

TAHOE-TRUCKEE SANITATION AGENCY



A Public Agency
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Directors
O.R. Butterfield
Dale Cox
S. Lane Lewis
Jon Northrop
Dan Wilkins
General Manager
LaRue Griffin

BOARD OF DIRECTORS **REGULAR MEETING MINUTES**

July 12, 2017

I. CALL TO ORDER:

President Butterfield called the regular meeting of the Tahoe-Truckee Sanitation Agency Board of Directors to order at 9:00 AM. Roll call and Pledge of Allegiance followed.

Directors Present: O. R. Butterfield, TSD
Dale Cox, SVPSD
Dan Wilkins, TCPUD
S. Lane Lewis, NTPUD
Jon Northrop, ASCWD

Staff Present: LaRue Griffin, General Manager
Roshelle Chavez, Administrative Services Manager
Michael Peak, Operations Manager
Jason Parker, Engineering Manager
Jim Redmond, Maintenance Manager
Richard P. Shanahan, Agency Counsel
Bill Pindar, Laboratory Department
Philip Fay, Maintenance Department
Michelle Mackey, Administration Department
Dawn Davis, Administration Department
Tom Rinne, Engineering Department
Mike Smith, Engineering Department
Aaron Carlsson, Engineering Department
Kevin Woods, IT Department

Public Present: Rick Thompson, IBEW 1245
Meghan Herbst, Moonshine Ink
Mike Geary, SVPUD
Janos Vitencz, Member of the public

II. BUSINESS:

1. Public Comment

Mr. Rick Thompson with IBEW 1245 addressed the Board and informed them the IBEW has filed an Unfair Practice action against T-TSA in the Public Employees Relation Board and provided allegations concerning the action.

Agency staff, Mr. Aaron Carlsson, addressed the Board and informed he had twice addressed management and both times management remained neutral regarding unionization efforts and encouraged him to do his own research.

Agency staff, Mr. Bill Pindar, questioned Mr. Carlsson's tenure at T-TSA. Agency staff, Ms. Michelle Mackey, stated she had almost twenty years tenure and received the same position and encouragement from management. Agency staff, Mrs. Dawn Davis and Mr. Mike Smith, also confirmed the position and encouragement from management.

Further conversation among various staff and Mr. Thompson occurred about the proposed IBEW bargaining unit and the details for organization. There were various other statements for and against union representation.

No action was taken by the Board.

2. Appeal of charges for APN 112-180-074-00

Mr. Vitencz, owner of APN 112-180-074-00, appealed for relief of past due charges assessed to his property. Discussion was held on the parcel billing history and Mr. Vitencz provided a history of his circumstances.

The Board directed staff to create a simulated accounting of what charges on the property would have been had delinquent balances been sent to and collected through the County tax roll at the end of every fiscal year for further review and consideration at the next Board meeting.

Other than the above direction to staff, no action was taken by the Board.

3. Discussion of Memorandum of Understanding between T-TSA and SVPSD regarding the Squaw Valley Interceptor

Mr. Mike Geary of the Squaw Valley Public Service District provided a PowerPoint presentation regarding the Squaw Valley Interceptor and requested the Board consider amending the current Memorandum of Understanding between T-TSA and SVPSD.

Discussion was held on the potential T-TSA cost sharing of the Squaw Valley Interceptor siphon project. The Board concluded an amendment was not appropriate; however, Director Cox favored consideration of an appropriate amendment.

No action was taken by the Board.

4. Public Hearing related to the Board's consideration of adopting a resolution of the Board to adopt a report on delinquent charges and authorizing their collection on the tax roll

President Butterfield opened the public hearing at 10:40 AM. No comments were received from the public; and the public hearing was closed at 10:40 AM.

5. Approval of Resolution 4-2017 to adopt a report on delinquent charges and authorize their collection on the tax roll

MOTION by Director Lewis, **SECOND** by Director Cox to approve Resolution 4-2017; unanimously approved.

AYES: Directors Cox, Wilkins, Lewis, Northrop and President Butterfield
NOES: None
ABSENT: None
ABSTAIN: None

Motion passed.

6. Approval of Resolution 5-2017 to request collection of delinquent charges on the Placer County tax roll

MOTION by Director Lewis, **SECOND** by Director Cox to approve Resolution 5-2017; unanimously approved.

AYES: Directors Cox, Wilkins, Lewis, Northrop and President Butterfield
NOES: None
ABSENT: None
ABSTAIN: None

Motion passed.

7. Approval of Resolution 6-2017 to reference the Standard Form Tax Collection Services Contract with the County of Nevada

MOTION by Director Lewis, **SECOND** by Director Cox to approve Resolution 6-2017; unanimously approved.

AYES: Directors Cox, Wilkins, Lewis, Northrop and President Butterfield
NOES: None
ABSENT: None
ABSTAIN: None

Motion passed.

8. Approval to submit certifications for collection of delinquent charges on the El Dorado County tax roll

MOTION by Director Lewis, **SECOND** by Director Cox to approve the submittal of certifications for collection of delinquent charges on the El Dorado County tax roll; unanimously approved.

AYES: Directors Cox, Wilkins, Lewis, Northrop and President Butterfield
NOES: None
ABSENT: None
ABSTAIN: None

Motion passed.

9. Approval of Resolution 7-2017 to establish appropriations limit for fiscal year 2017-2018

MOTION by Director Lewis, **SECOND** by Director Cox to approve Resolution 7-2016; unanimously approved.

AYES: Directors Cox, Wilkins, Lewis, Northrop and President Butterfield
NOES: None
ABSENT: None
ABSTAIN: None

Motion passed.

10. Approval of Resolution 8-2017 authorizing investment of monies in the Local Agency Investment Fund

MOTION by Director Lewis, **SECOND** by Director Wilkins to approve Resolution 8-2017; unanimously approved.

AYES: Directors Cox, Wilkins, Lewis, Northrop and President Butterfield
NOES: None
ABSENT: None
ABSTAIN: None

Motion passed.

11. Approval of General Fund Warrants

MOTION by Director Lewis, **SECOND** by President Butterfield to approve the General Fund Warrants; unanimously approved.

AYES: Directors Cox, Wilkins, Lewis, Northrop and President Butterfield
NOES: None
ABSENT: None
ABSTAIN: None

Motion passed.

12. Receive and file financial statements, status of investments and Teichert mining report

Received and filed. No action was taken by the Board.

13. Approval of Indemnification Agreement with the Truckee River Watershed Council contractor

MOTION by Director Lewis, **SECOND** by Director Cox for approval of Indemnification Agreement with the Truckee River Watershed Council contractor; unanimously approved.

AYES: Directors Cox, Wilkins, Lewis, Northrop and President Butterfield
NOES: None
ABSENT: None
ABSTAIN: None

Motion passed.

14. Approval to award bid for the Digital Scanning of Sewer Lines project

MOTION by Director Lewis, **SECOND** by Director Cox for approval to award bid for the Digital Scanning of Sewer Lines project to Hoffman Southwest Corporation, dba Professional Pipe Services (ProPipe) in the amount of \$113,250.00; unanimously approved.

AYES: Directors Cox, Wilkins, Lewis, Northrop and President Butterfield
NOES: None
ABSENT: None
ABSTAIN: None

Motion passed.

15. Discussion of the Truckee River Interceptor (TRI) MH81 to MH83 Improvements project

Discussion was held on the project update, the temporary construction agreement with the property owner, and potential to phase the project into multiple construction periods.

No action was taken by the Board.

16. Discussion of State Route 89/Fanny Bridge Community Revitalization Project Related TRI Relocation Agreement.

Discussion was held on the project update. Mr. Parker informed the Board the Central Federal Lands Highway Division has yet to determine if there will be a change in the scope of work to omit the replacement of the TRI at the Caltrans yard.

No action was taken by the Board.

17. Approval of Safety Awards

MOTION by Director Lewis, **SECOND** by Director Northrop for approval of safety awards; unanimously approved.

AYES: Directors Cox, Wilkins, Lewis, Northrop and President Butterfield
NOES: None
ABSENT: None
ABSTAIN: None

Motion passed.

18. Operations, Maintenance, Engineering and IT Reports

Mr. Redmond provided an update on current and past projects for the maintenance department.

Mr. Peak reported that the all waste discharge requirements were met for the month of June and provided an update on current and past projects for the operations department.

Mr. Parker provided an update on current and past projects for the engineering department.

No action was taken by the Board.

19. General Manager Report

Mr. Griffin provided a brief update on the status of various ongoing projects and requested the August Board meeting be cancelled as there were no items pending action with exception to the award of the Asphalt Sealing Project. The Board agreed to the requested cancellation. No action was taken by the Board.

20. Comments from the Board of Directors – Reports, Announcements and Questions for clarification only

Director Cox requested clarification on the appeal for APN 112-180-074-00 as previously discussed. Mr. Griffin stated direction was given to create a simulated accounting of what the delinquent charges on the property would have been had delinquent balances been sent to and collected through the County tax roll at the end of every fiscal year.

21. Closed Session

The Board went into closed session with legal counsel and Mr. Griffin at 11:10 AM pursuant to Government Code Section 54956.8 for a conference with General Manager, as Agency real property negotiator, concerning price and terms of payment relating to potential to real property exchange with Truckee Tahoe Airport District concerning Nevada County APN 019-440-81, APN 049-040-24 and APN 049-040-25; and pursuant to Government Code section 54956.9(d)(1) regarding existing adjudicatory administrative proceeding, IBEW Local 1245 v. Agency (Public Employee Relations Board Case No. SA-RR-1172-M).

The meeting was reopened at 11:42 AM. Nothing to report from closed session.

III. ADJOURNMENT:

There being no further business, the meeting adjourned at 11:42 AM.



LaRue Griffin
Secretary to the Board

Approved: 9/13/17