

TAHOE-TRUCKEE SANITATION AGENCY

A Public Agency
13720 Butterfield Drive
TRUCKEE, CALIFORNIA 96161
(530) 587-2525 • FAX (530) 587-5840



Directors

Dale Cox: President
Dan Wilkins: Vice President
David Smelser
Blake Tresan
S. Lane Lewis

General Manager

LaRue Griffin

BOARD OF DIRECTORS REGULAR MEETING MINUTES

January 20, 2021

I. Call to Order:

This meeting was conducted via Zoom teleconferencing as described in the January 20, 2021 meeting agenda and the accompanying Guidelines for using Zoom for T-TSA January 20, 2021 Board of Directors Meeting. President Cox called the regular meeting of the Tahoe-Truckee Sanitation Agency Board of Directors to order at 9:01 AM. Roll call and Pledge of Allegiance followed.

Directors Present: Dale Cox, OVPSD (via teleconference)
Dan Wilkins, TCPUD (via teleconference)
S. Lane Lewis, NTPUD (via teleconference)
David Smelser, ASCWD (via teleconference)
Blake Tresan, TSD (via teleconference)

Staff Present: LaRue Griffin, General Manager (via teleconference)
Roshelle Chavez, Executive Assistant/Board Clerk (via teleconference)
Jay Parker, Engineering Manager (via teleconference)
Richard Pallante, Maintenance Manager (via teleconference)
Robert Gray, Information Technology Manager (via teleconference)
Vicky Lufrano, Human Resources Administrator (via teleconference)
Richard P. Shanahan, Agency Counsel (via teleconference)
Mike Smith, Engineering Department (via teleconference)
Aaron Carlsson, Engineering Department (via teleconference)
Scott Fleming, Engineering Department (via teleconference)
Michelle Mackey, Administrative Department (via teleconference)
Dawn Davis, Administrative Department (via teleconference)
Angelina Henson, Administrative Department (via teleconference)
Greg O'Hair, Operations Department (via teleconference)
Brandon Dimond, Operations Department (via teleconference)
Troy Kilgore, Operations Department (via teleconference)
Kristin Davis, Laboratory Department (via teleconference)
Paul Shouse, Maintenance Department (via teleconference)
Tanner McGinnis, Maintenance Department (via teleconference)
Jaime Garcia, Maintenance Department (via teleconference)

Public Present: Dane Wadlé, California Special Districts Association (CSDA)
Wesley Hansen, Wilderness Forestry, Inc.

Chuck Avery, Public
Stephanie Blume, Public
Mark Blume, Public
Susanna Brown, TTUSD
Sarah Coolidge, Public
Jane Davis, Public
Carla Embertson, Public
Frances Foy, Public
Steven Frisch, Public
Jerry Gilmore, Public
David Galson, Public
Steven Gortler, Public
Alex Hoefl, Moonshine Ink
Jennifer Howlett, Public
Josie Jarpur, Public
Pippin Mader, Public
Jackie Reifers, Public
Joanne Roubique, Public
Steve Smith, Public
Craig Strom, Public
Brooke Summers, Public
Eben Swain, Public
Luke Swann, Public
Dan Tester, Public
Barbara Wallace, Public

II. Public Comment.

Mrs. Chavez advised the Board of Directors there were public comment letters received which have been forwarded to them for their consideration.

Ms. Jane Davis provided public comment regarding Agency previous pH violations and ELAP investigation findings.

Mr. Pippin Mader provided public comment regarding overall Agency operations as well as ELAP investigation findings.

Mr. Carl Davis provided public comment regarding overall Agency operations, Agency personnel issues, violation of his First Amendment rights, and threats to pursue a legal action against the Agency.

No action was taken by the Board.

III. Consent Agenda

1. Approval of the minutes of the regular Board meeting on December 16, 2020.

MOTION by Director Lewis **SECOND** by Director Wilkins to approve the minutes of the regular Board meeting on December 16, 2020; motion approved.

The Board approved the motion by the following roll call vote:

AYES: Directors Wilkins, Smelser, Tresan, Lewis and President Cox.
NOES: None
ABSENT: None
ABSTAIN: None

Motion passed.

2. Approval of general fund warrants.
3. Approval of financial statements.
4. Approval of Progress Pay Estimate No. 4 for the 2020 Administration Building Remodel project.

MOTION by Director Lewis **SECOND** by Director Wilkins to approve the Consent Agenda items 2-4; motion approved.

The Board approved the motion by the following roll call vote:

AYES: Directors Wilkins, Smelser, Tresan, Lewis and President Cox.
NOES: None
ABSENT: None
ABSTAIN: None

Motion passed.

IV. Regular Agenda

1. Report from December 16, 2020 closed session meeting.

Mr. Griffin stated there was no action to report from the December 16, 2020 closed session meeting.

No action was taken by the Board.

2. Presentation from California Special District Association (CSDA).

Mr. Dane Wadlé, CSDA Senior Public Affairs Field Coordinator of the Sierra Network, provided a presentation to the Board of Directors and gave an update of the CSDA "Take Action Brief". He also provided information on additional resources available to staff through CSDA.

No action was taken by the Board.

3. Presentation from Wilderness Forestry, Inc.

Mr. Wesley Hansen, owner of Wilderness Forestry, Inc. provided a presentation to the Board of Directors explaining his company's interest in leasing Agency property located along Joerger Drive for a green waste facility. After discussion, the Board of Directors tabled the decision to lease property to Wilderness Forestry, Inc. and directed staff to return with more information on Agency owned properties for discussion of possible future uses.

Public comment was received from Mr. David Galson, Mrs. Stephanie Blume, Mr. Craig Strom, Mr. Steve Smith, and Mr. Pippin Mader.

4. Approval of updated Annual Performance Evaluation template

MOTION by Director Smelser **SECOND** by Director Wilkins to approve the updated Annual Performance Evaluation template; unanimously approved.

The Board approved the motion by the following roll call vote:

AYES:	Directors Wilkins, Smelser, Tresan, Lewis and President Cox.
NOES:	None
ABSENT:	None
ABSTAIN:	None

Motion passed.

5. Approval of the Emergency Family and Medical Leave Act (EFMLA) and Emergency Paid Sick Leave (EPSL) Policy

MOTION by Director Tresan **SECOND** by Director Lewis to omit the Emergency Family Medical Leave Act (EFMLA) portion of the staff-proposed policy and approve the Emergency Paid Sick Leave (EPSL) Policy; unanimously approved.

The Board approved the motion by the following roll call vote:

AYES:	Directors Wilkins, Smelser, Tresan, Lewis and President Cox.
NOES:	None
ABSENT:	None
ABSTAIN:	None

Motion passed.

6. Approval of Resolution No. 1-2021 amending Resolution No. 12-2020 concerning employee benefit changes.

MOTION by Director Lewis **SECOND** by Director Smelser to approve Resolution No. 1-2021 concerning employee benefit changes; unanimously approved.

The Board approved the motion by the following roll call vote:

AYES: Directors Wilkins, Smelser, Tresan, Lewis and President Cox.
NOES: None
ABSENT: None
ABSTAIN: None

Motion passed.

7. Approval to solicit bids for the 2021 Plant Painting project.

MOTION by Director Lewis **SECOND** by Director Wilkins to approve the solicitation of bids for the 2021 Plant Painting project; unanimously approved.

The Board approved the motion by the following roll call vote:

AYES: Directors Wilkins, Smelser, Tresan, Lewis and President Cox.
NOES: None
ABSENT: None
ABSTAIN: None

Motion passed.

8. Approval to solicit bids for the 2021 Chiller Replacement project.

MOTION by Director Smelser **SECOND** by Director Wilkins to approve the solicitation of bids for the 2021 Chiller Replacement project; unanimously approved.

The Board approved the motion by the following roll call vote:

AYES: Directors Wilkins, Smelser, Tresan, Lewis and President Cox.
NOES: None
ABSENT: None
ABSTAIN: None

Motion passed.

9. Approval of Engagement Letter Addendum to Damore, Hamric & Schneider, Inc. agreement

MOTION by Director Wilkins **SECOND** by Director Smelser to approve the Engagement Letter Addendum to the Damore, Hamric & Schneider, Inc. agreement; unanimously approved.

The Board approved the motion by the following roll call vote:

AYES: Directors Wilkins, Smelser, Tresan, and President Cox.
NOES: Director Lewis.
ABSENT: None
ABSTAIN: None

Motion passed.

V. Management Team Reports

1. Department Reports.

Mr. O'Hair provided an update on current and past projects for the operations department and reported that all waste discharge requirements were met for the month.

Mr. Pallante provided an update on current and past projects for the maintenance department.

Mr. Parker provided an update on current and past projects for the engineering department.

Mr. Gray provided an update on current and past projects for the information and technology department.

Mr. Griffin provided an update on current and past projects for the administration department.

No action was taken by the Board.

2. General Manager Report

Mr. Griffin provided an update on the status of various ongoing projects, none of which required action by the Board.

Public comment was received by Ms. Jane Davis and Mr. Pippin Mader regarding department reports.

No action was taken by the Board.

VI. Board of Directors Comment

Director Lewis stated he would like the Board of Directors to discuss retiree health benefit tiered system for employees at a future meeting.

VII. Adjournment

There being no further business, the open session meeting was adjourned at 12:01 PM.

MOTION by Director Lewis **SECOND** by Director Wilkins to approve the adjournment of the Regular Board of Directors Meeting; unanimously approved.

The Board approved the motion by the following roll call vote:

AYES: Directors Wilkins, Smelser, Tresan, Lewis and President Cox.
NOES: None
ABSENT: None
ABSTAIN: None

Motion passed.



LaRue Griffin
Secretary to the Board

Approved: 2/17/21