

TAHOE-TRUCKEE SANITATION AGENCY



A Public Agency
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BOARD OF DIRECTORS REGULAR MEETING MINUTES

Directors

S. Lane Lewis: President
Dale Cox: Vice President
Jon Northrop
Dan Wilkins
Blake Tresan
General Manager
LaRue Griffin

March 14, 2018

I. Call to Order

President Lewis called the regular meeting of the Tahoe-Truckee Sanitation Agency Board of Directors to order at 9:00 AM. Roll call and Pledge of Allegiance followed.

Directors Present: S. Lane Lewis, NTPUD
Dale Cox, SVPSD
Jon Northrop, ASCWD
Blake Tresan, TSD
Dan Wilkins, TCPUD

Staff Present: LaRue Griffin, General Manager
Roshelle Chavez, Administrative Services Manager
Richard P. Shanahan, Agency Counsel
Michael Peak, Operations Manager
Celeste Graves, Administration Department
Claire Parker, Administration Department
Dawn Davis, Administration Department
Mike Smith, Engineering Department
Aaron Carlsson, Engineering Department
Laura Mader, Laboratory Department
Kristin Schrandt, Laboratory Department
Bill Pindar, Laboratory Department
Robert Holmes, Maintenance Department
Jim Redmond, Maintenance Department
Philip Fay, Maintenance Department
Mark Heidelberger, Maintenance Department
Jesus Zarate, Maintenance Department

Public Present: Adam M. Weber, IBEW 1245

II. Public Comment

There was no comment. No action was taken by the Board.

Most of the Agency employees left the meeting following the public comment

III. Consent Agenda

1. Approval of the minutes of the regularly scheduled Board meeting on February 14, 2018 and special Board meeting on February 28, 2018.
2. Approval of general fund warrants.
3. Approval of financial statements and status of investments.
4. Approval of progress payment estimate no. 2 for the purchase of ammonium analyzers and controllers.
5. Approval of change order no. 1 for the Digital Scanning of Sewer Lines project.
6. Approval of progress payment estimate no. 2 for Digital Scanning of Sewer Lines project.
7. Approval of change order no. 3 for Truckee River Interceptor Manhole 81 to Manhole 83 Improvements project.

MOTION by Director Cox, **SECOND** by Director Northrop to approve the Consent Agenda items; unanimously approved.

The Board approved the motion by the following vote:

AYES:	Directors Cox, Wilkins, Northrop, Tresan and President Lewis
NOES:	None
ABSENT:	None
ABSTAIN:	None

Motion passed.

IV. Regular Agenda

1. Discussion of the Avery Hotel development.

Mr. Griffin and Mr. Carlsson presented and discussed the preliminary TRI relocation alignment as proposed by the Avery Hotel developer. Discussion included a different alignment into the existing roadway, consideration of existing utilities and impacts to the TSD collector sewer. There was further discussion on Agency efforts when the hotel development was originally initiated years ago.

The Board directed staff to provide a summary of costs incurred by the Agency when the Avery Hotel was originally initiated.

No other action was taken by the Board.

2. Approval of the Temporary Construction Easement Agreement with Mr. & Mrs. Heiser.

MOTION by Director Wilkins, **SECOND** by Director Northrop to approve the temporary construction easement agreement; unanimously approved.

The Board approved the motion by the following vote:

AYES:	Directors Cox, Wilkins, Northrop, Tresan and President Lewis
NOES:	None
ABSENT:	None
ABSTAIN:	None

Motion passed.

V. Management Team Report

1. Operations, Maintenance, Engineering and IT Reports.

Mr. Peak provided an update on current and past projects for the operations department and reported that the all waste discharge requirements were met for the month. He added that the operations department is currently looking for vendors to provide quotes for inspections and potential repairs of the FRP chlorine scrubber caustic tank.

Mr. Carlsson provided an update on current and past projects for the engineering department. Director Cox suggested Mr. Dave Hunt and Mr. Mike Geary of SVPSD attend an Agency meeting and provide a presentation of the SVPSD 2018 Truckee River Siphon Project.

No action was taken by the Board.

2. General Manager Report.

Mr. Griffin provided a brief update on the status of various ongoing project, none of which required action by the Board, and informed the Board that the new Maintenance Department Manager will be starting mid-April.

No action was taken by the Board.

VI. Board of Director Comment

Director Cox requested an agenda item to revisit the employee handbook revision procedure be included in the April Board meeting agenda.

Director Tresan discussed the Steam Fair event for the Truckee school district and requested that T-TSA participate in public outreach programs when possible. Mr. Griffin said that T-TSA normally participates but was unable to for this year's event due to a scheduled facility shut down. Director Tresan said that the event date had been changed and Mr. Peak asked to be informed of the new date as staff would participate.

No action was taken by the Board.

VII. Closed Session

The Board went into closed session with legal counsel and Mr. Griffin at 10:05 AM

1. Conference with General Manager, as Agency real property negotiator, concerning price and terms of payment relating to potential to real property exchange with Truckee Tahoe Airport District concerning Nevada County APN 019-440-81, APN 049-040-24 and APN 049-040-25 pursuant to Government Code Section 54956.8.
2. Closed session conference with legal counsel regarding existing adjudicatory administrative proceeding, IBEW Local 1245 v. Agency (Public Employee Relations Board Case Nos. SA-CE-1017-M & SA-RR-1172-M) under Government Code section 54956.9(d)(1) (IBEW petition for recognition and unfair labor practice charge).
3. Closed session for public employee performance evaluation of the General Manager.

The meeting was reopened at 12:12 PM. Nothing to report from closed session.

VIII. Adjournment

There being no further business, the meeting adjourned at 12:12 PM.



LaRue Griffin
Secretary to the Board

Approved: 4/18/18