

TAHOE-TRUCKEE SANITATION AGENCY



A Public Agency
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Directors

S. Lane Lewis: President
Dale Cox: Vice President
Jon Northrop
Dan Wilkins
Blake Tresan
General Manager
LaRue Griffin

BOARD OF DIRECTORS REGULAR MEETING MINUTES

May 9, 2018

I. Call to Order:

President Lewis called the regular meeting of the Tahoe-Truckee Sanitation Agency Board of Directors to order at 9:00 AM. Roll call and Pledge of Allegiance followed.

Directors Present: S. Lane Lewis, NTPUD
Dale Cox, SVPSD
Jon Northrop, ASCWD
Dan Wilkins, TCPUD
Blake Tresan, TSD

Staff Present: LaRue Griffin, General Manager
Roshelle Chavez, Administrative Services Manager
Richard P. Shanahan, Agency Counsel
Michael Peak, Operations Manager
Jay Parker, Engineering Manager
Richard Pallante, Maintenance Manager
Celeste Graves, Administration Department
Greg O'Hair, Operations Department
Aaron Carlsson, Engineering Department
Bill Pindar, Laboratory Department
Chad Bentley, Operations Department

Public Present: Dave Hunt, SVPSD
Mike Geary, SVPSD
Adam M. Weber, IBEW 1245

II. Public Comment:

There was no comment. No action was taken by the Board.

III. Professional Achievements & Awards

Mrs. Chavez acknowledged agency staff whom received safety suggestion awards for the 1st quarter of 2018 and obtained professional achievements for the previous calendar month to the Board of Directors.

Most of the Agency employees left the meeting following the acknowledgement.

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IV. Consent Agenda

1. Approval of the minutes of the special Board meeting on April 18, 2018.
2. Approval of general fund warrants.
3. Approval of financial statements and status of investments.

MOTION by Director Northrop, **SECOND** by Director Wilkins to approve the Consent Agenda items; unanimously approved.

The Board approved the motion by the following vote:

AYES:	Directors Cox, Wilkins, Northrop, Tresan and President Lewis
NOES:	None
ABSENT:	None
ABSTAIN:	None

Motion passed.

V. Regular Agenda

1. Presentation of the SVPSD Truckee River Siphon Replacement project.

Mr. Parker provided information on the Agency's involvement in the Squaw Valley Public Service District (SVPSD) Truckee River Siphon Replacement project. Mr. Hunt from SVPSD presented a PowerPoint presentation identifying the specifics of the project and answered questions.

No action was taken by the Board.

2. Approval to negotiate a contract or contracts with a qualified contractor or contractors for the Building 27 Main Service Upgrade project.

Mr. Griffin explained that the Agency solicited bids for the construction of the Building 27 Main Service Upgrade project, but that the Agency did not receive any timely bids. TTSA Ordinance No. 3-2015 provides that "if no responsive bids are received by the bid deadline, the Board may authorize the work to be performed by negotiated contract or contracts with a qualified contractor or contractors." **MOTION** by Director Northrop, **SECOND** by Director Tresan to authorize the General Manager to negotiate and approve a contract or contracts with a qualified contractor or contractors for the Building 27 Main Service Upgrade project; unanimously approved.

The Board approved the motion by the following vote:

AYES: Directors Cox, Wilkins, Northrop, Tresan and President Lewis
NOES: None
ABSENT: None
ABSTAIN: None

Motion passed.

3. Approval to solicit bids for the Digital Scanning of Sewer Lines project.

MOTION by Director Northrop, **SECOND** by Director Cox to solicit for bids for the Digital Scanning of Sewer Lines project; unanimously approved.

The Board approved the motion by the following vote:

AYES: Directors Cox, Wilkins, Northrop, Tresan and President Lewis
NOES: None
ABSENT: None
ABSTAIN: None

Motion passed.

4. Approval to ratify change order no. 4 for the Truckee River Interceptor MH-81 to MH-83 Improvements project.

MOTION by Director Northrop, **SECOND** by Director Cox to ratify the approval of change order no. 4 for the Truckee River Interceptor MH-81 to MH-83 Improvements project; unanimously approved.

The Board approved the motion by the following vote:

AYES: Directors Cox, Wilkins, Northrop, Tresan and President Lewis
NOES: None
ABSENT: None
ABSTAIN: None

No action was taken by the Board.

5. Discussion of the Avery Hotel development.

Mr. Griffin informed the Board of Directors that he met with developer representative David Tirman to discuss outstanding charges accrued by the Agency associated with the original Avery Hotel development. He stated Mr. Tirman would need to discuss the matter with the owner and provide an update accordingly.

No action was taken by the Board.

6. Discussion of A. Teichert & Son, Inc. activities.

Mr. Parker provided an update to the Board of Directors on A. Teichert & Sons, Inc. activities and compliance with the "Lease Agreement" and "Exclusive Mineral Lease." Mr. Griffin informed the Board that A. Teichert & Sons, Inc. is interested in mining additional areas owned by the Agency and the topic will be discussed at a future meeting.

No action was taken by the Board.

VI. Management Team Report

1. Department Reports

Mr. Peak provided an update on current and past projects for the operations department and reported that the all waste discharge requirements were met for the month with the exception of a minor pH violation which was reported to the Regional Water Control Board (Lahontan).

Mr. Pallante provided an update on current and past projects for the maintenance department.

Mr. Parker provided an update on current and past projects for the engineering department.

Mrs. Chavez provided an update on current and past projects for the administration department.

No action was taken by the Board.

2. General Manager Report

Mr. Griffin provided a brief update on the status of various ongoing project, none of which required action by the Board.

No action was taken by the Board.

VII. Board of Director Comment

Director Tresan requested the Board of Directors be able to provide input on the Agency annual operating budget. Director Wilkins stated he requested the budget format be clear so it can be easily understood by the public.

No action was taken by the Board.

VIII. Closed Session

The Board went into closed session with legal counsel and Mr. Griffin at 10:41 AM

1. Conference with General Manager, as Agency real property negotiator, concerning price and terms of payment relating to potential to real property exchange with Truckee Tahoe Airport District concerning Nevada County APN 019-440-81, APN 049-040-24 and APN 049-040-25 pursuant to Government Code Section 54956.8.
2. Closed session conference with legal counsel regarding existing adjudicatory administrative proceeding, IBEW Local 1245 v. Agency (Public Employee Relations Board Case Nos. SA-CE-1017-M & SA-RR-1172-M) under Government Code section 54956.9(d)(1) (IBEW petition for recognition and unfair labor practice charge).
3. Closed session for public employee performance evaluation of the General Manager.

The meeting was reopened at 12:55 PM. Nothing to report from closed session.

IX. ADJOURNMENT:

There being no further business, the meeting adjourned at 12:55 PM.



LaRue Griffin
Secretary to the Board

Approved: 6/13/18