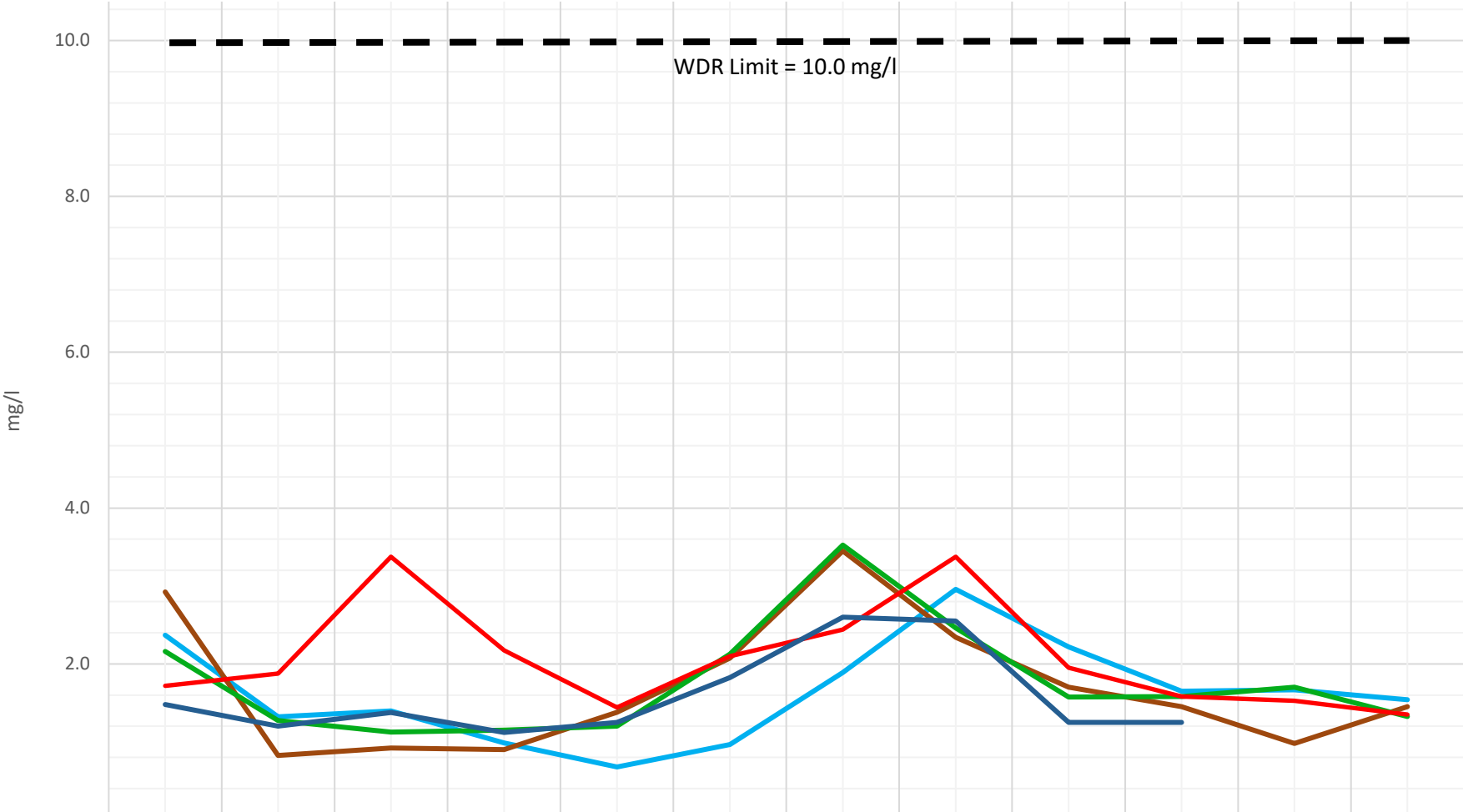
	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	Jul-23	Aug-23	Sep-23	Oct-23
NTPUD	0.46	0.46	0.64	0.84	0.77	1.01	1.43	1.28	0.92	0.91	0.72	0.58	0.49
TCPUD	0.36	0.34	0.55	0.75	0.64	0.87	1.14	1.43	0.95	1.01	0.77	0.58	0.46
ASCWD	0.03	0.03	0.07	0.12	0.10	0.12	0.15	0.19	0.11	0.06	0.04	0.04	0.03
OVPSD	0.11	0.12	0.34	0.41	0.37	0.42	0.44	0.32	0.20	0.21	0.16	0.14	0.12
TSD	1.51	1.56	2.04	2.31	2.05	2.29	3.05	2.63	2.20	2.11	1.86	1.71	1.59

Monthly Average Daily Turbidity (Effluent)



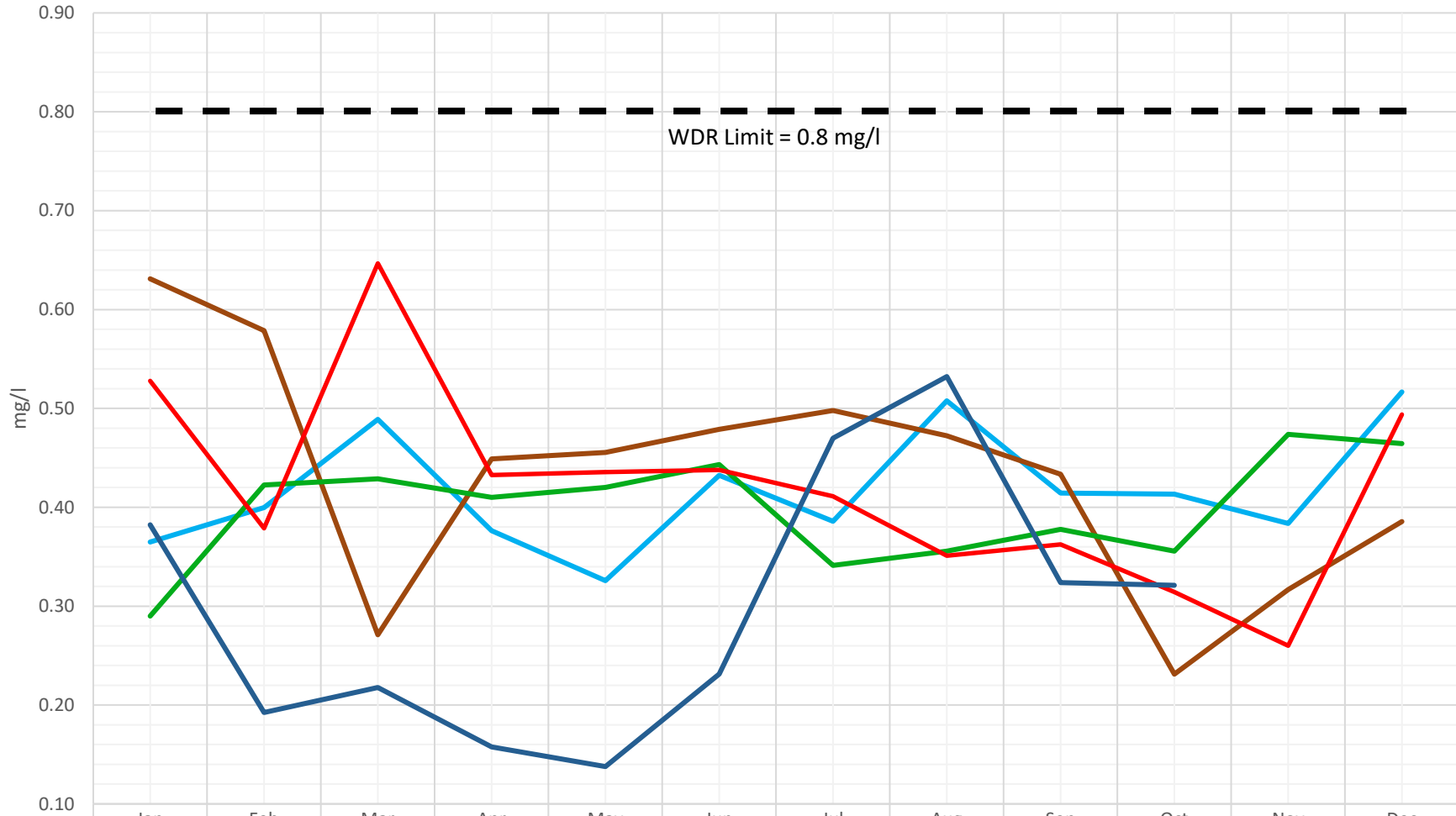
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
2019	2.1	1.5	1.4	1.2	0.7	1.2	1.9	2.1	1.8	2.1	2.4	2.3
2020	2.2	1.1	1.1	1.1	1.2	1.6	2.9	2.3	1.8	1.2	1.0	1.4
2021	1.4	0.9	0.9	1.1	1.3	1.9	2.7	1.7	1.4	1.3	1.2	1.2
2022	1.2	1.5	2.0	1.6	1.1	1.6	2.0	2.4	1.6	1.3	1.1	1.4
2023	1.3	1.4	1.3	1.1	1.3	1.8	1.9	2.0	1.7	1.2		

Monthly Average Daily Suspended Solids (Effluent)



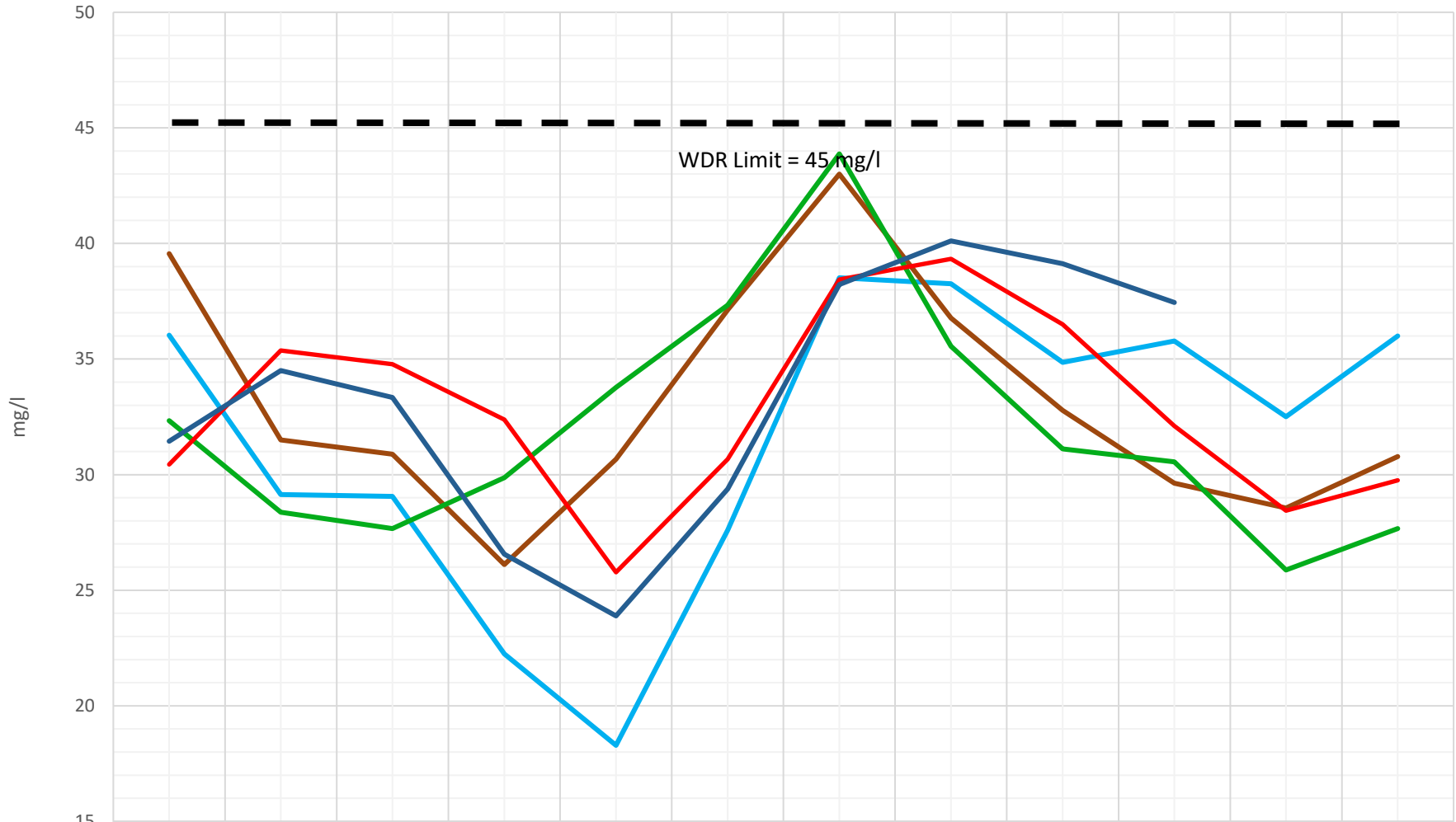
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
2019	2.4	1.3	1.4	1.0	0.7	1.0	1.9	3.0	2.2	1.7	1.7	1.5
2020	2.9	0.8	0.9	0.9	1.4	2.1	3.5	2.3	1.7	1.5	1.0	1.5
2021	2.2	1.3	1.1	1.2	1.2	2.1	3.5	2.5	1.6	1.6	1.7	1.3
2022	1.7	1.9	3.4	2.2	1.4	2.1	2.4	3.4	2.0	1.6	1.5	1.4
2023	1.5	1.2	1.4	1.1	1.3	1.8	2.6	2.6	1.3	1.3		

Monthly Average Daily Total Phosphorus (Effluent)



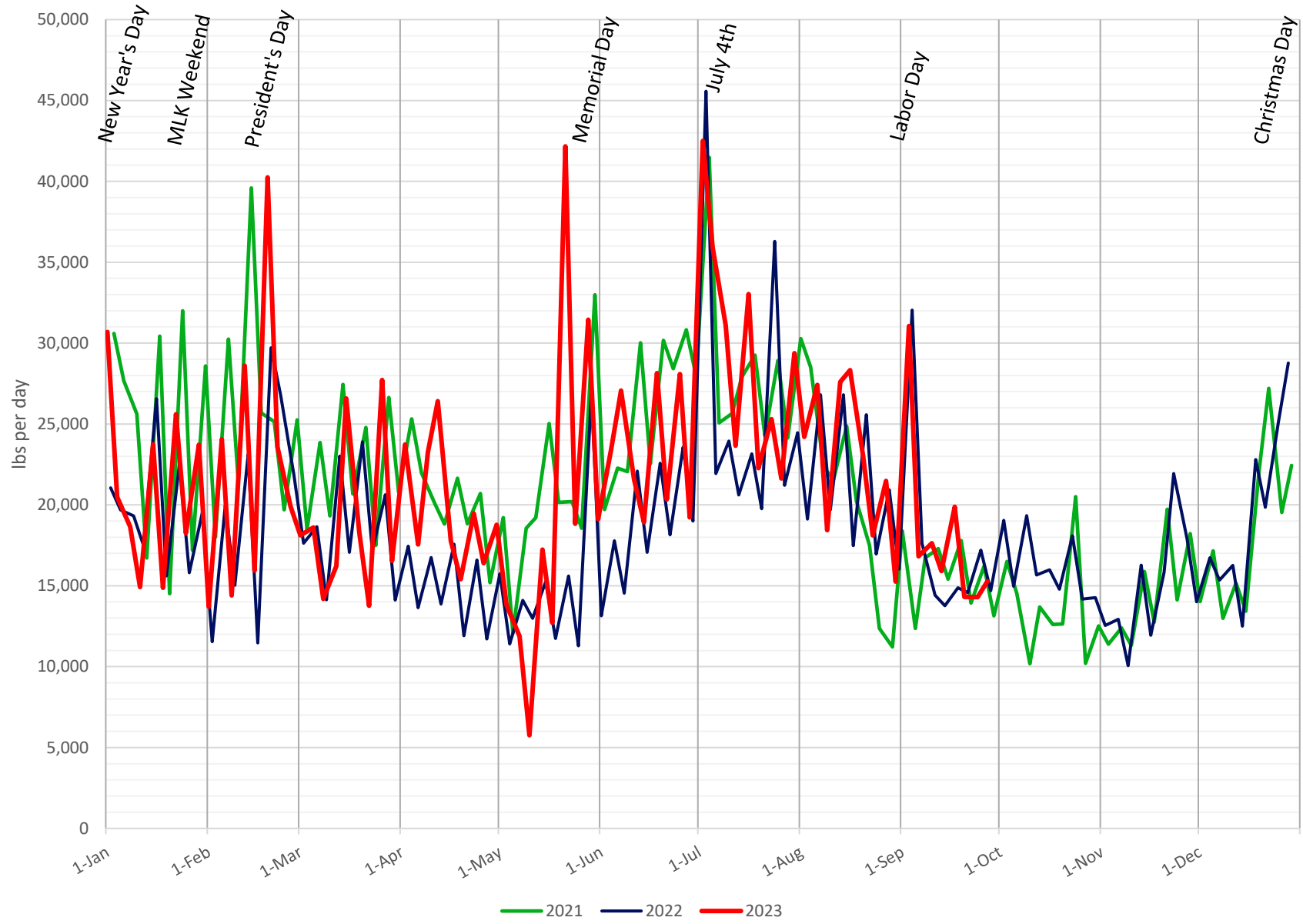
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
2019	0.36	0.40	0.49	0.38	0.33	0.43	0.39	0.51	0.41	0.41	0.38	0.52
2020	0.63	0.58	0.27	0.45	0.46	0.48	0.50	0.47	0.43	0.23	0.32	0.39
2021	0.29	0.42	0.43	0.41	0.42	0.44	0.34	0.36	0.38	0.36	0.47	0.46
2022	0.53	0.38	0.65	0.43	0.44	0.44	0.41	0.35	0.36	0.31	0.26	0.49
2023	0.38	0.19	0.22	0.16	0.14	0.23	0.47	0.53	0.32	0.32		

Monthly Average Daily Chemical Oxygen Demand (Effluent)

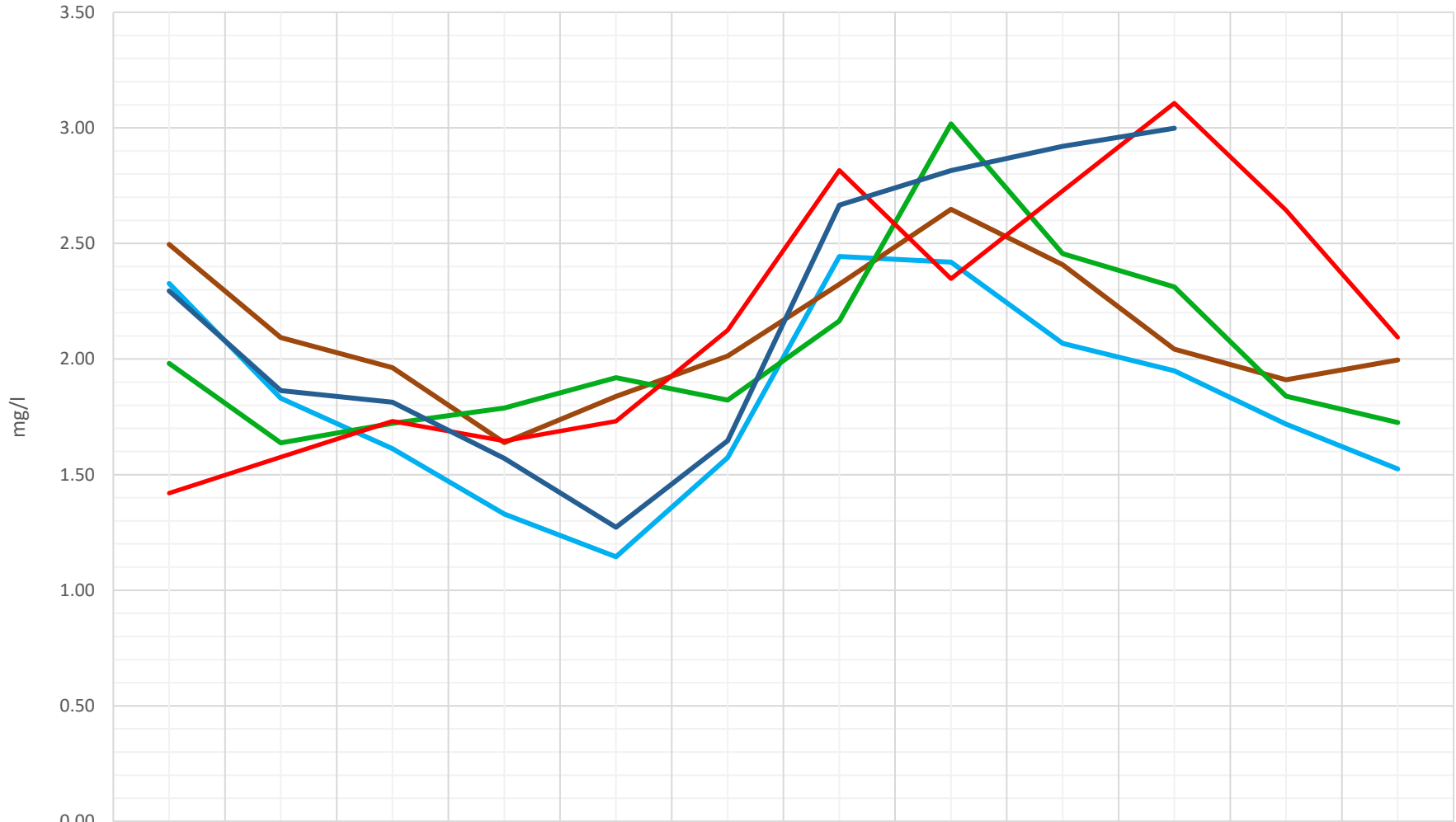


	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
2019	36	29	29	22	18	28	39	38	35	36	33	36
2020	40	32	31	26	31	37	43	37	33	30	29	31
2021	32	28	28	30	34	37	44	36	31	31	26	28
2022	30	35	35	32	26	31	38	39	37	32	28	30
2023	31	35	33	27	24	29	38	40	39	37		

COD Influent Loading

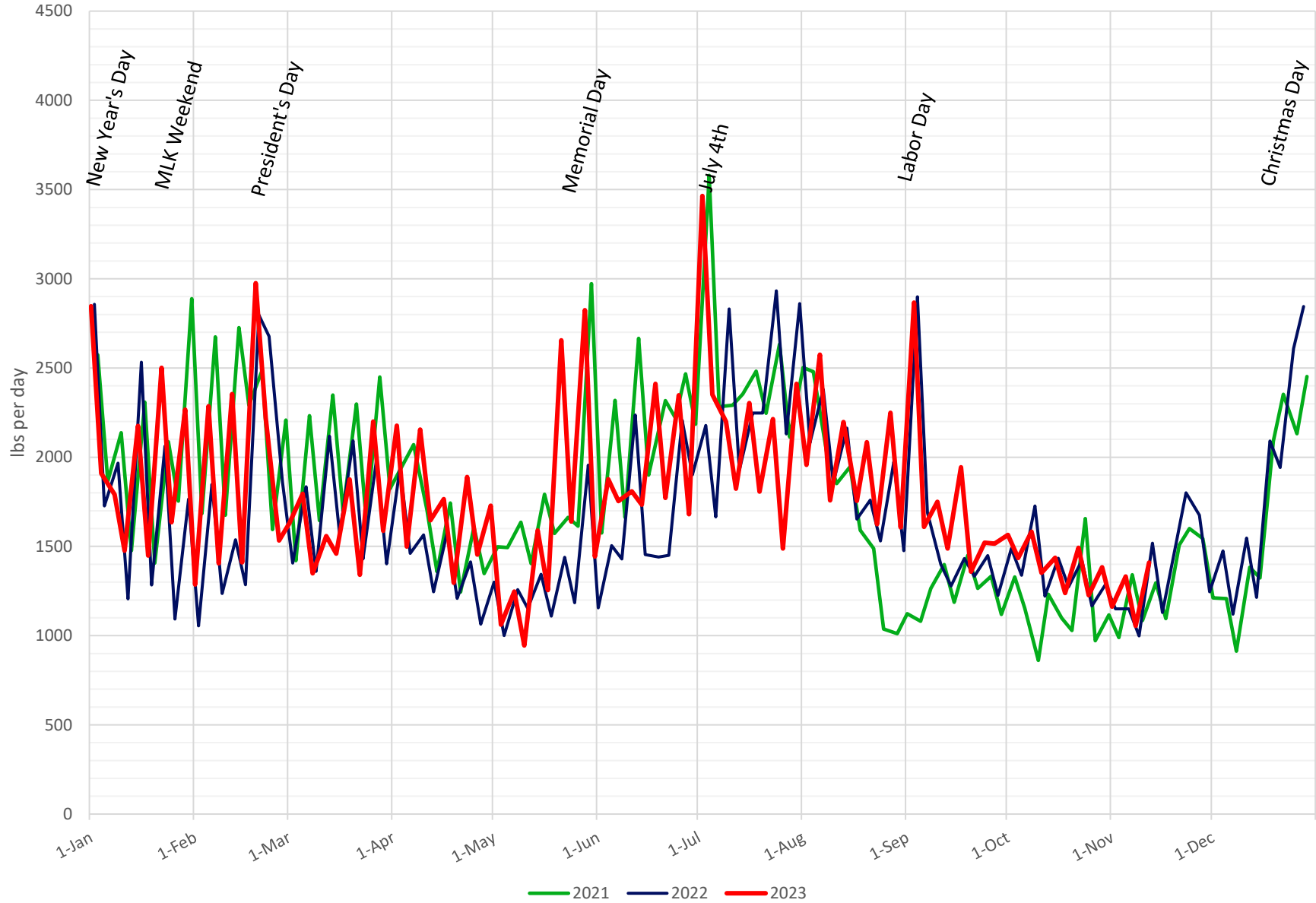


Monthly Average Daily Total Nitrogen (Effluent)

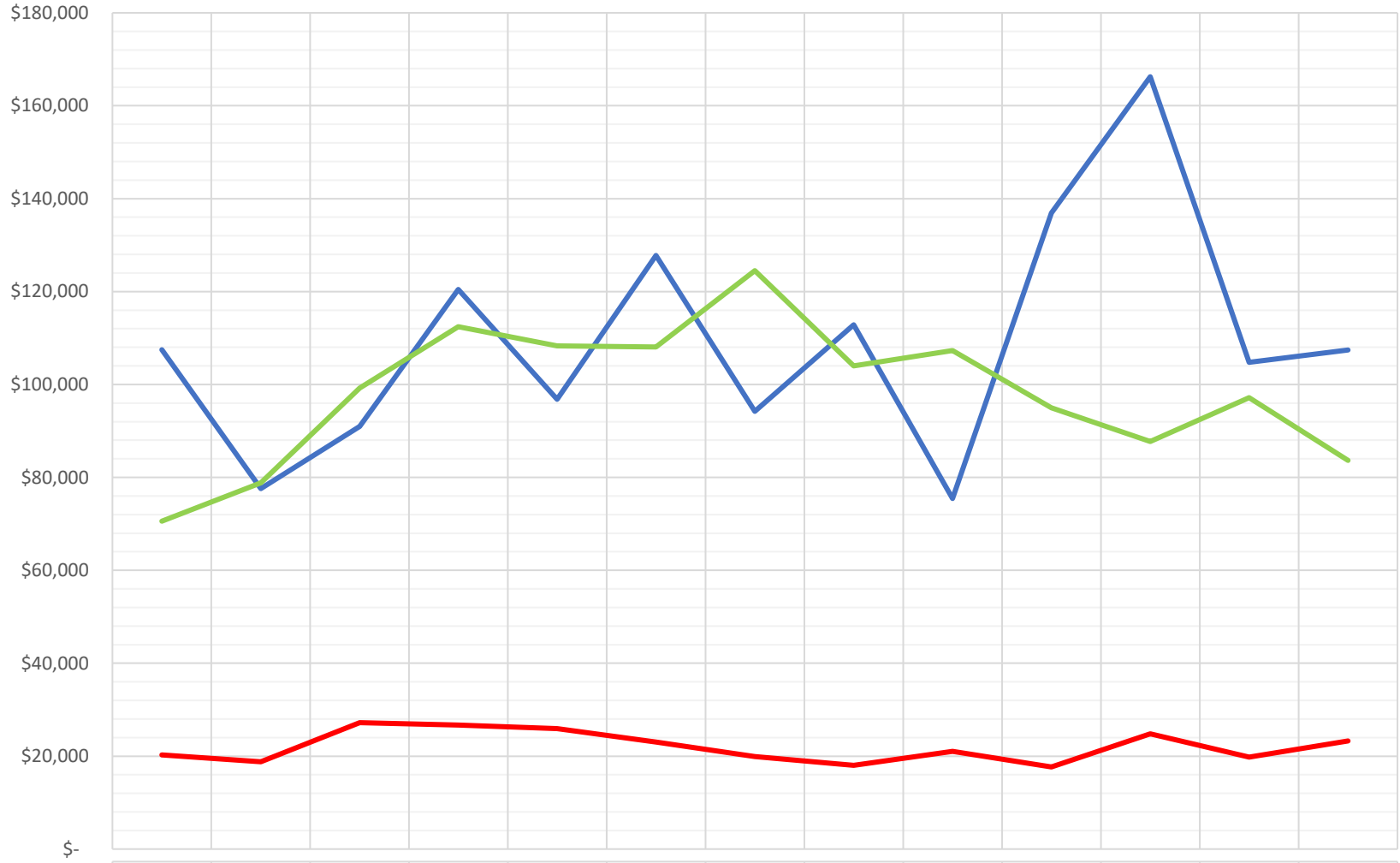


	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
2019	2.33	1.83	1.61	1.33	1.14	1.57	2.44	2.42	2.07	1.95	1.72	1.52
2020	2.50	2.09	1.96	1.64	1.84	2.01	2.32	2.65	2.41	2.04	1.91	2.00
2021	1.98	1.64	1.72	1.79	1.92	1.82	2.17	3.02	2.46	2.31	1.84	1.73
2022	1.42	1.58	1.73	1.65	1.73	2.13	2.82	2.35	2.73	3.11	2.64	2.09
2023	2.30	1.86	1.81	1.57	1.27	1.65	2.67	2.82	2.92	3.00		

TKN Influent Loading



Chemical, Power and Sludge Disposal Costs



	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	Jul-23	Aug-23	Sep-23	Oct-23
— Chemicals	\$107,489	\$77,582	\$91,000	\$120,444	\$96,819	\$127,789	\$94,188	\$112,871	\$75,453	\$136,937	\$166,243	\$104,787	\$107,401
— Power	\$70,580	\$78,822	\$99,246	\$112,421	\$108,330	\$108,071	\$124,505	\$104,022	\$107,321	\$94,973	\$87,706	\$97,138	\$83,675
— Sludge Disposal	\$20,280	\$18,808	\$27,209	\$26,725	\$25,917	\$23,068	\$19,905	\$18,018	\$21,060	\$17,679	\$24,789	\$19,774	\$23,281



TAHOE-TRUCKEE SANITATION AGENCY MAINTENANCE DEPARTMENT REPORT

Date: December 5, 2023
To: Board of Directors
From: Paul Shouse, Maintenance Manager
Subject: Maintenance Report

◆ **Project support:** During the month of October and November, Maintenance staff provided support for the following projects:

- Boiler Replacement Project.
- Sodium Hypochlorite Project.
- SCADA/IT Master Plan Implementation.
- Landscape Project.
- 2023 Roof Repair Project.
- Warehouse Inventory Project.
- Digester Cleaning Project.


◆ **Plant Maintenance activities:** Maintenance staff performed tasks on the following items:


- Replaced filtrate clarifier level transmitter.
- Completed TRI calibration/verifications.
- Replaced primary #3 exhaust fan conduit.
- Installed replacement VFD for TWAS pump upgrade.
- Installed polymer skid for thickening centrifuge.
- Began installation of property signs.
- Began installation of property access gates.
- Repaired fill lines on the iron sponge.
- Annual snow pole installation.
- Removed rodents from multiple pool vehicles.
- Removed trees at the front and rear of the Admin building.
- Completed Admin carpet cleaning.
- Rebuilt primary #1 gearbox.
- Installed heater at solids handling loadout bay.
- Graded new public parking area along Butterfield.

◆ **Work Orders**

- Completed: Mechanical-72, Fleet-20, Electrical & Instrumentation-26, IT-24.
- Pending: Mechanical-125, Fleet-49, Electrical & Instrumentation-38, IT-98.

Review Tracking:

Submitted By: 
Paul Shouse
Maintenance Manager

Approved By: 
Richard Pallante
General Manager



Sodium Hypochlorite Electrical Trench



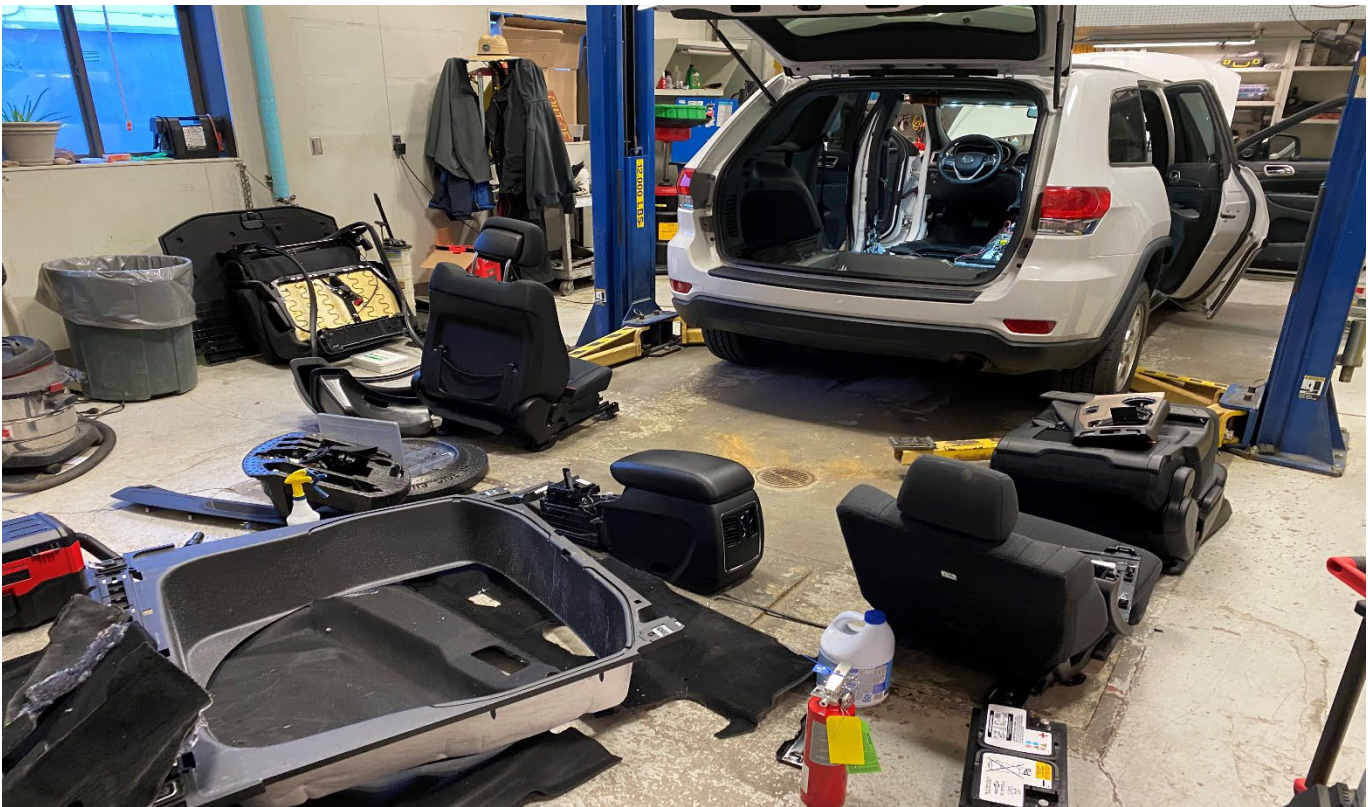
Sodium Hypochlorite Electrical Trench



Digester Cleaning Project



Digester Cleaning Project



Rodents in Pool Vehicles



Admin Tree Removal



Primary #1 Gearbox Rebuild



Primary #3 Fan Conduit



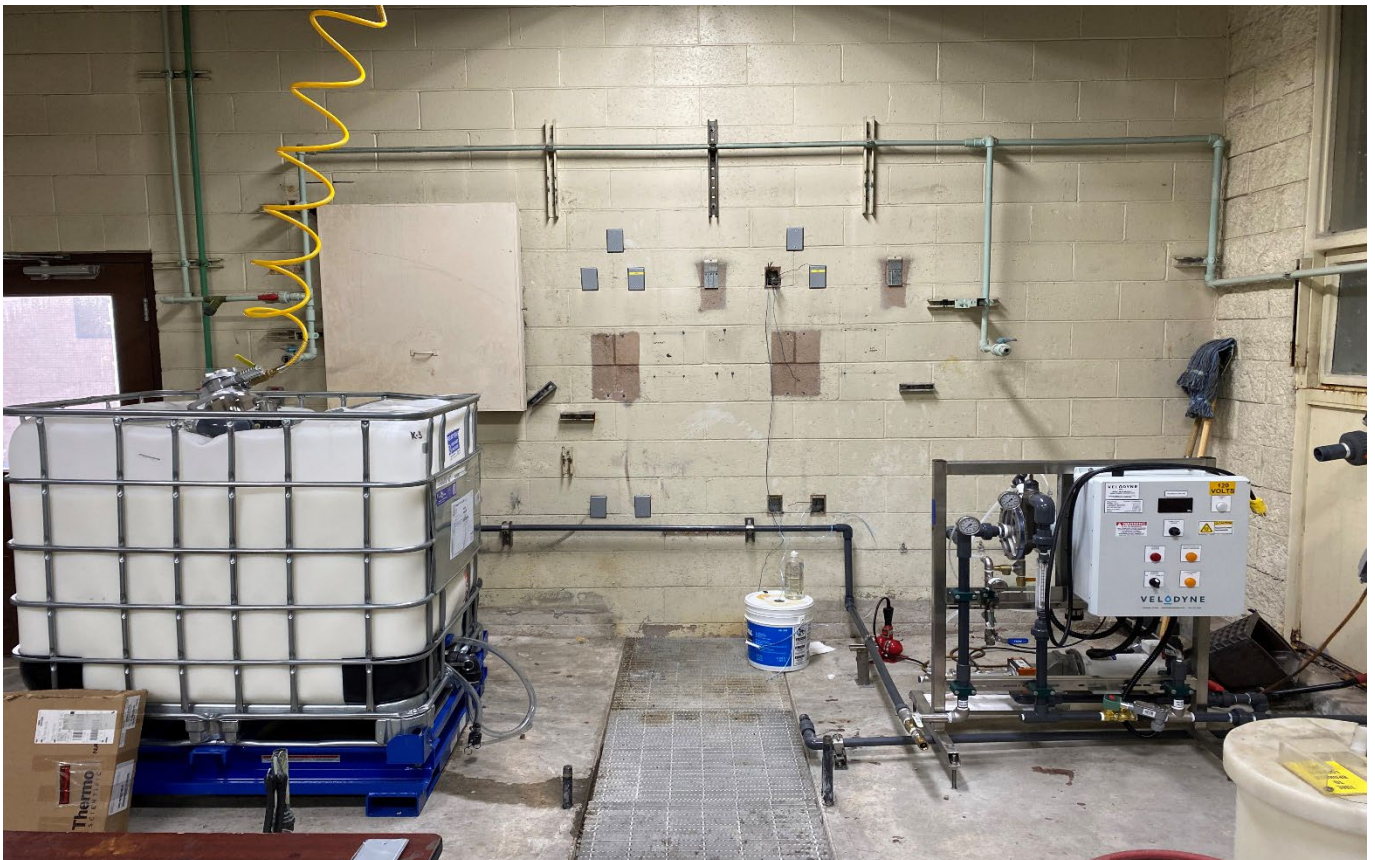
Property Gate Installation



Property Gate



Property Sign Installation



Thickening Polymer System Installation



Dumping Along Butterfield Dr



Dumping Along Butterfield Dr




TAHOE-TRUCKEE SANITATION AGENCY ENGINEERING DEPARTMENT REPORT

Date: December 5, 2023
To: Board of Directors
From: Aaron Carlsson, Senior Engineer
Subject: Engineering Report

- ◆ **Projects:** In the month of October and November, Engineering staff continued working on the following projects:
 - Roof Repair Project
 - Sodium Hypochlorite Foundation Project
 - Emergency Launder Repair Project
 - Boiler Replacement Project
 - TRI Alpine Meadows to Olympic Valley Rehabilitation Project
 - Front Parking & Landscaping Improvements Project

- ◆ **Work Orders:**
 - Engineering:
 - Completed this month: 0
 - Pending: 0
 - Safety:
 - Completed this month: 0
 - Pending: 0

Review Tracking:

Submitted By: 
Aaron Carlsson
Senior Engineer

Approved By: 
Richard Pallante
General Manager



TAHOE-TRUCKEE SANITATION AGENCY ADMINISTRATIVE DEPARTMENT REPORT

Date: December 5, 2023
To: Board of Directors
From: Crystal Sublet, Finance and Administrative Manager
Subject: Administrative Report October & November

- ◆ Finance
 - Completed monthly A/P, A/R, payroll, general ledger processes, and bank reconciliation.
 - Participated in Finance Committee Meeting October, November was cancelled.
 - CSRMA Class "Prevention and Control of Absenteeism and Abuse of Leave".
 - Participated in Purchasing Agent Interviews.
 - Continued work on finalizing audit.
- ◆ Billing/Customer Service.
 - General assistance with customer accounts, utility demands, adjustments, and plan review.
 - Activated new account permits and prepared letters, reports and invoices.
 - Continued work on Connection Fee Study.
 - Participated in Purchasing Agent Interviews.
- ◆ Purchasing/Administration
 - General purchasing responsibilities for monthly requisitions, purchase orders and ordering.
 - General responsibilities to customer service, front gate and front desk.
- ◆ General Administration
 - Performed various administrative duties to assist General Manager and Board of Directors.
 - Participated in October Finance Committee, November was cancelled.
 - Purchasing Agent interview and conditional offer.
 - Strategic Planning Meeting.
 - Investment Meeting with Steven Gortler for December 31, 2023 maturity.
 - Worked with Kenneth Dieker, Del Rio Advisors, LLC on Plan of Finance.
 - Continued work on finalizing audit.
 - Continued work on Connection Fee Study.
 - Support in working on T-TSA Code Book with Jason on pretreatment.

Review Tracking

Submitted By: *Crystal A Sublet*
Crystal Sublet
Finance and Administrative Manager

Approved By: *Richard Pallante*
Richard Pallante
General Manager

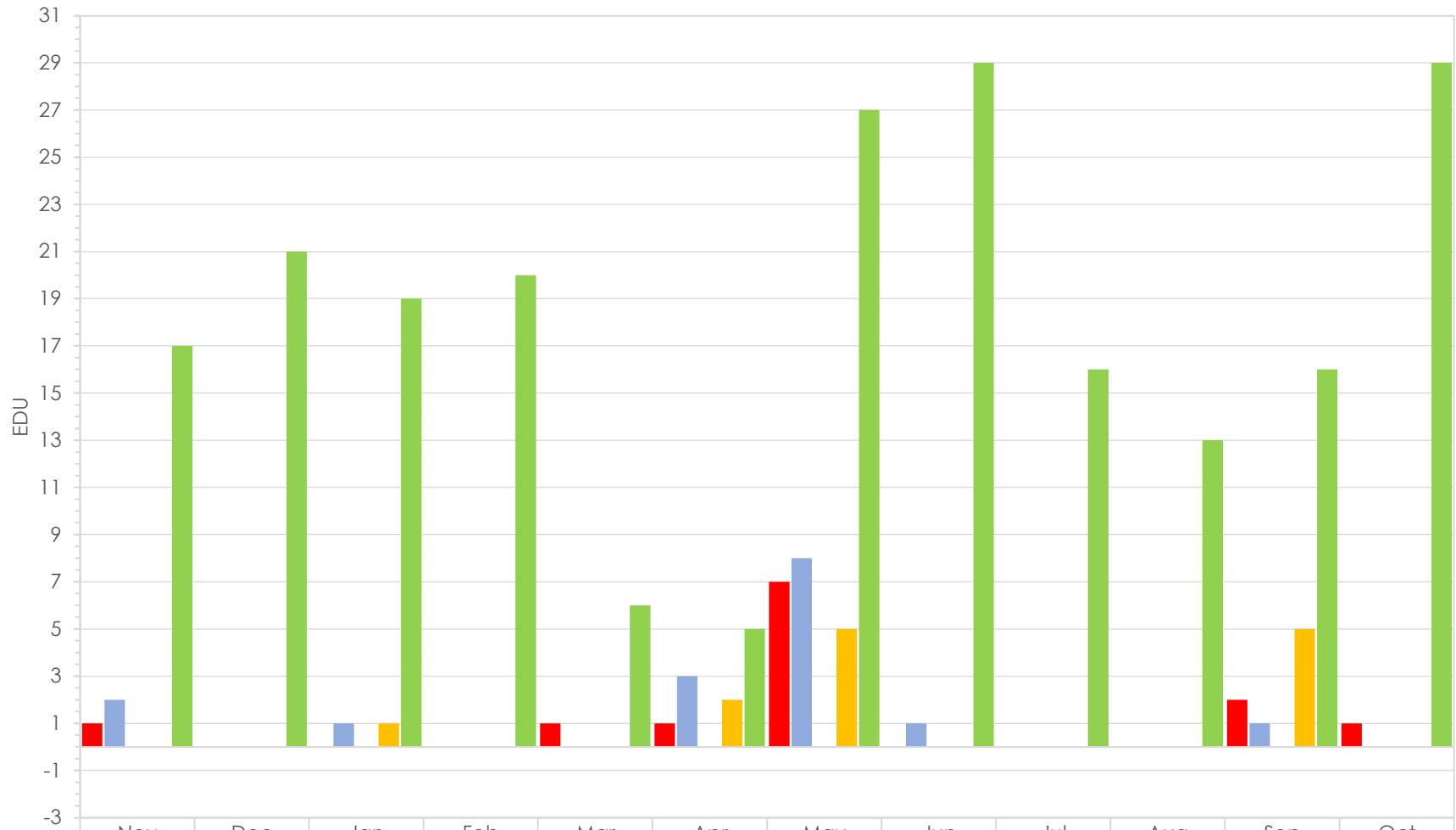
CONNECTION FEES - OCTOBER 2023

Connection Fee Type	MTD Count (#)	MTD Total Ft ²	MTD Total \$	YTD Count (#)	YTD Total Ft ²	YTD Total \$
Residential	17	59,185	\$ 129,073.75	158	464,329	\$ 1,030,418.38
Residential Ft ² Additions	0	0	\$ -	36	71,462	\$ 125,057.63
Residential Ft ² Additions - Exempt	0	0	N/A	1	378	N/A
Accessory Dwelling Unit (ADU)	3	2,364	\$ 8,637.00	12	9,025	\$ 33,793.75
Accessory Dwelling Unit (ADU) - Exempt	0	0	N/A	3	1,315	N/A
Commercial	2	N/A	\$ 30,350.00	7	N/A	\$ 207,650.00
Industrial	0	N/A	\$ -	0	N/A	\$ -
Grand Total	22	61,549	\$ 168,060.75	217	546,508	\$ 1,396,919.75

INSPECTIONS - OCTOBER 2023

Inspection Type	MTD Count #	MTD Total	YTD Count #	YTD Total
Commercial	0	0	7	7
Residential (Drive-by of Suspended Accounts)	0		0	

Residential EDU Summary

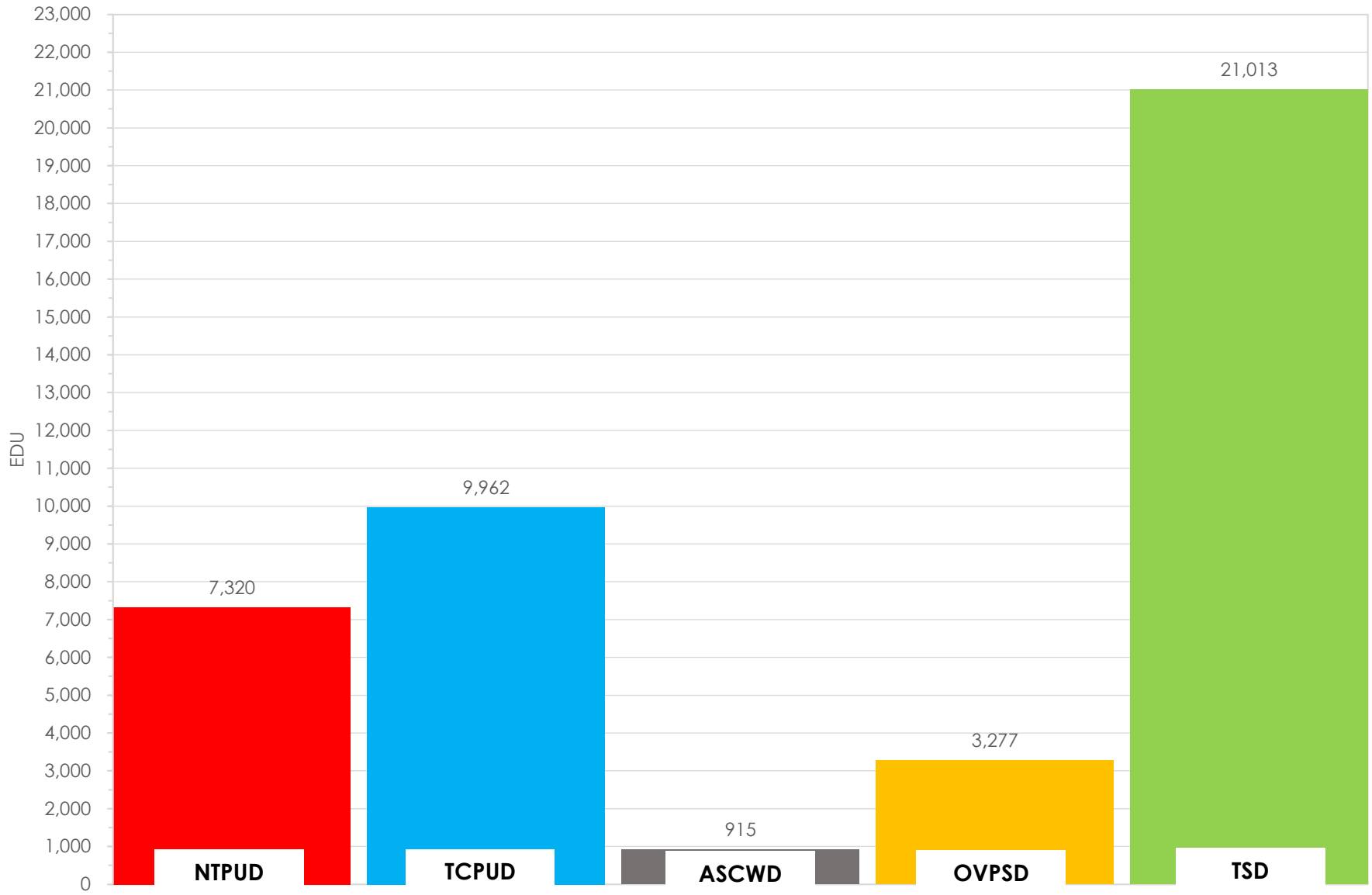


	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct
■ NTPUD	1	0	0	0	1	1	7	0	0	0	2	1
■ TCPUD	2	0	1	0	0	3	8	1	0	0	1	0
■ ASCWD	0	0	0	0	0	0	0	0	0	0	0	0
■ OVSPD	0	0	1	0	0	2	5	0	0	0	5	0
■ TSD	17	21	19	20	6	5	27	29	16	13	16	29

Other EDU Summary

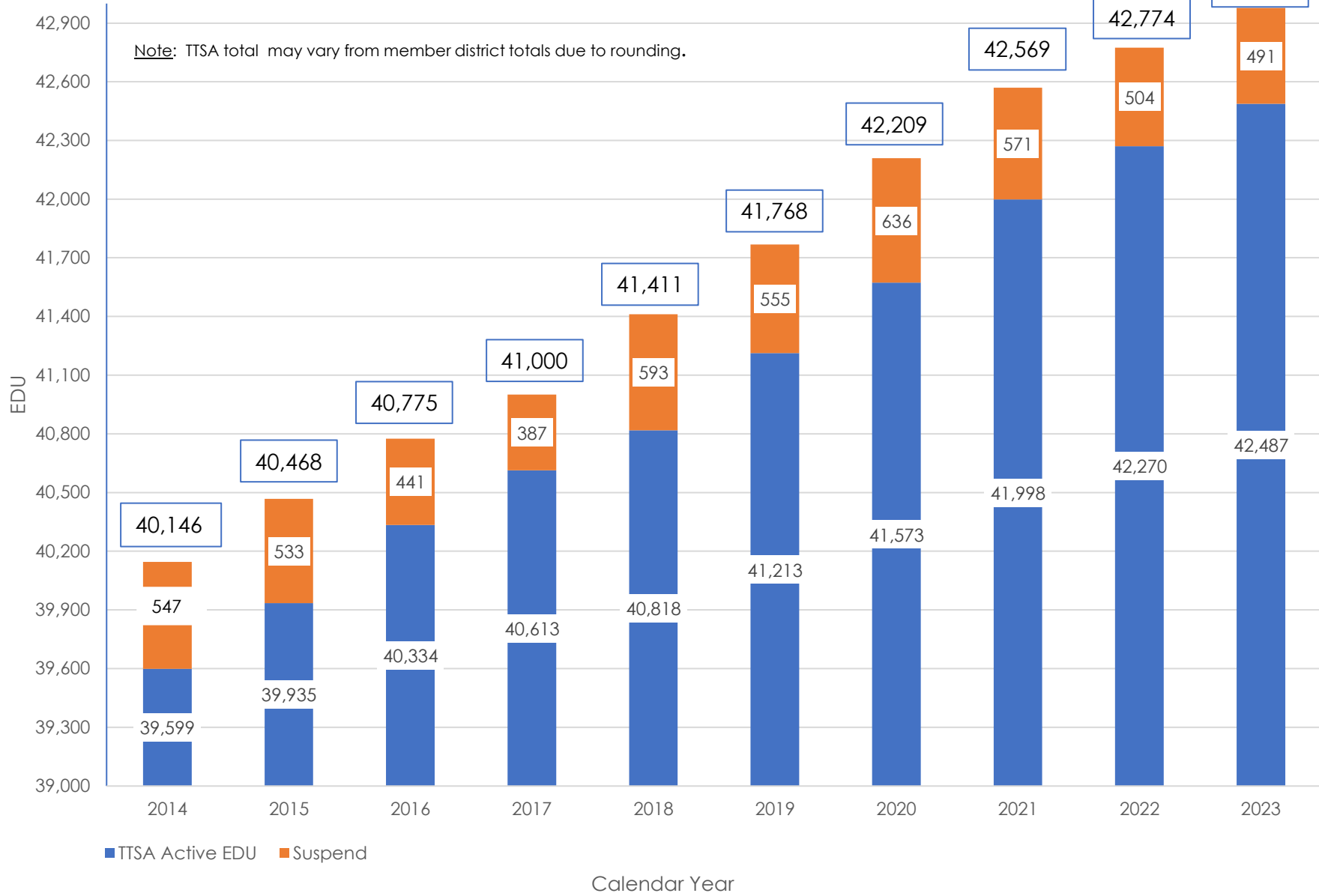


Current EDU Summary By Member District



Historical TTSA EDU Summary

Note: TTSA total may vary from member district totals due to rounding.





TAHOE-TRUCKEE SANITATION AGENCY

GENERAL MANAGER REPORT

Date: December 5, 2023
To: Board of Directors
From: Richard Pallante, General Manager
Item: VI-2
Subject: General Manager Report


◆ Highlights From Previous Month

- HR Consultant continued working with select staff on leadership skill building and overall work group team building.
- Staff Continues to evaluate the effects of using sodium hypochlorite and complete work scope for a permanent dosing facility.
- Management and staff continued to work with consultant on Connection Fee Study.
- Management and staff continued implementation of the new software programs.
- Continued Land exchange with Tahoe Truckee Airport District.
- Attended T-TSA Member District Managers Meeting at TCPUD.
- Continued work on Agency landscape improvements and signage update. Some signage Installed.
- The Safety Officer scheduled and executed an Emergency Evacuation Drill on Oct. 5th for all staff.
- Collaborated with TSD & TDPUD on article for 2023 Water Professionals Appreciation 10/7-10/15.
 - Staff celebrated with an appreciation luncheon from Panda Express, several breakfast and lunch break snacks throughout the week.
- Management and Staff held a Halloween potluck and Costume Contest. \$50 Gift Card awarded to the winner by GM.
- Management and Staff held a Thanksgiving luncheon catered by Smokey's BBQ on 11/14.
- Management and staff participated in Strategic Plan meeting Tuesday, November 28th.
- HR scheduled and held Interviews for Purchasing, E&I Technician, IT Supervisor, and Technical Services Department Manager.
- In house we celebrated staff with an appreciation luncheon from Panda Express, and several breakfast and lunch break snacks throughout the week.
- Butterfield Fire Update – Motion to terminate the diversion program was denied. The court will revisit her progress at the next court date on February 6, 2024.
- Sierra Community House – Virtual Thanksgiving Food Drive Raised \$1,605. Staff, Managers & Board.
- Tahoe Community Cares Coat Drive & Toys For Tots Toy Drive – 1st Day Staff had collected 23 Coats and 14 toys. Donations Continue through December 13th.

◆ Upcoming Items Of Interest

- Agency Annual Holiday Party & Staff Appreciation Luncheon.
- Regular Board Meeting 12/20/2023 Cancellation.

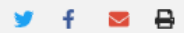
Review Tracking

Submitted By: 
Richard Pallante
General Manager

Truckee water, utility districts celebrate Water Professionals Appreciation Week

News [FOLLOW NEWS](#) | Oct 5, 2023

Submitted to the Sun



TRUCKEE, Calif. – Do you take it for granted that clean water comes out of your tap, and once used it disappears safely down the drain? If you answered “yes,” thanks are due to the three local water agencies who are responsible for providing the essential services of maintaining Truckee’s urban water cycle—the connected processes of water supply, wastewater collection, and wastewater treatment and reclamation.

Truckee Sanitary District, Truckee Donner Public Utility District, and Tahoe-Truckee Sanitation Agency have expressed their gratitude for the community’s great water professionals and everyone who supports them.

In recognition of the invaluable contributions made by water professionals in our community, the three local agencies are pleased to announce that Oct. 7-15 is Water Professionals Appreciation Week. This week-long celebration honors the vital work done by the dedicated individuals and organizations that ensure the availability and quality of our precious water resources, and aims to raise awareness about the importance of responsible water management and conservation.

Water is a fundamental necessity for life, and the professionals in Truckee’s water industry play a pivotal role in managing and maintaining our water supply systems, which ensure safe and reliable access to clean water for our residents and businesses. Water professionals in our community work diligently year-round, often behind the scenes, to provide essential services that keep our taps flowing, our ecosystems healthy and our environment sustainable.



Tahoe-Truckee Sanitation Agency group photo.
Provided



Truckee Sanitary District group photo.
Provided



Truckee Donner Public Utility District group photo.
Provided

CALIFORNIA
WATER
PROFESSIONALS
APPRECIATION
WEEK







SIERRA
Community
HOUSE

Your monthly community catch-up.



TRUCKEE
COMMUNITY
CARES



TAHOE-TRUCKEE SANITATION AGENCY MEMORANDUM

Date: December 5, 2023
To: Board of Directors
From: Richard Pallante, General Manager
Item: VII
Subject: Board of Director Comment

Background

Opportunity for directors to ask questions for clarification, make brief announcements and reports, provide information to staff, request staff to report back on a matter, or direct staff to place a matter on a subsequent agenda.



TAHOE-TRUCKEE SANITATION AGENCY MEMORANDUM

Date: December 5, 2023
To: Board of Directors
From: Richard Pallante, General Manager
Item: VIII
Subject: Closed Session

1. Closed session for public employee discipline/dismissal/release (Gov. Code §54957).
2. Closed session for public employee performance evaluation of the General Manager (Gov. Code §54957).



TAHOE-TRUCKEE SANITATION AGENCY MEMORANDUM

Date: December 5, 2023
To: Board of Directors
From: Richard Pallante, General Manager
Item: IX
Subject: Report from Closed Session



TAHOE-TRUCKEE SANITATION AGENCY MEMORANDUM

Date: December 5, 2023
To: Board of Directors
From: Richard Pallante, General Manager
Item: X
Subject: Adjournment
